

**WALLACE TOWNSHIP BOARD OF SUPERVISORS
JANUARY 7, 2008**

The Organization Meeting of the Wallace Township Board of Supervisors was called to order on Tuesday, January 7, 2008 at 7:30 PM in the Municipal Building by Robert Bock.

Supervisors present: Robert V. Bock
Bryan W. McDonough
Robert D. Jones

PLEDGE OF ALLEGIANCE

The Supervisors began the meeting by leading all in attendance in the Pledge of Allegiance.

OATH OF OFFICE

Mr. McDonough noted that Mr. Jones was elected on November 6, 2007, to serve a six (6) year term as Township Supervisor. Tina Jacobsen, a notary public, administered the Oath of Office to Mr. Jones. A copy of the written Oath of Office subscribed by Mr. Jones has been placed on file with the Township Secretary.

REORGANIZATION

Mr. Jones moved to appoint Bryan W. McDonough as temporary Chairman to preside over the Organization meeting. Mr. Bock seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to appoint Elizabeth Randzin as temporary Secretary. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. Jones nominated Bryan W. McDonough to serve as Chairman of the Board of Supervisors. Mr. Bock seconded the nomination. There being no further discussion, Mr. McDonough was unanimously elected Chairman for 2008.

Mr. McDonough nominated Robert D. Jones to serve as Vice Chairman of the Board of Supervisors. Mr. Bock seconded the nomination. There being no further discussion, Mr. Jones was unanimously elected Vice Chairman for 2008.

Mr. McDonough moved to appoint Siana, Bellwoar & McAndrew, LLP as Township Solicitor with Stephen V. Siana as point person within the firm. Mr. Jones seconded the motion. Mr. Bock noted that he was not familiar with the Firm and would like the retention of the prior Solicitor. After some discussion, the motion was approved.

Mr. McDonough moved to appoint Elizabeth Randzin as Secretary. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to appoint Nanette Harvey as Treasurer. Mr. Jones seconded the motion. Mr. Bock noted his opposition to the appointment. After some discussion, the motion was approved.

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Mr. McDonaugh moved to appoint Tom Josiah to serve as the Township's accounting consultant, at a rate of \$65 per hour, to review the Township accounts as needed. Mr. Jones seconded the motion, which was approved.

Mr. McDonaugh moved to appoint LTL Consultants and Edward Latshaw, P.E., as Township Zoning Officer/Building Inspector and Building Code Official, subject to LTL's rate letter of November 20, 2007. Mr. Jones seconded the motion. After some discussion, the motion was approved.

Mr. McDonaugh moved to appoint Barbacane Thornton, CPA as Township Auditor, subject to compliance with the applicable advertising requirements. Mr. Jones seconded the motion. There being no further discussion, the motion was approved.

Mr. McDonaugh then moved to authorize the advertisement of a resolution to appoint Barbacane Thornton as Township Auditor. Mr. Jones seconded the motion, which was approved.

Mr. McDonaugh moved to reappoint Castle Valley Consultants and Theodore G. Koven, P.E., as Township Engineer. Mr. Jones seconded the motion. After some discussion, the motion was unanimously approved.

Mr. McDonaugh moved to appoint John Miller as the Vacancy Board member. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. Jones moved to establish the following supervisory duties for 2008 are as follows:

Road Department Liaison – Bryan McDonaugh;
Police Liaison/Representative to the
Brandywine Regional Police Commission
as a representative for Wallace Township – Robert Jones; and
Buildings & Grounds Liaison – Bob Bock.

Mr. McDonaugh seconded the Motion, which was unanimously approved.

Mr. McDonaugh moved to appoint the following volunteers to new terms as follows:

Park & Recreation Board (5 year terms) – Greg Newell, Mark Bainbridge
Municipal Authority (5 year terms) – Stephen DePedro
Planning Commission (5 year terms) – Barbara D'Angelo
Zoning Hearing Board (5 year terms) – Jack Stewart
Historical Commission (5 year terms) – Beverly Bock

Mr. Jones seconded the motion. Mr. Bock noted his opposition to the appointment of Jack Stewart to the Planning Commission, and voted against the Motion. After discussion, the motion was approved.

Mr. McDonaugh moved to table any consideration of further appointments to the above-referenced commissions and boards until a later date. Mr. Jones seconded the motion, which was approved.

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Mr. McDonough moved to appoint Robert Jones as DARC representative for Wallace Township for year 2008. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to appoint DNB First as depository for the Township. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to set the amount of the Treasurer's Bond limit at \$500,000. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to establish the meeting schedule for 2008 as follows:

Board of Supervisors	1 st Thursday @ 7:30 PM
	2 nd Thursday @ 8:00 AM
	3 rd Thursday @ 7:30 PM
	4 th Thursday @ 8:00 AM
Planning Commission	2 nd Wednesday @ 7:30 PM
(Work sessions to be held on the 4 th Wednesday @ 7:30 PM, as needed)	
Municipal Authority	2 nd Tuesday @ 7:00 PM
Park Board	3 rd Monday @ 8:15 PM
Historical Commission	4 th Monday @ 7:00 PM
(Meeting to be held at the old township building -- 451 Fairview Road)	
Trails Preservation Board	2 nd Monday @ 6:30 PM
Environmental Advisory Council	3 rd Tuesday @ 7:00 PM
(Meeting to be held at the old township building -- 451 Fairview Road)	
Zoning Hearing Board	Meets upon application

Additionally, a regular meeting of the Board of Supervisors will be held on December 29, 2008, at 8:00 a.m., in lieu of any meeting on December 25, 2008. All meetings of the Township Board of Supervisors, the Planning Commission, the Municipal Authority, the Park Board, the Trails Preservation Board and the Zoning Hearing Board will be held at the Wallace Township Building, 1250 Creek Road, Glenmoore, Pennsylvania 19343. The Historical Commission meetings will be held at the Wallace Township Building during the months of January, February, March, October, November and December. During the remaining months of the year, the Historical Commission meetings will be held at the Indiantown School, 451 Fairview Road, Glenmoore, PA. The Environmental Advisory Council meetings will be held at the Indiantown School, 451 Fairview Road, Glenmoore, PA, throughout the year. Accordingly, the regular meetings of the Board of Supervisors shall be held at 7:30 p.m. on:

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January 7, 17	May 1, 15	September 4, 18
February 7, 21	June 5, 19	October 2, 16
March 6, 20	July 3, 17	November 6, 20
April 3, 17	August 7, 21	December 4, 18

The regular meetings of the Board of Supervisors shall be held at 8:00 a.m. on:

January 24	May 8, 22	September 11, 25
February 14, 28	June 12, 26	October 9, 23
March 13, 27	July 10, 24	November 13
April 10, 24	August 14, 28	December 11, 29

Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to establish the Holiday Schedule for all employees to include New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to establish Township office hours for 12:00 p.m. until 4:00 p.m. on Monday, Wednesday and Friday, and from 8:00 a.m. until 12:00 p.m. on Tuesday and Thursday. Mr. Bock noted his opposition to the motion. Mr. Jones seconded the motion. After some discussion, the motion was approved.

Mr. McDonough moved to adopt Resolution #08-1, establishing a fee schedule related to the filing of applications for building permits and zoning permits in 2008, effective immediately. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to adopt Resolution #08-2, establishing a fee schedule related to the filing of subdivision and land development applications in 2008. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to adopt Resolution #08-3, establishing escrow fees related to the review of subdivision and land development plans in 2008. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to adopt Resolution #08-4 establishing boundaries for emergency services providers in Wallace Township, including the four lots located in the Upper Uwehlan Township portion of the Chalfant/St. Giles Subdivision. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to adopt Resolution #08-5, establishing a fee schedule related to the filing of conditional use applications, and zoning hearing applications in 2008. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

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Mr. McDonough moved to approve the IRS mileage reimbursement rate at 50.5 cents per mile. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

Mr. McDonough moved to approve the Fire Company's calendar of fundraising activities for coverage under the worker's compensation insurance. Mr. Jones seconded the motion. Mr. Bock noted his opposition to the motion. After some discussion, the motion was approved.

Mr. McDonough moved to approve the 2008 bill to be sent to Devereux for fee-in-lieu of taxes per Conditional Use Agreement. Mr. Jones seconded the motion. There being no further discussion, the motion was unanimously approved.

The organization meeting was adjourned at 9:30 PM.

REGULAR MEETING

The Chairman called the Regular Meeting of the Wallace Township Board of Supervisors to order on Tuesday, January 7, 2008, at 9:30 PM in the Township Building.

Supervisors present: Robert V. Bock
Bryan W. McDonough
Robert D. Jones

Solicitor: Stephen V. Siana, Esquire
Michael G. Crotty, Esquire

TOWNSHIP BUILDING AND FACILITIES REPORT

Chairman McDonough noted the inclusion of the Township Building and Facilities Report as a component of the regular meetings in order to update the public on the status of the new and old Township Buildings, as well as any other building-related concerns that may arise. Chairman McDonough first noted a concern as to the number of keys to the offices in the Township Building and the identity of who had possession of those keys. The former Township Secretary indicated that there might have been a "key list" that would indicate who had the keys. No key list was found in the Township files. In order to ensure that the Township maintains appropriate control over the Township files and office equipment, Chairman McDonough moved that the locks to the Township offices be changed and that keys are given to the Supervisors and the Township Secretary and Township Treasurer. The motion was seconded by Mr. Jones. After discussion, the motion was approved.

Chairman McDonough also noted concerns with whether the alarm system for the Township building was properly functioning. Mr. McDonough moved to have the Township

Secretary contact the alarm company to complete any repairs. Mr. Jones seconded the motion. After some discussion, the motion was approved.

MINUTES

Mr. McDonough moved to approve the minutes of the November 21, 2007 Board of Supervisors meeting. Mr. Jones abstained from the vote as he was not a member of the Board of Supervisors at that time. Mr. Bock seconded the motion, which was approved.

CORRESPONDENCE

Correspondence was received concerning the Certificate of Completion No. 13 for the High Spire Estates subdivision. The Certificate of Completion was approved at the last Township meeting, but the balance of the financial security was incorrect. The balance of the financial security was noted as \$53,399.44.

TREASURER'S REPORT

The Treasurer's report was prepared by Township accounting consultant Tom Josiah. Mr. McDonough moved to approve payment of the bill to the Brandywine Regional Police Commission for the amount of \$58,316.08. Mr. Jones seconded the motion. Mr. McDonough noted that this payment did not reflect any increase due to the budget submitted by BRPC at the end of December 2007. Chief Kocsi noted that the increased monthly rate was not the result of any new proposed developments in the Township. The Chief felt that the increases were needed to bring the BRPC up to a full staffing compliment and due to increased insurance costs. Mr. Bock opposed the motion and believed that the Township should pay the increased amount. After some discussion, the motion was approved. The remainder of the Township bills were tabled.

TAX COLLECTOR'S REPORT

The Tax Collector reported that, at the end of 2007, there was approximately \$7,000 in outstanding real estate taxes.

POLICE REPORT

Chief Kocsi gave his activity report. He also noted that there has been a request to hold a portion of a triathlon through the Township in September of 2008. There was concern raised in that the triathlon would traverse Township roads without those roads being closed to traffic.

GLENMOORE FIRE COMPANY

No report.

ZONING OFFICER'S REPORT

The Zoning Officer filed his report with the Township. There were six (6) building permits issued in the last month, and two (2) driveway permits.

HISTORICAL COMMISSION

The Historical Commission noted that it has made application to have the old schoolhouse on the list of the 11 most endangered historic places in the country. The Board noted that it fully supported the efforts of the Historic Commission in this regard.

PARK AND RECREATION BOARD

A walk-thru was performed at Ray Park with representatives of GEYA. GEYA is still pursuing grants and needs a site plan prepared by April of this year in order to move forward.

EAC/WOODLANDS TASK FORCE

Mark Eschbacker provided the EAC report.

FINANCIAL PLANNING COMMITTEE

No report.

PLANNING COMMISSION

Nothing to report. It was noted that the deadline for the Old Orchard subdivision application was coming up on January 16, but that an extension would be sought.

OLD BUSINESS

a. ~~Greenfield/Valhalla Brandywine~~ – It was noted that conditional use hearings for the Greenfield application will be held on January 14, 2008 and January 21, 2008. Mr. Greenfield also announced that it would be hosting open forums on the project at Fairview Church on January 13 and 27, 2008, at 3:00 p.m.

b. Castle Valley Consultants, Inc. submitted an Engineering Services Agreement for 2008. The Township Solicitor was requested to review and advise the Board at the next Township meeting.

NEW BUSINESS

a. A heartfelt thanks was given to D. Mary Ann Zeiders for the many hours that she spent on the Vision Partnership Program Grant.

b. A reminder was announced that the Township would be accepting Christmas trees for recycling at the Maintenance Building, 2160 Creek Road, from 7:00 a.m. until 3:00 p.m., through Friday, January 12, 2008. Trees would also be accepted on Saturday, January 13, 2008, from 9 a.m. until noon. No wreaths or pine roping will be accepted.

PUBLIC COMMENT

a. A request was made to PennDOT to look into additional measures on Little Conestoga Road. It was noted that PennDOT is in the process of replacing and erecting stop signs along Little Conestoga. A stop sign is expected to be erected by the end of January at the intersection of Marshall Road and Little Conestoga Road. Pooling water was also noted as a concern at the intersection of Marshall Road and Little Conestoga Road. The Township noted that a request had previously been forwarded to PennDOT about these concerns.

ADJOURNMENT

Mr. McDonough announced that an executive session will be held following this meeting, to discuss personnel and litigation matters. Meeting adjourned at 11:25 PM. Next meeting is on Thursday, January 17, 2008, at 7:30 PM.

Respectfully submitted,

Betty Randzi
Secretary

FINAL