

**WALLACE TOWNSHIP BOARD OF SUPERVISORS  
DECEMBER 5, 2007**

The Vice Chairman called the Meeting of the Wallace Township Board of Supervisors to order on Wednesday, December 5, 2007, at 8:05 PM in the Municipal Building.

Supervisors present: Janet A. Grashof, Vice Chairman  
Bryan M. McDonough, Member

**PUBLIC COMMENT**

- Bill Ensleen was present to discuss Timber Harvesting at 789 Fairview Road. Motion was made to approve the conditions based on the criteria in the Woodlands Ordinance and approved by Tim Wloczewski (Motion Mr. McDonough, Second Ms. Grashof) No discussion. Motion passed.
- Resident Sandy Neufeld asked about the status of the letter and petition she presented to the Board. A letter from the township along with the petition was sent to Penn DOT inquiring about the status of a multi-way stop sign at the intersection of Little Conestoga, Marshall and Chalfant Roads as well as speed reductions on Little Conestoga and Chalfant Roads.

**MINUTES** - No minutes to approve.

**FIRE DEPARTMENT REPORT**

- Jack Stewart reported there were 10 calls in November.
- Chief Seese informed the Board that he was unable to attend tonight's meeting. As a result, the November 16, 2007 letter from the Glen Moore Fire Company was tabled to the January meeting.

**TREASURER'S REPORT**

- Deposits for General Fund totaled \$36,942.99.
- Motion was made to pay 34 bills totaling \$131,994.70 from the General Fund (Motion Ms. Grashof, Second Mr. McDonough) No discussion. Motion passed.
- Motion was made to pay two bills totaling \$1545.00 from the State Liquid Fuels Fund (Motion Mr. McDonough, Second Ms. Grashof) No discussion. Motion passed.
- Motion was made to prepare a check for \$12,500 for the Glen Moore Fire Company. This is the 4<sup>th</sup> installment of Wallace Township's \$50,000 yearly donation (Motion Ms. Grashof, Second Mr. McDonough) No discussion. Motion passed.
- Invoice from Robert C. Bezgin for \$4000. was tabled to the next meeting.

**CORRESPONDENCE**

- Ms. Grashof noted that 18 items were received as listed and were available for review through the secretary.

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- Motion was made to accept the 18 items as listed below (Motion Ms. Grashof, Second Mr. McDonough) No discussion. Motion passed.

1	11/13/2007	Comcast	Price Increase
2	11/14/2007	Chester County Solid Waste Authority	2008 Certified Master Composting Classes
3	11/19/2007	Brandywine Valley Association	Final Meeting Notice for 2007 - 12/12/07 at 7:30 a.m. at the Blue Café in Downingtown
4	11/19/2007	Castle Valley Consultants, Inc.	Engineering Services Agreement, 2008
5	11/20/2007	The Chester County Historic Preservation Network	2008 Municipality Membership in the ChesCo Historic Preservation Network
6	11/26/2007	Anti-Defamation League	The Anti-Defamation League's Quick Guide to Religious Displays
7	11/28/2007	PSATS	IRS Increases Mileage Rate for 2008
8	11/28/2007	Wallace Township Historical Commission	Letter of thanks for Ed Smith, Duane Hammond and Tim Wloczewski
9	11/29/2007	Jan Bednarchik	Resignation as Township Treasurer
10	11/29/2007	Penn DOT - Bureau of Municipal Services	State Police Fines & Penalties Payment of \$2,086.24
11	11/29/2007	The County of Chester Planning Commission	Preliminary/Final Subdivision - George F. Thornton 12224-2-Wallace Township
12	11/29/2007	Natural Lands Trust	Conservation Planning Services 2008 Billing Rates
13	11/30/2007	Penn DOT	Penn DOT approves a 4 Hour Mature Driver Improvement Course
14	12/1/2007	Holly Bright	Tax Collector's Monthly Report for November 2007
15	12/1/2007	Uwchlan Ambulance Corps	Municipal Relationship Meeting Notice
16	12/2/2007	Uwchlan Ambulance Corps	November 2007 Statistics
17	12/3/2007	Federation of Northern Chester Cty Communities	Minutes of Meeting for November 13, 2007
18	12/4/2007	Unruh, Turner, Burke& Frees	List of Parties to Conditional Use Hearing/Wallace-Valhalla

ZONING OFFICER'S REPORT - Tim Wloczewski gave a monthly report on building permits, U&O, etc. (copy attached)

- Resident John Lundburg questioned Zoning Officer Tim W. about his legal right to be on the D'Alessandro property. Tim said he is permitted on the property as Wallace Township's Zoning Officer. The Board asked Ms. Randzin to contact Kim Venzie, Esq. for a written legal opinion on this matter.

BRANDYWINE REGIONAL POLICE REPORT - Chief Kosci read the Monthly Activity Report dated December 5, 2007 (copy attached)

HISTORICAL COMMISSION - No one present.

- Ms. Grashof read a letter from Chairwoman Bev Bock thanking Ed Smith, Duane Hammond, and Tim Wloczewski for completing a difficult and dangerous job stabilizing the Lamb Tavern Springhouse.

PARK & RECREATION BOARD - Mr. McDonough reported a meeting is scheduled for December 19, 2007 at the Municipal Building with representatives from PA DCNR to discuss Ray Park.

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EAC – Mark E. said an information meeting held on 11-20-07. Nothing new to report at this time.

FINANCIAL PLANNING COMMITTEE – No one in attendance

PLANNING COMMISSION – Barb D'Angelo, Commission Chairwoman, reported that certain items were requested from the November 28<sup>th</sup> work session

- Each member would like a copy of all current amendments to Zoning Ordinance, prefer to receive electronically
- Ms. D'Angelo wants to check date of submission for all current subdivisions.

### SUBDIVISIONS

1. #04-1 – Old Orchard Estates – Final Plan; Plan time extension granted by the applicant.
2. #05-5 – Popjoy; Extension of time previously granted by the applicant.
3. #06-4 – Devereux Land Development – Letter tabled to 12-19-07 meeting
4. #07-1 – Gulick; Plan time extension granted by the applicant.
5. #07-3 – Siebert; Plan time extension granted by the applicant.

### OLD BUSINESS

A. Greenfield/Valhalla Farms – Mr. Greenfield was recognized and stated. February 29, 2008 is the deadline date and only two Conditional Use Hearings have been scheduled for Monday, January 14, 2008 and Monday, January 21, 2008. Mr. Greenfield distributed to the Board a list of experts that will be appearing at each hearing along with a copy of their resume. Ms. Grashof suggested a copy be sent to Kim Venzie, Esq. and Tom Oestes, Esq. Mr. Greenfield questioned if Steve Green is still a member of the Planning Commission. There have been 20 PC meetings since January 2007 and Steven Green was in attendance only six times. Mr. Greenfield questioned if the newly appointed Kim Milane-Suaro was still a member of the Planning Commission. Ms. D'Angelo responded to these questions. Mr. Greenfield questioned the use of the word Farms as listed on the BOS agenda under Old Business.

### NEW BUSINESS

A. Advertised Proposed 2008 Budget – Ms. Randzin stated that the notice for the 2008 Budget was printed in the Daily Local News on November 29, 2007. Ms. Grashof did the 1st reading of the 2008 Budget.

After the reading, there were questions/comments from the audience:

- Resident Jack Stewart asked about a letter that was sent to the Board at the end of September 2007 requesting an increase of \$10,000 in the annual donation to the Glen Moore Fire Company. He cited rising fuels costs and higher heating bills. Please reconsider your donation to the Glen Moore Fire Company.
  - Resident Beth Carpenter questioned line item 412.56 Fire Relief Aid. Jack Stewart explained it to her.
  - Resident Jeff Colley asked how long the 2.4 Millage rate would be in effect. Will it be enough to cover the 2009 expenses.
  - BRP Chief Kosci questioned the amount approved for the Brandywine Regional Police. The 2008 Operating Budget for the Police Department included amounts for each township representing the worst-case numbers. East Brandywine Township accepted their allocation of \$1,568,058. Chief was disappointed that Wallace Township **did not** do the same and accept their allocation of \$765,362. The Board suggested Ms. Randzin contact Kim Venzie, Esq. about the police budget and time frame for approving it.
  - Resident John Lundburg wants Wallace Township to consider our own police department. All we need is a state grant of \$750,000 to begin our own police department.
  - Mr. Greenfield questioned the deficit. Mr. McDonough explained there is no deficit.
  - Chief Kosci suggested adding a separate tax for the Glen Moore Fire Company. Jack Stewart voiced concern about adding a tax and possibly hurting the donations (Wallace Township would be asked to cover the Annual Fund Drive which usually nets about \$32,000)
- B. 2006 Audit Report - The 2006 Audit was prepared by Robert C. Bezgin, CPA and just delivered to the Township.
- C. Appointment of new Township Treasurer – Mr. McDonough spoke the position. He said Nanette Hervey was interviewed for the position of part-time Treasurer and would like to make a motion to appoint her to the position. Ms. Grashof stated she cannot move on this decision now and suggested other applicants should be interviewed. Ms. Grashof stated that Gabrielle resigned in Spring 2007 and Jan Bednarchik has been filling in as a favor to her. Mr. McDonough stated he was not aware of Ms. Bednarchik's part-time employment with the Township. Mr. McDonough mentioned again he has a qualified candidate present tonight (Ms. Hervey). Ms. Grashof aid she cannot hire someone tonight. At this point, there was discussion between Ms. Grashof, Mr. McDonough and members of the audience about the position and the need for a full-time versus part-time staffer. Chief Kosci asked the Board and Ms. Randzin if anyone knew how much was in the General Fund. No one did. Mr. McDonough stated the decision to bring Jan back was done at an Executive Session. Ms. Grashof wanted an opportunity to interview Ms. Hervey again during an executive session with all three supervisors. Mr. McDonough said he doesn't need to interview Ms. Hervey again. Mr. McDonough spoke to the bonding agency. A township Treasurer must be bonded especially if they are signing checks.

Resident Jeff Coley said time is required to find qualified applicants. Motion was made to appoint Nanette Hervey as part-time Township Treasurer (Motion Mr. McDonough, NO seconded) Motion denied. Discussion was held before the motion was made.

- D. Interim Secretary Contract – There was a discussion between Ms. Grashof, Mr. McDonough and Ms. Randzin concerning the need for Bob Glisson to continue as Interim Township Secretary. It was decided he would work the following days: December 7th, December 14th, and December 19th, from 8:00 a.m. – 4:00 p.m. Mr. McDonough asked Ms. Randzin to email the Supervisors tomorrow with this schedule.
- E. BOS Executive Session – Ms. Grashof announced the following Executive Meetings were held:
- November 7, 2007 to discuss legal issues and personnel matters
  - November 21, 2007 to discuss personnel matters
  - December 3, 2007 to discuss legal issues and personnel matters

#### PUBLIC COMMENT

- Resident Beth Carpenter mentioned that the last BOS minutes available on the township website are from December 2006. When will it be updated. Mr. McDonough stated we are in the process of updating the township website.

#### ADJOURNMENT

Meeting adjourned at 10:10 PM. Next meeting is Wednesday, December 19, 2007 at 7:30 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Betty Randzin". The signature is written in black ink and is positioned above the printed name and title.

Betty Randzin  
Township Secretary