

WALLACE TOWNSHIP BOARD OF SUPERVISORS
September 6, 2018

The Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, September 6, 2018 at 7:30 PM in the Township Building by Vice-Chairman Moore.

Supervisors present: Robert Jones | William T. Moore

Solicitor: Michael G. Crotty, Esquire

Township Engineer: Craig Kologie, AICP

Road Foreman: Steve Senn

PLEDGE OF ALLEGIANCE

The Supervisors began the meeting by reciting the Pledge of Allegiance.

EXECUTIVE SESSIONS

None.

CORRESPONDENCE

None.

MINUTES

The minutes for the meeting held on August 2, 2018, were tabled given the absence of Chairman D'Angelo.

TREASURER'S REPORT

Manager/Treasurer Randzin presented the Treasurer's report. Sixteen (16) invoices were presented for review, together with the August 2018 PLGIT, PECO, and Independence Blue Cross payments, and the pre-approval of a PLGIT purchase for fuel from Reilly and Sons. A question was raised as to the payment for the reptile demonstration, which is being reimbursed to the Township by a sponsor. After discussion, Supervisor Jones moved that the Township approve payment of the sixteen (16) invoices on the bills list in the amount of \$44,039.08. Supervisor Moore seconded the motion, which carried unanimously.

Next, Supervisor Jones moved that the Township approve and ratify the PECO utility payment in the amount of \$647.63, and the Independence Blue Cross bill in the amount of \$6,865.90. Supervisor Moore seconded the motion, which carried unanimously. Supervisor Jones moved that the Township pre-approve the PLGIT charge for Reilly and Sons fuel, in the amount of \$1,067.32. Supervisor Moore seconded the motion, which carried unanimously. Lastly, the August PLGIT invoice was presented. After discussion, Supervisor Jones moved that

the Township approve and ratify the August 2018 PLGIT payment, in the amount of \$8,414.75. Supervisor Moore seconded the motion, which carried unanimously.

POLICE REPORTS

Cpl. Moore provided the report of the West Brandywine Township Police Department. In August, it issued 16 citations, responded to 210 other calls for service, and performed follow up investigations. Of note, there were two missing person calls related to Devereux (who were all subsequently located).

GLEN MOORE FIRE COMPANY/ WESTWOOD & ELVERSON AMBULANCE

A representative from the Glenmoore Fire Company was unable to attend the meeting, and its report had not been received as of the meeting. A representative from Elverson Honey Brook Ambulance was also unable to attend. Steve Jones from the EHBA provided its report in writing, noting that it responded to seven (7) calls in the Township. Lastly, Joe Kennedy from Westwood Ambulance presented its report, advising that it responded to 11 calls in the Township in August, with a 14 minute average response time.

EMC

No report.

PARK AND RECREATION BOARD

A member of the Park and Rec Board was unable to attend the meeting, but the group (and Township Manager, staff and Road Foreman) are finalizing preparations for Community Day. Manager/Treasurer Randzin provided a breakdown of the many wonderful events planned. Additionally, the Township was approached by a resident who is also a professional pumpkin carver. He has offered to give a pumpkin carving presentation at the Halloween Parade and Party. The two carved pumpkins will be raffled off.

HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST

No report. Manager/Treasurer Randzin noted that a memorial lunch was held at the Township earlier in August, in honor of Sandy Brennan.

TRAILS PRESERVATION BOARD

No report. Manager/Treasurer Randzin noted that the Trails Board would like to incorporate a trail walk into Community Day. Solicitor Crotty (and the Board) noted that no unaccompanied minors should be permitted (as the Township does not have a record of the clearances for those individuals who will be leading the walk).

EAC

No report.

AUTHORITY

No report.

PLANNING COMMISSION

No report.

ROAD FOREMAN

Road Foreman Steve Senn provided the Department's report. It received and installed the new picnic tables in Burgess Park, took care of truck inspections, mowing, road maintenance and other activities. As to the Indiantown Schoolhouse, work on replacing the center support beam will take place after the upcoming reunion. Mr. Senn requested Board approval to attend the Roadway Management Conference in Gettysburg. After discussion, Supervisor Jones moved that Mr. Senn be authorized to attend the event, with the attendance fee and hotel accommodations, for an amount not to exceed \$500. Supervisor Moore seconded the motion, which carried unanimously. Mr. Senn also requested that the Township join the Berks County Public Works Association. The cost to do so is \$75 per year, and it provides educational opportunities for the Department. After discussion, Supervisor Jones moved that the Township join the Association. Supervisor Moore seconded the motion, which carried unanimously.

As a follow up to the discussion over the past months' meetings, Mr. Senn provided written quotes for the addition to the maintenance garage building. Quotes were obtained for both an expansion to the existing building and for the installation of a new, stand-alone building. The Board noted that the new, stand-alone building was slightly more expensive, and would likely have resulted in additional costs (since that new building would have no electrical, plumbing or other utilities – a cost unnecessary with the expansion option). After reviewing the expansion quotes, Supervisor Jones moved that the Board approve the quote for Green Hills Construction, in the amount of \$15,200, subject to Supervisor Jones, the Township Engineer and the Road Foreman confirming the acceptability of the site location for the expansion and subject to the work being completed by December 1st. Supervisor Moore seconded the motion, which carried unanimously.

Mr. Senn further addressed potential equipment purchases. In order to lessen the fatigue on the Township's other equipment, the option of renting a front-end loader was discussed as well as purchasing a quality used one. The issue will be further explored. Additionally, a discussion was held as to the purchase of a used tractor – which would allow the Township to sell its existing, underpowered tractor. After discussion, Supervisor Jones moved that the Board authorize the offer to purchase the John Deere 2350 diesel tractor, 60 hp, from Bob Ink in the amount not to exceed \$10,000. Supervisor Moore seconded the motion, which carried unanimously.

NEW BUSINESS

- 1) Eagle Scout Projects – Paul and Frances Kane: Paul and Frances Kane gave presentations on their Eagle Scout Projects. First, Paul Kane described the three (3) rest areas that he installed along the Township's Authority trail. The Supervisors noted their appreciation for the project, which turned out well. After discussion, Supervisor Moore moved that the Board be authorized to sign the Eagle Scout completion paperwork for Paul Kane's Eagle Scout Project. Supervisor Jones seconded the motion, which carried unanimously. Next, Frances Kane described his project – the installation of a landscaping bed and flagpoles at the Township building. The Supervisors also noted their thanks to Frances for all of his hard work. Supervisor Moore moved that the Board be authorized to sign the Eagle Scout completion paperwork for Frances Kane's Eagle Scout Project. Supervisor Jones seconded the motion, which carried unanimously. Both were requested to incorporate into the finished project a plaque to memorialize their work, including their names and the dates.
- 2) Rouse Chamberlin Spring Mill Subdivision Escrow Release No. 2: The Township Engineer has reviewed, and provided a recommendation for, the request by Rouse Chamberlin for Escrow Release No. 2 for the Spring Mill subdivision. Pursuant to the recommendation of the Township Engineer, Supervisor Jones moved that the Board approve Spring Mill Escrow Release No. 2, in the amount of \$28,726.43. Supervisor Moore seconded the motion, which carried unanimously.
- 3) 2018-2019 Deer Hunting: Manager/Treasurer Randzin presented the list of eleven (11) new hunting permit requests for the Township Community Park that have been submitted. Archery only hunting is being permitted, pursuant to the established regulations of the Township. Supervisor Jones raised the question of whether there should be a lottery for hunters to keep their tree stands up between the hunting seasons as long as they are appropriately tagged and identified. This possibility will be considered by the Board at an upcoming meeting. After discussion, Supervisor Jones moved that the Township approve the eleven (11) hunting permit applications, subject to the applicants complying with the Township's rules and regulations for the same. Supervisor Moore seconded the same, which carried unanimously.
- 4) Bike the Brandywine/Marshman Triathlon: Manager/Treasurer Randzin noted that a request was made by the Brandywine Conservancy for Township acknowledgment of the ride course for the Bike the Brandywine event. It will be the same course as previous years, staying on state roads within the Township. Supervisor Moore and Supervisor Jones noted the need for the requestors to confirm that they are providing Fire Police for the major intersections during the event. Subject to the same restrictions and conditions as imposed last year, Supervisor Jones moved that the Township issue its letter of acknowledgement for the event. Supervisor Moore seconded the motion, which carried unanimously.

A similar request was made by the organizers of the Marshman Triathlon (all on State roadways). After discussion and subject to the same parameters and conditions imposed

for the Bike the Brandywine event, Supervisor Jones moved that the Township issue its letter of acknowledgement for the event. Supervisor Moore seconded the motion, which carried unanimously.

- 5) Office Phone and Internet: Manager/Treasurer Randzin noted that the Township is looking into switching to Verizon FIOS for phone and internet service (given static and performance issues with the existing phone lines). A proposal to do so will be presented at an upcoming Board meeting.
- 6) Office Cleaning Service: Manager/Treasurer Randzin presented information as to switching the Township office cleaning service from bi-weekly to weekly. After discussion, Supervisor Jones moved that the Board approve the modification to the cleaning service from bi-weekly to weekly. Supervisor Moore seconded the motion, which carried unanimously.
- 7) 9/20/2018 BOS Meeting: It was announced that the morning meeting would be cancelled.

TOWNSHIP MANAGER REPORT

No additional items to report.

PUBLIC COMMENT

None.

Adjournment

Supervisor Moore moved that the meeting be adjourned. The motion was seconded by Supervisor Jones, which carried unanimously. Meeting adjourned at 9:25 p.m.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary