

**WALLACE TOWNSHIP BOARD OF SUPERVISORS**  
**March 5, 2020**

The Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, March 5, 2020, at 7:30 PM in the Township Building by Chairwoman D'Angelo.

Supervisors present: Jeff Seese | Barbara Z. D'Angelo | William T. Moore

Solicitor: Michael G. Crotty, Esquire

**PLEDGE OF ALLEGIANCE**

The Supervisors began the meeting by reciting the Pledge of Allegiance.

**EXECUTIVE SESSIONS**

Supervisor Moore announced that the Board held an executive session immediately before the meeting in order to discuss personnel and real estate matters, and would continue the executive session during a break later in the meeting.

**MINUTES**

The minutes for the meeting held on February 6, 2020, were presented for review. After discussion, Supervisor Seese moved that the minutes be approved as presented. Supervisor Moore seconded the motion, which carried unanimously.

**TREASURER'S REPORT**

Manager/Treasurer Randzin provided the Treasurer's report. She noted that the reporting forms have been consolidated and simplified for ease of review. Thirteen (13) invoices were noted on the list of invoices to be paid by check, totaling \$79,061.39. Two of the invoices were authorized in February for road salt purchases. After discussion, Supervisor Moore moved that payment by check for the thirteen invoices be approved as presented. Supervisor Seese seconded the motion, which carried unanimously. Next, Township Manager/Treasurer Betty Randzin presented a list of eight (8) invoices to be paid through the Township's PLGIT account, in the amount of \$2,839.48. After discussion, Supervisor Moore moved that the payment by PLGIT of the eight invoices be approved as presented. Supervisor Seese seconded the motion, which carried unanimously. Next, Township Manager/Treasurer Betty Randzin presented the PLGIT invoices for February 2020, for approval and ratification by the Board, in the aggregate amount of \$16,456.06. Chairwoman D'Angelo seconded the motion, which carried unanimously.

**POLICE REPORT**

A representative from the WBTPD was unable to attend the meeting, given that Lt. Jeff Kimes was being installed as the Chief of Police for West Brandywine Township. Congratulations on his achievement were noted. In February, there were 24 citations/arrests,

including 12 child abuse investigations (11 of which involved Devereux), 2 emotional disorders (1 of which involved Devereux), and 5 missing persons (2 of which involved Devereux).

### **GLEN MOORE FIRE COMPANY/ WESTWOOD & ELVERSON AMBULANCE**

Chief Paul DeCarlo of the GMFC was assisting at a call during the earlier portions of the Board meeting, but subsequently arrived to provide its report. In February, the GMFC responded to 12 calls, 8 of which were in the Township. Joe Kennedy was present on behalf of Westwood Ambulance, noting that it responded to 150 calls in February, 15 of which were in the Township. The average response time was about 5 minutes. Mr. Kennedy also noted the good news that Westwood has contracted with a medical director, and it expects to have ALS ambulance service in operation in mid to late-April. No report was received from the Elverson/Honey Brook Ambulance Company.

### **EMC**

No report.

### **PARK AND RECREATION BOARD**

Carol Zindel of the Park and Rec Board was present to give its report. They are preparing for the Easter Egg Hunt and Community Yard Sale events.

### **HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST**

No report.

### **TRAILS PRESERVATION BOARD**

No report. Chairwoman D'Angelo noted, however, that the Road Department received kudos for their work on the trails.

### **EAC**

Tish Malloy was present on behalf of the EAC. They are finalizing preparations for the 2020 Great American Cleanup Event.

### **AUTHORITY**

Chairwoman D'Angelo noted that the Authority is working with a hauler to bring down the levels of the Glenmoore Treatment Plant lagoons, and making a variety of improvements recommended by the new operator.

### **PLANNING COMMISSION**

Plan review periods are listed below. Noting that the MPC review periods for Plan Nos. 19-01 will expire before the Board's meeting in April (and their reviews are ongoing),

Supervisor Moore moved that those plans be denied as of such dates, unless review period extensions are received (in which case the extensions will be approved). Supervisor Seese seconded the motion, which carried unanimously. Solicitor Crotty noted that an extension request was sent by the Township Engineer to Southdown.

<u>Township Subdivision No.</u>	<u>Plan Name</u>	<u>Plan Submission Date</u>	<u>MPC Review Period</u>
19-01	Southdown/Heim Tract	6/6/19	3/20/20
19-03	Cesarz Subdivision	9/5/19	6/4/20
19-04	Brandolini/Greenfield	9/5/19	6/5/20
19-05	Mila Woods (11 lots)	11/7/19	5/5/20
20-01	Hannum (2 lots)	1/6/20	4/5/20
20-02	Ferguson Preserve – Deluca	2/6/20	5/6/20

### **NEW BUSINESS**

- 1) Girl Scout Project: Natalie, Lila and Rowen from the local Girl Scout Troop gave a presentation on a public services/civic project they are proposing for Wagenseller Park. They propose to install both a bat box and a small library book box. Details of the project were discussed, and they will coordinate their project with the Township's Road Foreman. The Board thanked the young ladies for their presentation and for pursuing their project.
- 2) French Creek Iron Tour 2020: The organizers of the French Creek Iron Tour submitted a letter with information on their 2020 event. No Township roads will be involved, and the organizers indicated that they would be contacting the local fire companies to provide for fire police at intersections. The cyclists will be instructed to obey all traffic signals and to not ride in packs. No roads will be closed. The organizers also advised that the Township is named as an additional insured on its insurance for the event. After discussion, Chairwoman D'Angelo moved that the Township memorialize its acknowledgment of the Iron Tour event along Creek Road as depicted on the route submitted by the applicant and subject to compliance with the above-referenced conditions/representations by the event organizers. Supervisor Moore seconded the motion, which carried unanimously.
- 3) Chester County Tax Collection Committee: A discussion was held as to the Township appointees to the Chester County Tax Collection Committee. Solicitor Crotty described the background of the Committee. After discussion, Supervisor Moore moved that the Township appoint John Miller, with Chairwoman D'Angelo as second and Robert Jones as the alternate designee. Supervisor Seese seconded the motion, which carried unanimously.
- 4) 2020 PennDOT Road Salt Agreement: A discussion was held about whether the Township should participate in the PennDOT road salt agreement for 2020. The Board is not inclined to do so at this time.

- 5) GMFC Fire Police: Frederick Strong and William Ashenfelder were present to be approved by the Township as Fire Police. Each described their background in the community and with the Fire Company. After discussion, Supervisor Seese moved that Frederick Strong and William Ashenfelder be appointed and approved as Fire Police in the Township for the GMFC. Supervisor Moore seconded the motion, which carried unanimously.
- 6) PA 811: It was noted that April in Pennsylvania is designated as safe digging month.
- 7) Ray Park and Farming: Solicitor Crotty noted that the Township received a check in the amount of \$2,500 from George Ley. It appears that the check was his attempt to make payment for Ley farming the fields at Ray Park. However, the Township withdrew its offer for him to do so after he claimed confusion about the annual rental amount and requested that it be substantially reduced. The Board directed Solicitor Crotty to work with Township Manager/Treasurer Betty Randzin to return the check with an appropriate confirmation that no rights to farm the parcel by Ley exist. Next, the Board discussed future farming of Ray Park. After discussion, quotes to lease the parcel for farming will be obtained from Jack Smith and Dave Rogers.
- 8) Personnel Matters: The Board resumed its executive session to discuss personnel matters. At the conclusion of the executive session, the Board returned to the meeting room. Supervisor Moore thereafter moved that the following employee wages/salaries be established for 2020, retroactive to January 1<sup>st</sup>: Township Manager/Treasurer Betty Randzin at \$83,825; Heidi Welker at \$19.50; Road Foreman Steve Senn at \$35.00 per hour; and Road Department employee Jeremy Corros at \$25.00 per hour. Supervisor Seese seconded the motion, which carried unanimously. Next, Chairwoman D'Angelo provided an update on the potential for employee medical reimbursement, noting that the 2019 reimbursements would need to be processed through normal payroll, while the Township could pursue a Health Reimbursement Arrangement through the Harrison Group for 2020. After discussion on both, Chairwoman D'Angelo moved that the Board approve the 2019 medical reimbursements and approve the proposal of the Harrison Group to establish an HRA for the Township Employees, with Township contributions capped at \$3,000 per employee (regardless of individual or family plan status). Supervisor Seese seconded the motion, which carried unanimously.

## **OLD BUSINESS**

- 1) Township Building: A quote from U-Neek was received for establishing additional email accounts for the Township. The quote, however, contains proposals for services beyond what was requested by the Township. Supervisor Moore otherwise noted that the representative from U-Neek providing the quote accessed third party accounts and created issues by doing so. The Board is not inclined at this time to move forward with that proposal, but will instead explore other options.

## **PUBLIC COMMENT**

Lauri Young and Trish Rooney spoke as to the status of legislative efforts to change the way in which the legislative districts are drawn in Pennsylvania (and the makeup of the committee preparing the same). After discussion, it was noted by the Board that, while they may individually agree with the concepts raised, it is not appropriate or necessary to do so. There are several legislative bills pending on the issue that enjoy support from all Chester County representatives; the Township is not split into separate districts; and the matter is one of state concern not within the representative jurisdiction of the Township Supervisors. Questions were also raised as to whether the proposed legislation or the newly comprised committee would eliminate the underlying issue. Those seeking to raise a comment on the matter in support or against the measures should reach out to their state senator or representative.

## **ROAD FOREMAN'S REPORT**

Road Foreman Steve Senn provided the Road Department's report. The Department mowed brush, performed work at the Schoolhouse, helped locate sewer valves, and handled other matters. The Department is looking for seasonal help for the summer. Mr. Senn noted also that a large oak tree at Burgess Park is in need of removal, and he was directed to get quotes. Additionally, Mr. Senn presented a quote to purchase a trailer. After discussion, Chairwoman D'Angelo moved that the Township authorize the purchase of the Bri Mar hydraulic trailer from Ludwig's Equipment and Supply in an amount not to exceed \$7,500. Supervisor Seese seconded the motion, which carried unanimously.

## **TOWNSHIP MANAGER'S REPORT**

Township Manager/Treasurer Betty Randzin noted that she and Chairwoman D'Angelo will be attending the Western Chester County Chamber of Commerce's municipal law forum, and that the Chester County Association of Township Officials' spring convention is approaching. Mrs. Randzin further presented a quote for water cooler services at the Township building and maintenance garage. After discussion, Chairwoman D'Angelo moved that the Township approve the same. Supervisor Seese seconded the motion, which carried with affirmative votes from Chairwoman D'Angelo and Supervisor Seese. Supervisor Moore voted nay.

## **Adjournment**

Supervisor Moore moved that the meeting be adjourned. The motion was seconded by Chairwoman D'Angelo, which carried unanimously. Meeting adjourned at 10:22 PM.

Respectfully submitted,

Betty Randzin  
Township Manager/Secretary