

## **WALLACE TOWNSHIP BOARD OF SUPERVISORS**

**July 7, 2016**

The Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, July 7, 2016 at 7:30 PM in the Township Building by Chairman William Moore.

Supervisors present: Barbara Z. D'Angelo | Robert D. Jones | William T. Moore

Engineer/Zoning Officer: Craig Kologie, Castle Valley Consultants

Solicitor: Michael G. Crotty, Esquire

### **PLEDGE OF ALLEGIANCE**

The Supervisors began the meeting by reciting the Pledge of Allegiance.

### **EXECUTIVE SESSIONS**

Chairman Moore noted that an executive session was held immediately prior to the meeting in order to discuss real estate matters.

### **CORRESPONDENCE**

None.

### **MINUTES**

The minutes for the June 2, 2016 meeting were presented for consideration. Supervisor Jones moved that the minutes for the June 2, 2016 meeting be approved as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.

### **TREASURER'S REPORT**

Manager/Treasurer Randzin presented the Treasurer's report. Twenty-six (26) invoices were presented, together with the June PLGIT payment for ratification. After discussion, Supervisor Jones moved that the Township approve the twenty-six (26) invoices on the bills list in the amount of \$42,108.41. Supervisor D'Angelo seconded the motion, which carried unanimously. Next, Supervisor D'Angelo moved that the Township approve and ratify the June PLGIT payment in the amount of \$12,357.41. Supervisor Jones seconded the motion, which carried unanimously. Additionally, with respect to the listing of Township Escrow Accounts, Chairman Moore requested that the Township Engineer and Manager/Treasurer Randzin look into the status of the Marshal Pond and Fairview Gulick escrow accounts.

### **ROAD REPORT**

Road Foreman Steve Senn presented the road report. The Road Department has been busy with mowing, patching potholes, cleaning out storm drains, trimming, and other projects.

Martin Paving has started its roadwork, and it is expected that they will continue through the end of July. The historic resource sign has been posted for the burnt chimney. Mr. Senn also sent multiple reports to PennDOT of potholes on state roadways. Resident Tish Malloy inquired as to a dormant “under construction” sign that has been in place on the roadway near her home for more than a year. Mr. Senn indicated that he would arrange for it to be removed. Resident Marcell Moore also noted that there had been some graffiti done at the park.

### **POLICE REPORT**

PSP Lieutenant Fisher submitted the report of the Pennsylvania State Police by email. In total, the PSP responded to 67 incidents for the month of June. Supervisor Jones indicated that he would follow up for details on the burglary report.

Next, Lieutenant Kimes from the West Brandywine Police Department provided its report. It conducted traffic patrols for 92 hours in June, issuing 81 traffic citations. A discussion also took place about the potential acquisition or use of a traffic speed sign to alert drivers of their speeds. Lt. Kimes will inquire as to cost and will report back to the Township.

### **EMC**

No report.

### **DARC**

No report.

### **GLEN MOORE FIRE COMPANY/ WESTWOOD & ELVERSON AMBULANCE**

GMFC submitted a written report, but a representative was unable to attend. It handled fourteen (14) total calls in June, with six (6) in the Township. The GMFC averaged 7.15 people per call. Steve Jones from Elverson/Honey Brook Ambulance was not present, but provided its report by email. It responded to five (5) calls for the month of June in the Township. Michael McWilliams of Westwood was present to provide the report of Westwood Ambulance. In total, it responded to ten (10) calls in June in the Township, with an average response time of thirteen (13) minutes.

### **PARK AND RECREATION BOARD**

Marcell Moore provided the report of the Park and Rec Board. Community Day was held on June 4<sup>th</sup>, and was a rousing success. Thanks were given to the Park and Rec Board, Manager/Treasurer Randzin, Steve Senn, Joe Lewis, the Board of Supervisors, and all of the various volunteers at the event. Brief discussion was held as to planning for Community Day in 2017 and the possibility of a parade. A discussion was also held as to the use of the leftover prizes (to be considered for the Halloween party and parade, and possibly holiday donation to the needy). The next event being planned by the P&R Board is Movie Night. Mrs. Moore requested the ability to rent two (2) popcorn machines for the event. Supervisor D'Angelo moved that the Township authorize the rental, not to exceed \$200. Supervisor Jones seconded the motion,

which carried unanimously. A discussion was also held as to whether any particular Township employees should obtain a food handler's license. Planning Commission member Janet Grashof indicated that she had one (as do certain members of the Park and Rec Board). Lastly, the P&R Board is planning for the Halloween event, and expects to get Mom's Pizza for the event.

### **HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST**

Janice Keith was present on behalf of the Historical Commission. She noted that she toured the new area in the Township building designated for the historic archives, and commented that it looks great.

### **TRAILS PRESERVATION BOARD**

Dorothy Kirk presented the report of the Trails Board. It is looking into the potential relocation of the trail through the Glen Dale Preserve development (within the existing trail easement and subject to approval of the lot owner). Mrs. Kirk otherwise raised the potential of using Brandywine Conservancy to perform a study as to the feasibility of various trail connections from the Glen Dale Preserve trails to Springton Manor Farm. Through discussion, the Board noted that any effort to do so: should be at no cost to the Township; should not bind the Township to take any action or to utilize Brandywine Conservancy for other services (trail services generally being addressed for the Township through Natural Lands Trust); and any discussions with residents/property owners should be handled respectfully by Township officials, in a manner that does not give any impression that a trail would be mandated. The Board noted its desire to have the residents fully weigh in on the issue as a discussion topic, and not to feel that the trail is a certainty or that it would be required. Tish Malloy requested the ability to provide input from the EAC.

### **EAC**

Tish Malloy provided the report of the EAC. She was informally contacted by the French and Pickering Creeks Conservation Trust as to the possibility of requesting that DEP upgrade Marsh Creek to an EV Exceptional Value stream designation. The Board requested that the Township Engineer assess the impact of doing so.

### **AUTHORITY**

Supervisor D'Angelo provided the report of the Authority. It was contacted about the possibility of a development adjacent to the Highspire Development, which might connect into the treatment plant. Doing so may realize a reduction in the user fees.

### **PLANNING COMMISSION**

No report.

### **NEW BUSINESS**

- a. Fire Police – Bill Radford: Supervisor D'Angelo moved that the Township appoint Bill Radford as a Township Fire Police officer, subject to his obtaining and maintaining the requisite training for the position. Supervisor Jones seconded the motion, which carried unanimously.
- b. Heron Planning Module: The Township Engineer's office has indicated that a planning module has been submitted for a new single family home at 360 Highspire Road. The Planning Commission has reviewed, as has the County Planning Commission and the County Department of Health. After discussion, Chairman Moore moved that the Township approve Resolution No. 16-08, approving the planning module for 360 Highspire Road, with Manager/Treasurer Randzin authorized to execute the same on behalf of the Township. Supervisor D'Angelo seconded the motion, which carried unanimously.
- c. Zoning Ordinance Amendment: Solicitor Crotty noted that the draft Zoning Ordinance amendment has been fully advertised and is ready for Board consideration. A summary of the Zoning Ordinance amendments was given, and the public hearing on adoption of it was held. The Board inquired as to whether there was any public comment on the advertised ordinance. None was offered. After discussion and the conclusion of the hearing, Supervisor D'Angelo moved that the Board approve the Zoning Ordinance Amendment, Ordinance No. 160-16, in the form as advertised. Supervisor Jones seconded the motion, which carried unanimously.

Solicitor Crotty otherwise noted that he and the Township Engineer expect to have the Zoning Ordinance codification ready for presentation to the Board at its August meeting.

With respect to the keeping of animals Zoning Ordinance provisions discussed at the last meeting, further discussion was held. Chairman Moore commented as to his belief that the minimum acreage for chickens be lowered below one (1) acre, and his willingness to consider a two (2) acre minimum acreage requirement for medium livestock. It was noted that a firm acreage minimum would allow for more effective enforcement and more clear regulations for property owners. Further discussion took place as to the potential for use of an AEU type of regulation. Township resident Denise Hill and her husband commented about the ongoing problems that they have been having with the goats, chickens and roosters on the neighboring Matlack property. They indicated that the Matlack animals do not have enough space, are not taking appropriate care of their animals, and the goats continually cry out/bleat while they are chained in the back yard. Supervisor Jones indicated his desire to make the provisions as accessible as possible, incorporating appropriate regulations to address nuisance impacts of the use. An extended discussion took place as to the appropriate level of provisions and protections under consideration. At the conclusion of the discussion, the Board requested that the Township Solicitor and Engineer to continue to refine draft language for further presentation to the Board and public at an upcoming night meeting. The Board thanked the Hills for their comments.

- d. PAMA Conference: Manager/Treasurer Randzin requested authorization from the Board to attend the conference and training offered by the Pennsylvania Association of

Municipal Administrators. After discussion, Supervisor D'Angelo moved that Manager/Treasurer Randzin be authorized to attend the event, for costs and lodging not to exceed \$900. Supervisor Jones seconded the motion, which carried unanimously.

## **OLD BUSINESS**

- a. WT Township Building and Maintenance Building: The need for various repairs to the Townships building and maintenance building were presented. After discussion, Supervisor Jones moved that the Township authorize and approve Matt Shaw to perform the gutter repair in the amount of \$825. Supervisor D'Angelo seconded the motion, which carried unanimously. With respect to the Maintenance Building, an inspection revealed a structural issue with a truss. In order to address the emergency truss repair, Chairman Moore moved that the Township engage Matt Shaw to perform the work necessary to repair the truss in the amount of \$575. Supervisor Jones seconded the motion, which carried unanimously. Matt Shaw provided additional quotes with respect to electrical work necessary for the Township Maintenance Building. Manager/Treasurer Randzin was requested to obtain additional quotes on the remaining work, as it may fall within the phone bidding thresholds. With respect to the Township building, the air conditioning unit for the back office does not work. It has a coolant crack/leak. Various options were presented for consideration. After discussion, Supervisor D'Angelo moved that the Board authorize Capitol Heating to install a new unit, correct the ductwork deficiencies in the building attic, enlarge the return grills, insulate and seal the ductwork, and balance and adjust the airflow for the system. Supervisor Jones seconded the motion, which carried unanimously. Chairman Moore indicated that Capitol is required to inspect the new system to ensure that it will properly work with the existing and any future building systems.

As a follow up to the discussion from the last meeting, Road Foreman Steve Senn obtained pricing to letter various of the Township trucks. Two quotes were received. After discussion, Supervisor D'Angelo moved that the Township approve the truck lettering for ten (10) Township trucks in the amount not to exceed \$2,080, from Marsh Creek Signs. Supervisor Jones seconded the motion, which carried unanimously. Mr. Senn also obtained quotes for a boom pressure washer. Supervisor Jones moved that the Township purchase the boom pressure washer from Kochel Equipment in the amount of \$398. Supervisor D'Angelo seconded the motion, which carried unanimously. A bucket for the Township front loader was also discussed. Two quotes were received. After discussion, Chairman Moore authorized the purchase of the John Deer backhoe bucket from Plasterer Equipment, in the amount of \$3,500. Mr. Senn also presented quotes for a collector broom and a boom mower hitch. Both issues were tabled and the Board noted that it would revisit the need for them.

- b. Eagle Scout Projects: The Board discussed the various pending Eagle Scout project. Joe Lewis will meet with Eagle Scout Candidate Aaron Stoyack as to the review of the electrical work for his project. Another Eagle Scout Candidate, Jake Allwein, is searching for a project as well. Road Foreman Steve Senn will provide various options for consideration, although all planning and fundraising for any project will rest with the candidate.

- c. P3 Towers: The County has indicated its agreement to consider plan option 4 for the potential cell tower at the Township building. This option may require a swap of land subject to the existing conservation easement, but will otherwise provide greater separation between the proposed tower and any neighboring residences. The Board requested that P3 Towers provide a ballpark of a rendering of a tower at this location, and, if it can be presented in time for the August meeting, that the various neighbors be invited to review and discuss.
- d. Treatment Plant Trail: Road Foreman Steve Senn will obtain quotes for any equipment rental to complete the fence and trail work to the Treatment Plant Trail. With respect to the landscaping, two quotes for the screening trees had been received, but should not be installed until the fall in order to ensure that they remain viable. Manager/Treasurer Randzin will contact the proposers to ensure that their quotes remain open.
- e. Announcements: Chairman Moore announced that The Wall That Heals will be at the East Brandywine Township Park on July 28<sup>th</sup> through July 31<sup>st</sup>. Glenmoore residents listed on the Wall are profiled on the Township's website. Movie Night in the Park is scheduled for August 26<sup>th</sup>, and Fall Bulk Trash Days have been set for September 23<sup>rd</sup> and 24<sup>th</sup>.
- f. July 21, 2016 Meeting: Chairman Moore noted that the meeting will be held if quotes are obtained for the electrical work to be done at the Township Maintenance Building. Otherwise, the meeting will be cancelled.

**Public Comment**

- a. None.

**Adjournment**

Supervisor Jones moved that the meeting be adjourned. The motion was seconded by Supervisor D'Angelo, which carried unanimously. Meeting adjourned at 10:45 p.m.

Respectfully submitted,

Betty Randzin  
Township Manager/Secretary