

## **WALLACE TOWNSHIP BOARD OF SUPERVISORS**

**August 6, 2015**

The Regular Meeting of the Wallace Township Board of Supervisors was called to order on Thursday, August 6, 2015 at 7:30 PM in the Township Building by Chair Barbara D'Angelo.

Supervisors present: Barbara Z. D'Angelo  
Robert D. Jones  
William T. Moore

Solicitor: Michael G. Crotty, Esquire

### **PLEDGE OF ALLEGIANCE**

The Supervisors began the meeting by reciting the Pledge of Allegiance.

### **EXECUTIVE SESSIONS**

Chair D'Angelo announced that the Board met in executive session on Friday, July 31, 2015, to discuss personnel matters.

### **CORRESPONDENCE**

Chair D'Angelo noted that the Township received fourteen (14) pieces of pertinent correspondence, which are available for review at the Township office. Further, Solicitor Crotty noted that he received an anonymous letter that noted that Supervisor Jones' business provided landscaping design services for the new Rotelle headquarters in South Coventry Township, implying a conflict of interest on his part. Solicitor Crotty noted that the letter is misguided and inaccurate. Supervisor Jones previously announced his abstention for any matters involving Rotelle; he has not participated in any votes related to Rotelle; and the Board of Supervisors has not taken any action with respect to Rotelle.

### **MINUTES**

The minutes for the July 16, 2015 meetings were presented and a revision was noted to the initial draft circulated. After review and discussion, Supervisor Moore moved that the July 16, 2015, meeting minutes be approved as revised and presented. Supervisor Jones seconded the motion, which carried unanimously.

### **TREASURER'S REPORT**

Manager/Treasurer Betty Randzin presented the Treasurer's report, which is available for review at the Township Building. Thirteen (13) invoices were presented for consideration, together with ratification of a payment to the PSATS UC Group Trust Fund and for the PLGIT Account. With respect to the bills list, a discussion was held as to the road project completed by Martin Paving. In this regard, the Supervisors requested that Mike King obtain pricing for the Township to consider black seal coating certain of the roadways in order to improve aesthetics

and maintenance. The Martin Paving project was otherwise completed for less than the bid quote. After additional discussion, Chair D'Angelo moved that the Board approve the reimbursement to Supervisor Jones for the McAfee security software subscription in the amount of \$95.39. Supervisor Moore seconded the motion. Supervisor Jones noted that he would be abstaining from any such vote, after which the motion carried with the affirmative votes of Chair D'Angelo and Supervisor Moore. Next, Supervisor Moore moved that the Township approve the invoice payments to Martin Paving in the aggregate amount of \$123,053.49, which is to be paid out of the Township's Liquid Fuels account to the maximum amount permissible. Chair D'Angelo seconded the motion, which carried unanimously. Next, Supervisor Jones moved that the Township approve the remaining invoices on the bills list in the amount of \$35,487.04. Supervisor Moore seconded the motion, which carried unanimously. Next, Supervisor Moore moved that the Township approve and ratify the payment to the PSATS UC Group Trust Fund in the amount of \$1.60. Supervisor Jones seconded the motion, which carried unanimously. Lastly, Supervisor Moore moved that the Township approve and ratify the PLGIT payment for July 2015 in the amount of \$10,785.83. Chair D'Angelo seconded the motion, which carried unanimously.

#### **PENNSYLVANIA STATE POLICE**

Supervisor Jones presented the PSP report for the month of July. Forty-one (41) incidents were noted. The report is available at the Township building for review.

#### **EMC**

No report.

#### **DARC**

No report.

#### **GLEN MOORE FIRE COMPANY/ WESTWOOD & ELVERSON AMBULANCE**

GMFC President Mike King presented the report of Glenmoore Fire Company. It responded to thirty-one (31) calls in July, with eleven (11) of which were in the Township. The GMFC also maintained an average of 8.1 volunteers per call. Otherwise, the GMFC is transitioning a new command vehicle into service, and is also exploring the equipment purchases from the funds donated by the Township. Next, Joe Kennedy provided the report of Westwood Ambulance. It responded to 95 calls in July, with twelve (12) of them being in the Township. The average response time was thirteen (13) minutes per call. Otherwise, Westwood is expecting to receive its new ambulance at the end of the month. Lastly, Supervisor Moore noted that the Township received a report from Uwchlan Ambulance, which responded to three (3) calls in the Township in July.

#### **PARK AND RECREATION BOARD**

It was announced that the Movie in the Park night (Big Hero 6) is scheduled for August 22<sup>nd</sup>, and the P&R Board is otherwise working toward the Halloween preparations.

## **HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST**

John Miller provided the report of the Historical Commission. A discussion ensued as to Article X of the Zoning Ordinance. He will approach the Planning Commission to discuss. In his capacity as Township Archivist, Mr. Miller noted that Sandy continues her diligent work on the Archives. He has also been advised that Janice Keith is planning a visit to the Pennsylvania Historical and Museum Commission in Harrisburg. The Township has also received some notable historical donations. First, a school handbell used by Frieda Johnson was donated. She was a teacher for more than thirty (30) years, who taught at the Indiantown Schoolhouse and used the bell to call in students from recess. A monetary donation has otherwise been received in memory of Barbara Wallace. The Township will contact Mrs. Wallace's daughter to inquire as to whether she has an intended or desired use for the money. Lastly, Mr. Miller noted that the Commission would like to inquire into a small informational sign for the burnt chimney historical resource. The Commission is reviewing and will provide its thoughts to the Board.

## **TRAILS PRESERVATION BOARD**

No report.

## **EAC**

No report.

## **GLENMOORE VILLAGE ENHANCEMENT COMMITTEE**

John Miller provided the report of the GMVEC. They appreciate the opening of the trail. Unfortunately, he has noticed litter on it. Mike King is going to install trail markers and is otherwise mowing the relevant area.

## **AUTHORITY**

No report.

## **PLANNING COMMISSION**

Supervisor Moore noted that the Planning Commission meets next Wednesday. Solicitor Crotty, the Township Engineer and Land Planner will be present to discuss draft Zoning Ordinance amendments.

## **OLD BUSINESS**

- a. Eagle Scout Projects: An update was provided as to the various Eagle Scout projects. First, Supervisor Moore noted that the Eagle Scout ceremony is planned for Stephen Scheibe, and the Township will provide a letter of congratulations. With respect to Brandon Scheidel, a discussion was held as to his project (the replacement of the kiosk at

Burgess Park). Lastly, the Township Manager is going to continue to follow up with Bradley Herring with respect to his project.

- b. Indiantown Schoolhouse: No report.
- c. SMES School Signal: Manager/Treasurer Randzin noted that the signal has been installed. A meeting will be held on August 12th with PennDOT and the contractor to review its operation. The Board noted its thanks to Manager/Treasurer Randzin and Maddie Morley for their efforts.
- d. Sunoco Pipeline Easements: Solicitor Crotty noted that Sunoco has provided a revised agreement, incorporating the changes demanded by the Township. After discussion, Supervisor Jones moved that the Township approve the form of the Easement Agreement, subject to Township approval of the easement consideration. Chair D'Angelo seconded the motion, which carried unanimously.

## **NEW BUSINESS**

- a. Office Staff/Personnel: In response to the advertisements placed by the Township, the Township interviewed numerous candidates for an administrative assistant position and road crew member. After discussion, Supervisor Jones moved that the Township hire Cassandra Chandler for a full-time position, subject to the 6 month probationary period, at a rate of \$15.00 per hour and with a starting date of August 10<sup>th</sup>. Chair D'Angelo seconded the motion, which unanimously carried. Next, Supervisor Jones moved that the Township hire Jacob Bailey for a full-time road crew position, at a rate of \$18.50 per hour, with a starting date of August 24<sup>th</sup>, subject to a 6 month probationary period and receipt of all of his required background checks and clearances. Chair D'Angelo seconded the motion, which carried unanimously. A discussion was also held as to the pool for the part-time snow plow operators, which was tabled for further Board consideration.
- b. Road Project – Mailbox Damage: Manager/Treasurer Randzin noted that several complaints have been received as to mailbox damage done during the recent road paving project. Martin Paving has been responsive to all requests, and any repairs or inquiries should be forwarded to them to address.
- c. PennDOT Winter Services Agreement 2015-2016: Manager/Treasurer Randzin presented the PennDOT Winter Services Agreement Year 2 of 5 (2015/2016 season) for consideration and renewal by the Township. It provides for an annual reimbursement of approximately \$20,000 in exchange for the Township plowing many of the state roads. Doing so allows for more prompt plowing than the Township and residents would otherwise receive. Additionally, Manager/Treasurer Randzin noted that the Township received an additional payment from the state last year of approximately \$14,000 for extreme weather conditions. After discussion, Supervisor Jones moved that the Board authorize and approve the PennDOT Winter Services Agreement in the form presented. Chair D'Angelo seconded the motion, which carried unanimously.

- d. Vacant Property Ordinance: Solicitor Crotty noted that the Vacant Property Ordinance has been fully advertised and is ready for consideration by the Board. A discussion as to its provisions occurred at previous meetings and they remain unchanged since that point. After discussion, Supervisor Moore moved that the Township approve the Vacant Property Ordinance in the form as presented. Chair D'Angelo seconded the motion, which carried unanimously.
- e. Zoning Hearing Board Appointment: As Gary Harris has moved out of the Township, his position on the ZHB is vacant. After discussion, Supervisor Moore moved that the Township appoint Joseph DiGuglielmo to fill the unexpired term of Gary Harris on the Zoning Hearing Board. Supervisor Jones seconded the motion, which carried unanimously.
- f. Fall Bulk Trash Days: Supervisor Moore announced that Fall Bulk Trash days are scheduled for October 16<sup>th</sup> and 17<sup>th</sup>.
- g. PAMA Conference: Manager/Treasurer Randzin noted that she will be attending the PAMA Conference next week.

**Public Comment**

None.

**Adjournment**

Supervisor Moore moved that the meeting be adjourned. The motion was seconded by Supervisor Jones, which carried unanimously. Meeting adjourned at 8:57 PM.

Respectfully submitted,

Betty Randzin  
Township Manager/Secretary