

WALLACE TOWNSHIP BOARD OF SUPERVISORS
December 7, 2017

The Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, December 7, 2017 at 7:30 PM in the Township Building by Chairman Robert Jones.

Supervisors present: Robert D. Jones | William T. Moore | Barbara D'Angelo

Solicitor: Michael G. Crotty, Esquire

Engineer: Craig Kologie, Castle Valley Consultants

Road Foreman: Steve Senn

PLEDGE OF ALLEGIANCE

The Supervisors began the meeting by reciting the Pledge of Allegiance.

EXECUTIVE SESSIONS

None.

CORRESPONDENCE

Fifteen (15) pieces of correspondence were noted as received, which are available for request at the Township building.

MINUTES

The minutes for the November 2, 2017 meeting were presented for consideration. Chairman Jones moved that the minutes for these meetings be approved as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.

TREASURER'S REPORT

Manager/Treasurer Randzin presented the Treasurer's report. Twenty-two (22) invoices were presented for review, together with the approval and ratification of the November PLGIT payment. A discussion was held as to certain of the invoices, after which Supervisor D'Angelo moved that the Township approve payment of the twenty-two (22) invoices on the bills list in the amount of \$92,866.62. Chairman Jones seconded the motion, which carried unanimously. Next, Chairman Jones moved that the Township approve and ratify the six (6) check payments presented by Manager/Treasurer Randzin, in the amount of \$7,743.66. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones moved that the Board approve and ratify payment of the November PLGIT invoice in the amount of \$17,671.06. Supervisor D'Angelo seconded the motion, which carried unanimously.

POLICE REPORTS

The Pennsylvania State Police submitted its report for the month of November. Thirty-four (34) incidents were reported. It is the Township's understanding that the reported assaults were all at Devereux. Next, Lt. Kimes provided the report of the West Brandywine Township Police Department. In November, it issued 31 citations and responded to 226 other calls for service. He noted one (1) runaway reported from Devereux, who was apprehended as Devereux was on the phone reporting to the police.

GLEN MOORE FIRE COMPANY/ WESTWOOD & ELVERSON AMBULANCE

Elverson/Honey Brook Ambulance provide its report, noting that it responded to four (4) calls in November within the Township, with an average on-scene time of eleven (11) minutes. A representative from Westwood Ambulance was not present, but their written report indicated that they responded to twelve (12) calls in the Township, with an average on-scene time of fifteen (15) minutes. Next, Samantha Camp provided the report of the Glen Moore Fire Company, noting that the GMFC responded to thirteen (13) calls in November, one (1) of which was in the Township. She and her co-presenter, Alex dePaolo, noted that the Fire Company recently had four (4) volunteers graduate from EMT training. The Board noted its appreciation for their presentation.

EMC

No report.

PARK AND RECREATION BOARD

Marcell Moore provided the report of the Park and Recreation Board. The Tree Lighting Ceremony was a wonderful, hallmark night, which went off without a hitch. Appreciation was noted for the volunteers, the Board, the Supervisors, and Staff, with a special thanks to Far Away Farms for donating all of the cookies. The Board will next begin planning for the various events in 2018.

HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST

No report.

TRAILS PRESERVATION BOARD

No report.

EAC

Tish Malloy was present. She expressed her appreciation for the installation of the park bench. She also inquired as to the status of the Sunoco pipeline installation, and an update was provided by Manager/Treasurer Randzin. The Sunoco representative had indicated that it did not expect to need to use blasting (as previously notified), but the option is not foreclosed.

AUTHORITY

No report.

PLANNING COMMISSION

Supervisor Moore noted that the Planning Commission met with the Historical Commission for a productive discussion on Article X.

ROAD FOREMAN REPORT

The Road Foreman, Steve Senn, provided his report. He noted that the broom/street sweeper has been picked up, and will be tested. The Department otherwise performed various truck repairs and has begun to prepare the equipment for winter. They also finished the crack sealing, tree decorations at the park and other landscaping work. The concrete floor to the Indiantown Schoolhouse was installed. Much of the wainscoting could not be salvaged because of water deterioration. Next, a discussion was held as to the currently-approved seasonal drivers. Background checks will be run for all of those without CDL licenses.

A discussion was also held as to the generator donated to the Township by Uwchlan Township (particularly in hooking it up to the maintenance garage). It will be taken under advisement. Lastly, Mr. Senn presented a quote from Miller Municipal Supply to perform a sign inventory. After a discussion on the scope of the survey, Supervisor Moore moved that the Township approve the quote from Miller Municipal Supply to perform the sign survey/inventory, in an amount not to exceed \$3,000. Supervisor D'Angelo seconded the motion, which carried unanimously.

NEW BUSINESS

- 1) Eagle Scout Project – Liam Mosscrop: Boy Scout Liam Mosscrop provided an updated presentation and budget for his Eagle Scout project. The Board noted that he should inquire with the Road Foreman before any purchases to determine whether the Township has any of the materials on-hand. After discussion, Supervisor Moore moved that the Township approve the scope of the Eagle Scout project and authorize Chairman Jones to sign all required applications as beneficiary of the project. Chairman Jones seconded the motion, which carried unanimously.
- 2) Eagle Scout Project – Zach Hannum: Boy Scout Zach Hannum gave a presentation as to his completed Eagle Scout project, involving a rain garden, new signage and other improvements in Burgess Park and Hannum Woods. He fundraised for the project on his own, and the Board noted its appreciation for how well it turned out. After discussion, Supervisor Moore moved that the Township accept and approve the completed Eagle Scout project for Zach Hannum, and authorize Chairman Jones to sign all required paperwork indicating its completion. Supervisor D'Angelo seconded the motion, which carried unanimously.

- 3) Downingtown Area Senior Center: Muriel Kennedy, Executive Director of the Downingtown Area Senior Center, gave a presentation as to the range of activities and services offered at the Center. She indicated that the DASC is in the process of fundraising, and would appreciate any contribution from the Township.
- 4) MS4 Report: As a follow up to last month's advertisement of the draft MS4 permit plan submission (provided by Township Engineer, Craig Kologie), it was noted that the Township received no public comments. The permit application will now be submitted to the Pennsylvania Department of Environmental Protection.
- 5) Act 42 – Mini Casinos: Solicitor Crotty provided a summary as to Act 42, which authorizes “mini-casinos” but also allows for municipalities to opt out by December 31st. After discussion, Chairman Jones moved that the Township approve Resolution No. 2017-16, opting out of mini-casinos within the Township. Supervisor Moore seconded the motion, which carried unanimously.
- 6) 2018 Budget: The 2018 budget was presented for review and approval. It was previously advertised, and calls for zero (0) Township real estate taxes. After discussion, Chairman Jones moved that the Township adopt Resolution 2017-17, reflecting that there will be no Township real estate taxes in 2018. Supervisor D'Angelo seconded the motion, which carried unanimously. Next, Supervisor Moore moved that the Township approve its 2018 budget, as advertised, which also reflects a zero (0) Township real estate tax rate. Chairman Jones seconded the motion, which carried unanimously.
- 7) Moser Builders (Popjoy Marsh Lea Subdivision): The Township has received the finalized plans, together with the Development Agreement, Financial Security Agreement and Stormwater Management Agreement for the Marsh Lea subdivision. The Conservation Easement Agreement with the Wallace Trust has separately been received, and Upper Uwchlan Township has approved the plans. After discussion, Supervisor D'Angelo moved that the Township authorize the execution of the above documents and plans, to be released for recording. Supervisor Moore seconded the motion, which carried unanimously.

OLD BUSINESS

- 1) Indiantown Schoolhouse: Supervisor Moore provided a further update on the improvements to the Schoolhouse, expanding on the discussion provided during the Road Foreman's report. Additional plastering work will eventually be needed on the interior walls. A quote was received for HVAC improvements in the building. These improvements are needed to prevent further deterioration. After discussion, Supervisor Moore moved that the Township approve the quote from Capital Hearing and Air for the HVAC work to the Indiantown Schoolhouse in the amount of \$7,131. Chairman Jones seconded the motion, which carried unanimously.
- 2) P3 Towers: Craig Kologie provided an update, noting that construction is anticipated to start within the next week.

- 3) Township Building: A discussion was held as to the security monitoring services for the Township building. Supervisor Moore moved that the Township Manager be authorized to execute the application with Rapid Response, while authorizing the Township staff to secure additional quotes for the services. Chairman Jones seconded the motion, which carried unanimously. Next, Chairman Jones noted that he reviewed the specs for the security cameras at the maintenance garage. After discussion, Supervisor Moore moved that the Township purchase the eight security cameras, monitors and associated equipment for the maintenance garage for an amount not to exceed \$2,560. Chairman Jones seconded the motion, which carried unanimously. Lastly, Mr. Senn noted that the gate to the maintenance garage is damaged. Quotes will be obtained for its repair.
- 4) Payroll Services: Manager/Treasurer Randzin summarized the various payroll services available to the Township. After discussion, Chairman Jones moved that the Township authorize the upgrade to its QuickBooks payroll software, of up to \$100 per month. Supervisor D'Angelo seconded the motion, which carried unanimously. Lastly, quotes were presented for a new time clock, which are under review by the Board.

Public Comment

None.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 9:40 p.m.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary