

WALLACE TOWNSHIP BOARD OF SUPERVISORS
May 11, 2023

The Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, May 11, 2023, at 7:30 PM in the Township Building by Chairman Moore.

Supervisors present: Jeff Seese | William Moore | Barbara D'Angelo (remote)

Engineer/Zoning Officer: Craig Kologie, Castle Valley Consultants

Solicitor: Michael G. Crotty, Esquire

PLEDGE OF ALLEGIANCE

The Supervisors began the meeting by reciting the Pledge of Allegiance.

EXECUTIVE SESSIONS

None.

MINUTES

The minutes for the April 13, 2023 meeting were presented for review. Chairman Moore moved that the minutes be approved as presented. Supervisor Seese seconded the motion, which carried with affirmative votes from Chairman Moore and Supervisor Seese.

TREASURER'S REPORT

The Treasurer's Report was presented for review by the Township Treasurer, Ms. Grashof. After discussion and review, Supervisor Seese moved to approve and pay the twenty-six (26) invoices from the General Fund, in the amount of \$154,329.45. Chairman Moore seconded the motion, which carried unanimously. Next, Chairman Moore moved that the Township approve the list of ten (10) invoices to be paid with the PLGIT account, in the amount of \$2,564.20. Supervisor Seese seconded the motion, which carried unanimously.

**WEST BRANDYWINE TOWNSHIP POLICE/GLEN MOORE FIRE COMPANY/
WESTWOOD & ELVERSON AMBULANCE**

Chief Kimes provided the report for the WBTPD. In April, it responded to 242 calls for service. Nine (9) were attributed to Devereux, including two (2) missing female juveniles. The incidents and responsive search were discussed. GMFC Chief Paul DeCarlo presented the April 2023 GMFC report, noting that it responded to thirteen (13) calls in April, six (6) of which were in the Township. No one from Elverson Honey Brook Ambulance was present, but it submitted its written report, noting that there were no responses in the Township in April. Joe Kennedy provided the report from Westwood, noting that it received 365 calls in April, 20 of which were in the Township. The average on-scene time was 12 minutes.

EMC

No report.

PARK AND REC BOARD

Laura Braun attended on behalf of the PRB, providing its report. Final planning is underway for the Community Yard Sale. The movie night in August was also discussed.

HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST

No report.

TRAILS

No report.

EAC

Tish Malloy was unable to attend, but submitted a written report. In it, she noted that the invoice from Chris Rolek was supplied for rain garden maintenance. After discussion, Chairman Moore moved that the invoice in the amount of \$70 be approved. Supervisor Seese seconded the motion, which carried unanimously.

AUTHORITY

No report.

PLANNING COMMISSION

No report.

<u>Township Subdivision No.</u>	<u>Plan Name</u>	<u>Plan Submission Date</u>	<u>MPC Review Periods</u>
19-05	Mila Woods (11 lots)	11/7/19	8/9/23

NEW BUSINESS

- 1) Chester County Library: Jamie Claxton of the Chester County Library was present to discuss their new offerings, including a digital movie service and a maker-in-residence program.
- 2) Wagenseller Park Improvements - Pavilion: The Township Engineer presented a variety of proposals for the purchase of a pavilion for the park project (through Costars). After discussion of the various quotes, Chairman Moore moved that the Township approve the

Pioneer Pole Buildings quote, in the amount of \$50,160. Supervisor D'Angelo seconded the motion, which carried unanimously.

- 3) Wagenseller Park/Uhrig Construction – Change Orders: The Township Engineer presented three Change Order requests submitted by Uhrig Construction – labeled as Change Orders 3 (relocation of buried electrical line), 5R1 (retaining wall improvements) and 8 (credit for sandbag diversion). After discussion, Change Order 3 was tabled. Chairman Moore then moved for the approval of Change Order 5R1 and 8, in the aggregate amount of \$18,070.07. Supervisor D'Angelo seconded the motion, which carried unanimously.
- 4) Wagenseller Park – Payment Request #4: Township Engineer Craig Kologie presented his review of Payment Request #4 submitted by Uhrig Construction for Phase I of the Park Project. After discussion, Chairman Moore moved that the release be approved in the amount of \$132,042.60 from the Park and Rec Fund. Supervisor Seese seconded the motion, which carried unanimously.
- 5) Martin Paving – Payment Request #1: Township Engineer Craig Kologie presented his review of Payment Request #1 submitted by Martin Paving for the 2023 road project. It has completed the leveling course. After discussion, Chairman Moore moved that the Township approve Payment Request #1 to Martin Paving, in the amount of \$34,405.94 out of the Liquid Fuels account. Supervisor D'Angelo seconded the motion, which carried unanimously.
- 6) WT Ordinance No 174-2023: Solicitor Crotty summarized a draft ordinance for the Board's consideration, which memorializes the requirement for a non-residential property/use to obtain a Use and Occupancy Permit from the Township upon the sale, conveyance or change of use of a non-residential property/use. After discussion, Chairman Moore moved that the Township authorize the advertisement of the ordinance. Supervisor D'Angelo seconded the motion, which carried unanimously.
- 7) Municibid Sales: Road Foreman Steve Senn provided the results of the recent Municibid auctions (as previously authorized by the Board). After discussion, Supervisor Seese moved that the Township approve the sale/bids: to Don Jones for the x-mark lawn mower in the amount of \$4,800; and the double-walled tank and the skid tank in the amounts of \$870 and \$250, respectively. Chairman Moore seconded the motion, which carried unanimously.
- 8) Wallace Township Website: Asst. Manager Grashof presented a summary chart of the quotes for several website design companies for a new Township website. After discussion, Supervisor Seese moved that the Township approve the quote from Webtek in the amount of \$6,900, plus monthly service fees of \$39.99. Chairman Moore seconded the motion, which carried unanimously.
- 9) PAMA Conference: Manager Randzin noted that the PAMA Conference for herself and Assistant Manager Grashof was coming up in the near future. She requested approval to attend and to apply for a first-time participant grant for Ms. Grashof. After discussion,

Chairman Moore moved that the Manager and Assistant Manager be authorized to attend, at a cost less than \$1,000, as well as to submit the first time participant grant request. Supervisor D'Angelo seconded the motion, which carried unanimously.

ROAD FOREMAN'S REPORT

None.

MANAGER'S REPORT

Manager Randzin noted thanks to the Assistant Manager, Road Crew and Solicitor for the group's hard work and excellent presentation at the PSATS Convention. She otherwise noted that the Township audit is ongoing, that next week is National Public Works Week, and that the Chester County Association of Township Officials will be holding its conference on May 25th.

EVENTS

Chairman Moore announced the upcoming Community Yard Sale.

PUBLIC COMMENT

A variety of residents raised questions as to the status of the Sheller/D'Alessandro enforcement, and an update was provided by the Solicitor and Township Zoning Officer. A resident raised a question about automatic gunfire coming from the property.

ADJOURNMENT

The meeting was adjourned at 9:15 PM.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary