

**WALLACE TOWNSHIP BOARD OF SUPERVISORS**  
**JANUARY 5, 2004**

The Organization Meeting of the Wallace Township Board of Supervisors was called to order on Monday, January 5, 2003, at 7:45 PM in the Municipal Building by Lou Schneider.

Supervisors present: Jane M. Shields  
Louis T. Schneider  
Robert V. Bock

**REORGANIZATION**

Mr. Bock moved to appoint Jane M. Shields as temporary Chairman to preside over the organization meeting. Mr. Schneider seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Mr. Bock moved to appoint Kimberly A. Milane-Sauro as temporary Secretary. Mr. Schneider seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Mr. Bock nominated Louis T. Schneider to serve as Chairman of the Board of Supervisors. Ms. Shields seconded the nomination. There being no further discussion or public comment, Mr. Schneider was unanimously elected Chairman for 2004.

Mr. Bock nominated Jane M. Shields to serve as Vice Chairman of the Board of Supervisors. Mr. Schneider seconded the nomination. There being no further discussion or public comment, Ms. Shields was unanimously elected Vice Chairman for 2004.

Ms. Shields moved to reappoint Kimberly A. Milane-Sauro as Secretary. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to reappoint Gabriella Taraschi-DiSantis as Treasurer. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Mr. Bock moved to reappoint Tim Wloczewski, as Township Zoning Officer/Building Inspector and Sewage Enforcement Officer (SEO). Ms. Shields seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to appoint Andrew D.H. Rau of Unruh, Turner, Burke, and Frees as Township Solicitor. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

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Mr. Bock moved to reappoint Castle Valley Consultants as Township Engineer. Ms. Shields seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to reappoint John R. Miller as the Vacancy Board member. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to assign the Supervisory duties for 2004 as follows: Road Department Liaison – Robert V. Bock; Police Liaison and reappointment to the Brandywine Regional Police Commission as a representative for Wallace Township – Jane M. Shields; and Buildings & Grounds – Louis T. Schneider. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to reappoint the following volunteers to new terms as follows:

Park & Recreation Board (5 year terms) – Dennis Shores and Robert Bebee

Municipal Authority (5 year terms) – Michael DiSantis

Planning Commission (5 year terms) –

Zoning Hearing Board (5 year terms) – Jay Heim

Historical Commission (5 year terms) – Bonnie Radford

Special Fire Police (annual) – Rich Hlavacek, Ron Fraser, Mark Fraser, Brian Fraser, and Steve Sheller

Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to appoint Jill Givler as the DARC representative for 2004. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to appoint Downingtown National Bank, First Financial Bank, and PLGIT (PA Local Government Investment Trust) as depositories. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to set the rate of compensation for the Board of Auditors at \$10.00/hour. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to set the amount of the Treasurer's Bond limit at \$500,000. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

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Ms. Shields moved to established the meeting schedule for 2004 as follows:

Board of Supervisors	1 <sup>st</sup> Wednesday @ 7:30 PM
	3 <sup>rd</sup> Wednesday @ 8:00 AM
Planning Commission	2 <sup>nd</sup> Wednesday @ 7:30 PM
(Workshops to be held on the 4 <sup>th</sup> Wednesday @ 7:30 PM, as needed)	
Municipal Authority	2 <sup>nd</sup> Monday @ 7:30 PM
Park Board	3 <sup>rd</sup> Monday @ 7:30 PM
Historical Commission	4 <sup>th</sup> Monday @ 7:00 PM
(Meeting to be held at the old township building – 451 Fairview Road)	
Village Task Force	1 <sup>st</sup> Thursday @ 7:30 PM
(Meeting to be held at the old township building – 451 Fairview Road)	
Zoning Hearing Board	Meets upon application

Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Mr. Bock moved to renew the present Holiday Schedule for all employees to include New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day. Ms. Shields seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to certify all three Supervisors be appointed as voting delegates to the annual State Convention in Hershey, PA, on April 18-21, 2004. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to adopt Resolution #04-1 to re-establish the existing fee schedule related to the filing of applications for building permits in 2004. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to adopt Resolution #04-2 to re-establish the existing fee schedule related to the filing of subdivision and land development applications in 2004. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to adopt Resolution #04-3 to re-establish the existing escrow fees related to the review of subdivision and land development plans in 2004. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

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Ms. Shields moved to adopt Resolution #04-4 establishing boundaries for emergency services providers in Wallace Township, including the four lots located in the Upper Uwchlan Township portion of the Chalfant/St. Giles Subdivision. This Resolution allows the Fire Chief to establish service boundaries for Advanced Life Support (ALS), Basic Life Support (BLS) and helicopter service. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to adopt Resolution #04-5 to re-establish the existing fee schedule related to the filing of conditional use applications, and zoning hearing applications in 2004. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to approve the Fire Company's calendar of fundraising activities for coverage under the worker's compensation insurance as follows: Chicken BBQ on June 27 and Turkey Raffle on November 18. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Mr. Bock moved to approve the 2004 bill to be sent to Devereux for fee-in-lieu of taxes. Ms. Shields seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to adjourn the reorganization meeting at 8:00 PM. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

### **BUSINESS MEETING**

The Chairman called the Business Meeting of the Wallace Township Board of Supervisors to order on Monday, January 5, 2003, at 8:00 PM in the Municipal Building.

### **PUBLIC COMMENT**

Mr. Schneider announced that beginning this year, the Board will be taking public comment only at the beginning and end of each meeting as well as at every vote.

### **MINUTES**

Mr. Bock moved to approve the minutes of the November 5, November 19 and December 3 meetings. Ms. Shields seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

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**TREASURER'S REPORT**

General Fund Receipts deposited during the month of December totaled \$65,107.48.

Ms. Shields moved to approve forty-one (41) bills, payable from the General Fund, for the month totaling \$81,998.01. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Ms. Shields moved to approve four (4) bills, payable from the State Fund, for the month totaling \$3,734.15. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

**CORRESPONDENCE**

See list of correspondence attached hereto and made a part hereof.

**ZONING REPORT**

Tim Wloczewski reported that six (6) new building permits were approved last month as follows:

- #03-95 - 1241 Little Conestoga Road (Garage)
- #03-97 – 441 Fairview Road (Fence)
- #03-98 – 28 Walnut Bank Road (House)
- #03-99 – 424 Indian Run Road (Addition)
- #03-100 – Lot #2, Steepleview Drive (Deck)
- #03-101 – 440 Highspire Road (House)

A request has been made by William Harple, owner of 1511 Creek Road, to apply clean fill to his property. Mr. Harple has supplied a land survey plan and E&S plan approved by Chester County. All of the E&S control measures have been inspected and approved. Approval has been granted to allow Mr. Harple to apply approximately 400 tons of clean fill to the rear yard of said parcel.

An "Enforcement Notice" has been sent to Sharp Builders for the property located at 1890 Creek Road, requiring the property owners to comply with the current International Property Maintenance Code 2000, which requires the property owner to provide protective treatment to the exterior of the building. They were given 45-days to comply.

**POLICE REPORT**

Chief Kocsi was not present at the meeting. His report was read by Ms. Shields. It was reported that for the month of December the activity report is as follows: 87 investigations; 11 traffic citations; 10 traffic warnings; 3 traffic accidents; 2 criminal arrests and 3 summary arrests. At

the last meeting a question was raised regarding hunting on the Hankin property. Chief Kocsi spoke with Hankin's Director of Property Management and it was confirmed that no hunting is permitted on the property by anyone including employees. If anyone suspects a violation, please contact the police department.

**HISTORICAL COMMISSION**

None.

**PARK BOARD**

None.

**PLANNING COMMISSION**

Skip McGrew reported that the Planning Commission will be walking the Bernard tract this Saturday and will be discussing the issue at their next meeting.

**SUBDIVISIONS**

None.

**OLD BUSINESS**

Mr. Bock moved to approval the contract provided by Evergreen Landscape Associates for the scope of work to be performed at Alice Park, as approved by the Township Solicitor. Ms. Shields seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

Discussion regarding the open space referendum will be placed in the agenda for the next meeting.

Discussion regarding the open space easement for ½ of Alice Park will be placed on the agenda for the next meeting.

**NEW BUSINESS**

Steepleview – By letter dated 12/24/03, the Township Engineer recommended approval of escrow release #6 in the amount of \$105,100.43 for erosion control and earthwork. Ms. Shields moved to approve escrow release #6 for the Steepleview Subdivision as recommended by the Township Engineer. Mr. Bock seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

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**PUBLIC COMMENT**

Mr. Bock made a motion to commend Ken Nicely and Mark Bainbridge for their outstanding effort in producing the new Wallace Township web page. The site has a crisp and clean look and is very well organized. The site has already been recognized as being the Pennsylvania Destination of the Day just a few days after its activation. Ms. Shields seconded the motion. There being no further discussion or public comment, the motion was unanimously approved.

**ADJOURNMENT**

Meeting adjourned at 8:20 PM. Next meeting is Wednesday, January 15, at 8:00 AM.

Respectfully submitted,

Kimberly A. Milane-Sauro  
Secretary