

**WALLACE TOWNSHIP BOARD OF SUPERVISORS**  
**September 14, 2023**

The Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, September 14, 2023, at 7:30 PM in the Township Building by Chairman Moore.

Supervisors present: Jeff Seese | William Moore | Barbara D'Angelo

Engineer/Zoning Officer: Craig Kologie, Castle Valley Consultants

Solicitor: Michael G. Crotty, Esquire

**PLEDGE OF ALLEGIANCE**

The Supervisors began the meeting by reciting the Pledge of Allegiance.

**EXECUTIVE SESSIONS**

Chairman Moore announced that an executive session would be held immediately following the meeting to discuss personnel and legal matters.

**MINUTES**

The minutes for the August 10, 2023 meeting were presented for review. Supervisor Seese moved that the minutes be approved as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.

**TREASURER'S REPORT**

The Treasurer's Report was presented for review by the Township Treasurer, Ms. Grashof. After discussion and review, Supervisor D'Angelo moved to approve and pay the thirty-one (31) invoices from the General Fund, in the amount of \$119,977.90. Supervisor Seese seconded the motion, which carried unanimously. Next, Chairman Moore moved that the Township approve the list of 14 invoices to be paid with the PLGIT account, in the amount of \$7,799.14. Supervisor D'Angelo seconded the motion, which carried unanimously. Supervisor Seese next moved to ratify the August 27, 2023 PLGIT statement, totaling \$15,044.64, as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.

**WEST BRANDYWINE TOWNSHIP POLICE/GLEN MOORE FIRE COMPANY/  
WESTWOOD & ELVERSON AMBULANCE**

Chief Kimes provided the report for the WBTPD. In August, it responded to 353 calls for service, 4 of which were related to Devereux. GMFC Chief Paul DeCarlo presented the August 2023 GMFC report, noting that it responded to twelve (12) calls, three (3) of which were in the Township. No one from Elverson Honey Brook Ambulance was present, but it submitted its written report, noting that it responded to two (2) calls in August. Manager Randzin noted that the EHB has made a request for its 2023 contribution. After discussion, Chairman Moore

moved to approve the 2023 contribution to Elverson Honey Brook Ambulance in the amount of \$4,000. Supervisor D'Angelo seconded the motion, which carried unanimously. Joe Kennedy provided the report from Westwood, noting that it received 364 calls in August, 15 of which were in the Township. The average on-scene time was 13 minutes. It was noted that the bills' list includes the third quarter contribution to Westwood. Uwchlan Ambulance submitted a report, noting that it responded to four (4) calls for service in the Township in August. It also submitted a request for its 2023 contribution as well as a request for supplemental funding given emergency issues it had to address. After discussion, Chairman Moore moved that the Township approve the 2023 contribution to UAC in the amount of \$8,000. Supervisor Seese seconded the motion, which carried unanimously. Next, a discussion was held as to the request for the supplemental, emergency contribution. The Board noted their preference that a representative attend in order to raise and explain such requests, particularly given the increase in funding (from past years) provided in 2023. After discussion, Supervisor D'Angelo moved that the Township approve the supplemental funding request of \$2,500 to UAC. Supervisor Seese seconded the motion, which carried unanimously.

### **EMC**

No report.

### **PARK AND REC BOARD**

Manager Randzin noted that the PRB is finalizing Community Day preparations.

### **HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST**

Janet Grashof was present on behalf of the Historical Commission. She provided an update as to the upcoming talks and events.

### **TRAILS**

No report.

### **EAC**

Tish Malloy provided the report of the EAC. She discussed the upcoming presentations, which will include a representative from PECO for the table at Community Day to offer free home energy audits, the new Chester County Sustainability Director, and a representative from the Chester County Water Resources Authority. Discussion was also held as to the potential for submitting a grant to expand the improvements around the rain garden in Burgess Park. More details on it are needed, including a scope of work.

### **CHESTER COUNTY LIBRARY**

Jamie Claxton from the Chester County Library (Henrietta Hankin branch) was present to provide its quarterly update of various events it is holding. She noted that the branch will soon be celebrating its 20-year anniversary.

## AUTHORITY

No report.

## PLANNING COMMISSION

Janet Grashof provided the update of the Planning Commission, noting that a site walk of the Devereux property was held (currently a sketch plan only).

| <u>Township<br/>Subdivision No.</u> | <u>Plan Name</u>     | <u>Plan Submission<br/>Date</u> | <u>MPC Review<br/>Periods</u> |
|-------------------------------------|----------------------|---------------------------------|-------------------------------|
| 19-05                               | Mila Woods (11 lots) | 11/7/19                         | 11/15/23                      |

## NEW BUSINESS

- 1) A.J. Blosenski Trash Service: As a follow-up from the discussion at the Township meeting in August (and the complaint raised by a resident), a representative from Blosenski appeared. It was noted that he responded quickly to the letter to the Township on the issue and agreed to come to the meeting to discuss. At the meeting, Mr. Clark acknowledged the service issues/challenges it has recently encountered and discussed the actions being taken by the company to rectify them.
- 2) Spring Mill – Escrow Reduction Request No. 12: The Township Engineer noted that an escrow release request was submitted by the developer and reviewed by its office. Per the Township Engineer’s recommendation, Chairman Moore moved that the Township approve escrow reduction request no. 12, in the amount of \$77,594.90. Supervisor D’Angelo seconded the motion, which carried unanimously.
- 3) Chester County RC Club License Agreement: Solicitor Crotty noted that the license agreement to allow the radio control flying club to use a portion of the Township building property. Farmer Jack Smith was in attendance and confirmed that it was agreeable to him. After discussion, Chairman Moore moved that the Township approve the license agreement in the form as presented. Supervisor Seese seconded the motion, which carried unanimously.
- 4) Wagenseller Park Improvements: A status update was provided for the Park project by the Road Foreman, Steve Senn. More work remains to complete it.
- 5) Wagenseller Park – Pavilion and Request for Final Payment: Manager Randzin provided an update on the pavilion installation, which has been completed. After discussion, Chairman Moore moved that the Township approve the \$1,000 final payment to Pioneer Pole Buildings for the project, out of ARP funds. Supervisor Seese seconded the motion, which carried unanimously.

- 6) Chester County Radio Controlled Flyer Club: Representatives of the Club were in attendance to discuss their request to use a portion of the Township building property for their club's flying. A discussion was held as to the parameters of their use. They will provide the information in writing to the Township, and the Solicitor's office will prepare a license agreement for Board action at an upcoming meeting.
- 7) 2023-2024 Deer Hunting: The list of 2023-2024 archery-only deer hunting applications was presented to the Board for its approval. Deer hunting season starts on Saturday. It was noted that one individual on the list was observed spreading bait on different areas of the Township property, without prior Township approval. The Board requested that the rules and regulations associated with the program make clear that no baiting is permitted absent Township Board of Supervisors' written approval. The Board noted their desire to meet with the individual prior to approving his specific application. After discussion, Chairman Moore moved to approve the list of eight (8) hunters as presented, with the exception of the individual hunter mentioned. Supervisor D'Angelo seconded the motion, which carried unanimously.

### **ROAD FOREMAN'S REPORT**

Road Foreman Steve Senn provided updates on the park project. As part of it, he received the list of materials from Scott Sharp for him to perform his electrical work. Mr. Sharp has graciously agreed to do the work for free. After discussion, Chairman Moore moved that the Township approve the purchase of the electrical supplies from Colonial Electric in the amount of \$7,772.43. Supervisor D'Angelo seconded the motion, which carried unanimously. Next, Mr. Senn provided the quote for the grout work for the pipe under Waterview. After discussion, Supervisor Seese moved to approve the work and materials in the amount not to exceed \$6,300. Supervisor D'Angelo seconded the motion, which carried unanimously. Lastly, Mr. Senn noted that he received the quote for the purchase of the portion of the siding for the Township building discussed at the last meeting (\$900). He estimates that the cost to purchase siding for the remainder of the wood portions of the Township building would be \$1,500. After discussion, Chairman Moore moved to authorize the purchase of the same in an amount not to exceed \$1,600. Supervisor Seese seconded the motion, which carried unanimously.

### **MANAGER'S REPORT**

Manager Randzin provided her report. First, the donation to the Downingtown Library was discussed. After discussion, Chairman Moore moved to authorize the contribution to the Downingtown Library in the amount of \$1,500. Supervisor D'Angelo seconded the motion, which carried unanimously. Next, it was noted that the payroll company incorrectly applied overtime pay for the Township Road Crew in 2022 and 2023, per the Township's Personnel Manual. The Township's financial consultant has reviewed the documentation to confirm the specific amounts. After discussion, Chairman Moore moved that the Township authorize the payroll correction payments to Jeremy Coros in the amount of \$250.14, and to Steve Senn in the amount of \$2,043.28. Chairman Moore seconded the motion, which carried unanimously.

## **EVENTS**

Chairman Moore announced Community Day (September 23<sup>rd</sup>), the upcoming Fall Bulk Trash Days (September 29<sup>th</sup> and 30<sup>th</sup>), and Ralph Hannum Cleanup Day (September 30<sup>th</sup>).

## **PUBLIC COMMENT**

Ernie Devlin inquired as to the status of the Sheller/Dalessandro enforcement action, and an update was provided by the Township Engineer. Separately, Chairman Moore inquired as to the status of Devereux's payment of its 2023 fee in lieu obligation, which has not yet been received.

## **ADJOURNMENT**

The meeting was adjourned at 9:15 PM.

Respectfully submitted,

Betty Randzin  
Township Manager/Secretary

**FINAL**