

WALLACE TOWNSHIP BOARD OF SUPERVISORS
January 5, 2026

The Organization Meeting of the Wallace Township Board of Supervisors was called to order on Monday, January 5, 2026, at 9:00 AM in the Township Building by Supervisor Jones.

Supervisors present: Robert Jones | John Thomas | Barbara Z. D'Angelo

Engineer: Craig A. Kologie, AICP, Castle Valley Consultants

Solicitor: Michael G. Crotty, Esquire

PLEDGE OF ALLEGIANCE

The Supervisors began the meeting by reciting the Pledge of Allegiance.

ORGANIZATION

Supervisor D'Angelo moved to appoint Supervisor Jones as **temporary Chair** to preside over the Organization meeting. Supervisor Thomas seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to reappoint Manager Randzin as **temporary Secretary** for purposes of the Organization meeting. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Thomas nominated Supervisor Jones to serve as **Chair** of the Board of Supervisors. Supervisor D'Angelo seconded the nomination. There being no further discussion, Supervisor Jones was unanimously elected Chairperson for 2026.

Chairman Jones nominated Supervisor D'Angelo to serve as **Vice-Chair** of the Board of Supervisors. Supervisor Thomas seconded the nomination. There being no further discussion, Supervisor D'Angelo was unanimously elected Vice Chairperson for 2026.

Chairman Jones moved to appoint Elizabeth Randzin as **Township Manager and Township Secretary** and Township Manager. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved as Township Secretary for 2026.

Chairman Jones moved to appoint Elise Witmoeyer, as **Township Treasurer and Assistant Manager**. Supervisor D'Angelo second the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to appoint Tom Josiah to serve as the **Township's accounting consultant**, at a rate of \$135.00 per hour, to review the Township accounts as needed. Supervisor D'Angelo seconded the motion, which was unanimously approved.

Chairman Jones moved to appoint Elizabeth Randzin as **Township Open Records Officer**. Supervisor D'Angelo seconded the motion, which was unanimously.

Chairman Jones moved to appoint Siana Law/Michael Crotty, Esquire as **Township Solicitor**, pursuant to the rate letter dated November 15, 2025. Supervisor D'Angelo seconded the motion. After some discussion, the motion was unanimously approved.

Chairman Jones moved to appoint Castle Valley Consultants/Craig Kologie, as **Township Zoning Officer/Building Inspector and Building Code Official**, subject to CVC's rate letter of October 13, 2025. Supervisor D'Angelo seconded the motion. After some discussion, the motion was unanimously approved.

Chairman Jones moved to appoint Castle Valley Consultants/Arro/Gary Weaver, PE, as **Township Engineer**, pursuant to the rate letter dated October 13, 2025. Supervisor D'Angelo seconded the motion. After some discussion, the motion was unanimously approved.

Chairman Jones moved to appoint Chuck Zindel as the **Vacancy Board** member for a one (1) year term to expire on January 4, 2027. Supervisor Thomas seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to appoint Jeff Seese as the **alternate Vacancy Board** for a one (1) year term to expire on January 4, 2027. Supervisor Thomas seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to appoint Paul DeCarlo as **Township Emergency Management Coordinator** for 2026. Supervisor D'Angelo seconded the motion, which was unanimously approved.

Supervisor Thomas moved to appoint Chairman Jones as **Assistant Township Emergency Management Coordinator and Emergency Services Liaison** for 2026. Supervisor D'Angelo seconded the motion, which was unanimously approved.

Supervisor Thomas moved to appoint Chairman Jones as the **Township Roadmaster/Road Department Liaison** for 2026. Supervisor D'Angelo seconded the motion, which was unanimously approved.

Chairman Jones moved to appoint Supervisor D'Angelo as the **Township Park and Trails Liaison** for 2026. Supervisor Thomas seconded the motion, which was unanimously approved.

Chairman Jones moved to appoint Supervisor Thomas as the **Township Building and Grounds Liaison** for 2026. Supervisor D'Angelo seconded the motion, which was unanimously approved.
[Robert Jones]

Chairman Jones moved to appoint the following volunteers to new terms as follows:

Park & Recreation Board (5 year terms) – Melissa Keer

Trails Preservation Board – Mary Wasko – expiring December 2028

Planning Commission (5 year terms) – Jim Kershner

Historical Commission (5 year terms) – Marcia Zinkel
Timothy Lang

Township Digital Archivist (1 year term) – John Miller

Township Archivist (1 year term) – John Miller

Supervisor D'Angelo seconded the motion. After discussion, the motion was approved.

Chairman Jones moved to appoint PLGIT, First Resource, First Bank and S&T Bank as depositories for the Township. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to set the amount of the Treasurer's Bond limit at \$1,000,000. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to establish the meeting schedule for 2026 as follows:

Board of Supervisors	2 nd Thursday of each month @ 7:00 PM ^A
	4 th Thursday of each month @ 9:00 AM ^B
Planning Commission (Regular Meeting)	2 nd Wednesday of each month @ 7:00 PM
Planning Commission (Work Session)	4 th Wednesday of each month @ 7:00 PM ^C
Municipal Authority	3 rd Thursday of each month @ 6:30 PM
Park & Recreation Board (Regular Meeting)	1 st Wednesday of each month @ 7:00 PM ^A
Park & Recreation Board (Work Session)	3 rd Monday of each month @ 7:00 PM
Historical Commission (Regular Meeting)	1 st Monday of each month @ 7:00 PM ^{A, D}
Historical Commission (Work Session)	2 nd Monday of each month @ 7:00 PM ^E
Environmental Advisory Council	3 rd Tuesday of each month @ 7:00 PM
Trails Preservation Board	3 rd Monday of each month @ 7:00 PM
Zoning Hearing Board	Meets upon application

A. Except January.

B. Except November, which will be held November 20th at 9:00 AM, and except in December, which will be held on December 18. The January 22, 2026 meeting will be held at 8:00 AM.

C. Except December.

D. Which will meet at 451 Fairview Road, Glenmoore, PA 19343, except September 1st, which will be held on September 2nd.

E. Which will meet at the Township building

All meetings of the above-referenced meetings will be held at the Wallace Township Building, 1250 Creek Road, Glenmoore, Pennsylvania 19343, with the exception of the Historical Commission meetings, which will be held at Indiantown School, 451 Fairview Rd, Glenmoore, PA 19343.

Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved that the Township advertise the meetings for the Playground Committee as being at 6:30 PM on the evening before the Board of Supervisors' night meetings. Supervisor D'Angelo seconded the motion, which carried unanimously.

Chairman Jones moved to establish the Holiday Schedule for all employees to include New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day (July 3rd), Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve and Christmas Day. Supervisor Thomas seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to establish Township office hours for 12:00 p.m. until 4:00 p.m. on Monday, Wednesday and Friday, and from 8:00 a.m. until 12:00 p.m. on Tuesday and Thursday. Supervisor D'Angelo seconded the motion. After some discussion, the motion was approved.

Chairman Jones moved to adopt Resolution 26-1, establishing a fee schedule related to the filing of applications for building permits and zoning permits in 2026, effective immediately. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to adopt Resolution 26-2, establishing a fee schedule related to the filing of subdivision and land development applications in 2026. Supervisor Thomas seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to adopt Resolution 26-3, establishing escrow fees related to the review of subdivision and land development plans in 2026. Supervisor Thomas seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to adopt Resolution 26-4 establishing boundaries for emergency services providers in Wallace Township in 2026. Supervisor Thomas seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to adopt Resolution 26-5, establishing a fee schedule related to the filing of conditional use applications and zoning hearing board applications in 2026. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to adopt Resolution 26-6, to establish provisions related to the Environmental Advisory Council, and to appoint Tish Malloy, Mark Eschbacher and Chrissy

Guyer to the terms set forth therein. Supervisor D'Angelo seconded the motion, which carried unanimously.

Chairman Jones moved to adopt Resolution 26-7, appointing Joe Lewis to the Township Zoning Hearing Board. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved to approve the IRS mileage reimbursement rate at 72.5 cents per mile. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Chairman Jones moved that the Township adopt Resolution 26-8, establishing the Playground Committee, and appointing Chairman Jones, Lori Casarella, Dave Backhus and Michelle Yankovich to the terms set forth therein. Supervisor D'Angelo seconded the motion, which carried unanimously.

Chairman Jones moved to approve the 2026 bill to be sent to Devereux for fee-in-lieu of per the Conditional Use Agreement. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

The organization meeting was adjourned at 9:24 AM, after which the regular meeting business commenced. _____

1. **Announce Executive Sessions:** It was announced that an executive session would be held immediately following the Board meeting to discuss personnel matters.
2. **Minutes:** The minutes for the meeting held on November 13, 2025, were presented for review. After discussion, Chairman Jones moved that the minutes be approved as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.
3. **Treasurer's Report:** The Treasurer's Report was presented by Elise Witmoyer. After review, Chairman Jones moved that the Township approve and ratify the August 27, 2025 PLGIT credit card statement, totaling \$7,361.35. Supervisor D'Angelo seconded the motion, which carried unanimously. Next, Chairman Jones moved that the Township approve and ratify the September 27, 2025 PLGIT credit card statement, totaling \$10,049.68. Supervisor Thomas seconded the motion, which carried unanimously. Next, Supervisor D'Angelo moved that the Township approve and ratify the October 27, 2025 PLGIT credit card statement, totaling \$16,286.03. Chairman Jones seconded the motion, which carried unanimously. Lastly, Supervisor D'Angelo moved that the Township approve and ratify the November 27, 2025 PLGIT report, totaling \$11,984.25. Chairman Jones seconded the motion, which carried unanimously. A discussion was then held as to Township building and property security, as well as 2026 projects.
4. **Committee and Police/Fire/EMS Reports** were unavailable at the time of the meeting and were tabled.

<u>Township Subdivision No.</u>	<u>Plan Name</u>	<u>Plan Acceptance Date</u>	<u>MPC Review Period</u>
19-05	Mila Woods (11 lots)	11/7/19	3/30/2026
24-01	Devereux Brandywine (83 lots)	7/10/2024	3/31/2026
25-02	Treat	5/8/025	5/14/2026

5. General Business

- a) Article X: Chairman Jones noted that the Board of Supervisors has the draft of Zoning Ordinance Article X under review.
 - b) Burning Ordinance: Chairman Jones moved that the Township approve the advertisement of the Burning Ordinance for consideration at the Board's February 12, 2026 meeting. Supervisor D'Angelo seconded the motion, which carried unanimously.
 - c) Security Resolution: Chairman Jones moved that the Township adopt Resolution 26-09, establishing provisions to address the security cameras at the Township building and other facilities. Supervisor Thomas seconded the motion, which carried unanimously.
 - d) Township Apparel: Chairman Jones moved that the Board approve the purchase of additional Township apparel (hats), as proposed. Supervisor D'Angelo seconded the motion, which carried unanimously.
 - e) Overlook at Marsh Creek – Public Improvements Reduction Request #1: Tabled. Waiting for Township Engineer recommendation.
 - f) Personnel – Road Crew: Chairman Jones moved that the Township engage Joe Lewis as an independent contractor at a rate of \$35.00 per hour, for assistance to the Public Works Department. Supervisor D'Angelo seconded the motion, which carried unanimously.
6. Road Foreman's Report: Road Foreman Steve Senn noted that the Department has responded to several snow and ice events, and has address truck/vehicle/equipment repairs.
7. Manager's Report: Manager Randzin noted thanks to the Public Works Department for all of their hard work in keeping the roads cleared. A discussion was also held as to the 2026 PSATS conference. Chairman Jones moved that the Township authorize the Township staff to attend. Supervisor D'Angelo seconded the motion, which carried unanimously. Otherwise, Manager Randzin noted that the planning continues for the Township's America250 celebrations.

8. Events

- Chairman Jones announced the Holiday Tree Drop-Off and Pick-Up times.

9. Public Comment: None.

The meeting was adjourned at 10:32 AM.

FINAL