

**WALLACE TOWNSHIP BOARD OF SUPERVISORS
JANUARY 5, 2015**

The Organization Meeting of the Wallace Township Board of Supervisors was called to order on Monday, January 5, 2015 at 7:30 PM in the Township Building by Supervisor Robert Jones.

Supervisors present: Robert D. Jones
Barbara Z. D'Angelo
William T. Moore

Solicitor: Michael G. Crotty, Esquire

PLEDGE OF ALLEGIANCE

The Supervisors began the meeting by reciting the Pledge of Allegiance.

ORGANIZATION

Supervisor Moore moved to appoint Supervisor Jones as temporary Chair to preside over the Organization meeting. Supervisor D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to reappoint Elizabeth Randzin as temporary Secretary for purposes of the Organization meeting. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones nominated Supervisor D'Angelo to serve as Chair of the Board of Supervisors. Supervisor Moore seconded the nomination. There being no further discussion, Supervisor D'Angelo was unanimously elected Chairperson for 2015.

Supervisor Jones nominated Supervisor Moore to serve as Vice Chairperson of the Board of Supervisors. Chair D'Angelo seconded the nomination. There being no further discussion, Supervisor Moore was unanimously elected Vice Chairperson for 2015.

Supervisor Jones moved to appoint Elizabeth Randzin as Township Secretary and Township Manager. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to appoint Elizabeth Randzin as Township Treasurer. Chair D'Angelo second the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to appoint Tom Josiah to serve as the Township's accounting consultant, at a rate of \$100.00 per hour, to review the Township accounts as needed. Chair D'Angelo seconded the motion, which was unanimously approved.

Supervisor Jones moved to appoint Elizabeth Randzin as Township Open Records Officer. Supervisor Moore seconded the motion, which was unanimously.

Supervisor Jones moved to appoint Siana, Bellwoar & McAndrew, LLP as Township Solicitor, pursuant to the rate letter dated December 10, 2014. Chair D'Angelo seconded the motion. After some discussion, the motion was unanimously approved.

Supervisor Jones moved to appoint Castle Valley Consultants as Township Zoning Officer/Building Inspector and Building Code Official. Chair D'Angelo seconded the motion. After some discussion, the motion was unanimously approved.

Supervisor Jones moved to reappoint Castle Valley Consultants and Gary Weaver, P.E., as Township Engineer, pursuant to the rate letter dated December 5, 2014. Chair D'Angelo seconded the motion. After some discussion, the motion was unanimously approved.

Supervisor Jones moved to reappoint Natural Lands Trust and Anne Hutchinson as the Township's environmental planning consultant, pursuant to the rate letter dated December 9, 2014. Chair D'Angelo seconded the motion. After some discussion, the motion was unanimously approved.

Supervisor Jones moved to appoint Bryan McDonough as the Vacancy Board member for a one (1) year term to expire on January 4, 2016. Supervisor Moore seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to appoint Jim Boyland as the alternate Vacancy Board member for a one (1) year term to expire on January 4, 2016. Supervisor Moore seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to appoint Mac Kirkpatrick as Township Emergency Management Coordinator for 2015. Supervisor Moore seconded the motion, which was unanimously approved.

Supervisor Moore moved to appoint Supervisor Jones as the Township Roadmaster/Road Department Liaison and Emergency Services Liaison for 2015. Chair D'Angelo seconded the motion, which carried unanimously.

Supervisor Jones moved to appoint Chair D'Angelo as the Township Park and Trails Liaison for 2015. Supervisor Moore seconded the motion, which carried unanimously.

Supervisor Jones moved to appoint Supervisor Moore as the Township Building and Grounds Liaison for 2015. Chair D'Angelo seconded the motion, which carried unanimously.

Supervisor Jones moved to appoint the following volunteers to new terms as follows:

Zoning Hearing Board (5 year terms) – Gary Harris
John Thomas - Alternate Position

Trails Preservation Board (5 year terms) – Dan Wagner

Municipal Authority (5 year terms) –	Roger Ireby
Planning Commission (5 year terms) –	John Frommeyer Ward Albert
Township Archivist (1 year term) –	John Miller
Glenmoore Village Enhancement Cttee (1 year terms)	Robert Jones Scott Juenger Brian Funk John Miller Linda Morley

Supervisor Moore seconded the motion. After discussion, the motion was approved.

Supervisor Jones moved to appoint Elizabeth Randzin as DARC representative for Wallace Township for year 2015. Supervisor Moore seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to appoint DNB First as depository for the Township. Supervisor Moore seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to set the amount of the Treasurer's Bond limit at \$1,000,000. Supervisor Moore seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to establish the meeting schedule for 2015 as follows:

Board of Supervisors	1 st Thursday of each month @ 7:30 PM 3 rd Thursday of each month @ 9:00 AM
Planning Commission (Regular Meeting)	2 nd Wednesday of each month @ 7:30 PM
Planning Commission (Work Session)	4 th Wednesday of each month @ 7:30 PM
Municipal Authority	2 nd Tuesday of each month @ 7:00 PM
Park & Recreation Board	1 st Wednesday of each month @ 7:00 PM 3 rd Monday of each month @ 7:00 PM
Historical Commission (Regular Meeting)	4 th Monday of each month @ 7:00 PM
Historical Commission (Work Session)	3 rd Monday of each month @ 7:00 PM
Trails Preservation Board	2 nd Monday of each month @ 7:00 PM
Environmental Advisory Council	3 rd Tuesday of each month @ 7:00 PM
Glenmoore Village Enhancement Cttee	1 st Wednesday of each month @ 7:30 PM 3 rd Wednesday of each month @ 7:30 PM
Zoning Hearing Board	Meets upon application

A regular meeting of the GMVEC and Park and Recreation Board was not held on January 7, 2015. The regular meeting of the Board of Supervisors scheduled for January 15, 2015, will be

held at 7:30 p.m., instead of 9:00 a.m. All meetings of the above-referenced meetings will be held at the Wallace Township Building, 1250 Creek Road, Glenmoore, Pennsylvania 19343.

Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to establish the Holiday Schedule for all employees to include New Year's Day, Martin Luther King Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to establish Township office hours for 12:00 p.m. until 4:00 p.m. on Monday, Wednesday and Friday, and from 8:00 a.m. until 12:00 p.m. on Tuesday and Thursday. Supervisor Moore seconded the motion. After some discussion, the motion was unanimously approved.

Supervisor Jones moved to adopt Resolution #15-1, establishing a fee schedule related to the filing of applications for building permits and zoning permits in 2015, effective immediately. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to adopt Resolution #15-2, establishing a fee schedule related to the filing of subdivision and land development applications in 2015. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to adopt Resolution #15-3, establishing escrow fees related to the review of subdivision and land development plans in 2015. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to adopt Resolution #15-4 establishing boundaries for emergency services providers in Wallace Township, including the four lots located in the Upper Uwchlan Township portion of the Chalfant/St. Giles Subdivision. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to adopt Resolution #15-5, establishing a fee schedule related to the filing of conditional use applications and zoning hearing board applications in 2015. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to adopt Resolution #15-6, appointing and establishing Barbacane Thornton, CPA as Township Auditor pursuant to the Second Class Township Code. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to adopt Resolution #15-7, establishing the Township real estate tax at zero (0) mills. Supervisor Moore seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to approve the IRS mileage reimbursement rate at 57.5 cents per mile. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

Supervisor Jones moved to approve the 2015 bill to be sent to Devereux for fee-in-lieu of per the Conditional Use Agreement. Chair D'Angelo seconded the motion. There being no further discussion, the motion was unanimously approved.

The organization meeting was adjourned at 7:50 PM.

REGULAR MEETING

Chair D'Angelo called the Regular Meeting of the Wallace Township Board of Supervisors to order on Monday, January 5, 2015, at 7:50 PM in the Township Building.

Supervisors present: Robert D. Jones
Barbara Z. D'Angelo
William T. Moore

Solicitor: Michael G. Crotty, Esquire

EXECUTIVE SESSIONS

Solicitor Crotty announced that the Board held an executive session on December 30, 2014, to discuss personnel issues.

CORRESPONDENCE

Thirty-two (32) pieces of correspondence were noted on the correspondence list, which are available for review in the Township building.

MINUTES

The minutes for the December 4, 2014 meeting were presented for review. After discussion, Chair D'Angelo moved that the Board approve the minutes as presented. Supervisor Jones seconded the motion, which carried unanimously.

TREASURER'S REPORT

No report. The bills will be held until the Board's meeting on January 15, 2015.

PENNSYLVANIA STATE POLICE

Chair D'Angelo read the report provided by the Pennsylvania State Police. Forty-two (42) incidents were reported for the month of December in the Township. Supervisor Jones provided an update as to certain of the incidents that occurred at the Devereux facility.

GLEN MOORE FIRE COMPANY/ WESTWOOD & ELVERSON AMBULANCE

GMFC Captain Mike King provided the report of the Fire Company. He noted that 2015 is the Company's 100th year in operation. Several events and fundraisers are being planned. The Fire Company will swear in its new officers at its meeting on January 12th.

EMC

No report.

DARC

No report.

PARK AND RECREATION BOARD

No report.

HISTORICAL COMMISSION/TOWNSHIP ARCHIVIST

No report.

TRAILS PRESERVATION BOARD

No report.

EAC

No report.

GLENMOORE VILLAGE ENHANCEMENT COMMITTEE

Scott Juenger provided the report of the Committee. The Authority trail loop was discussed. Chair D'Angelo provided an update as to the status of the same.

AUTHORITY

Chair D'Angelo noted that the Authority will have a vacancy in the near future and is looking for volunteers.

PLANNING COMMISSION

No report. Supervisor Moore noted that the PC meeting is scheduled for January 14th, at which time it will continue its review of the Comprehensive Plan.

OLD BUSINESS

- a. VPP Grant – Comprehensive Plan: As noted above, the Planning Commission is continuing its review.
- b. Ray Park/GGS: No report.
- c. Indiantown Schoolhouse: No report.
- d. Township Municipal Building: No report.
- e. Township Maintenance Building: No report.
- f. Property Maintenance Code: Supervisor Moore noted that the draft Property Maintenance Code is before the PC for its further review.
- g. Zoning Ordinance Amendment: Supervisor Moore noted that the draft Zoning Ordinance amendment is before the PC for its further review.
- h. Trail Easement Agreement: Addressed in the Authority report above.

NEW BUSINESS

- a. Farm Lease Bids: Manager/Treasurer Randzin noted that a bid was received for the farming of a portion of the Township community park. Solicitor Crotty opened and read the bid from George Ley, for the price of \$25.00 per year. Mr. Ley explained that the high population of deer on the property has caused a loss of many of the crops. After discussion, Supervisor Moore moved that the Township award the farming bid to Mr. Ley. Chair D'Angelo seconded the motion, which carried unanimously. Mr. Ley also offered to continue to farm Ray Park for an additional year until the construction of any fields begins. The Board noted that GGS previously advised that it would provide an update and schedule as to any proposed construction/excavation by March. To the extent that GGS does not move forward with its plans, the Board would reconsider Mr. Ley's request.
- b. SMES School Sign: Manager/Treasurer Randzin noted that she solicited three (3) quotes for the school flashing sign. One vendor declined to provide a bid, one quote was received, and the third vendor indicated that it would be submitting its bid shortly. Manager/Treasurer Randzin requested that the matter be tabled until the Board's meeting on January 15th, which the Board agreed to do.

- c. Next Meeting: Chair D'Angelo announced that the next BOS meeting is scheduled for January 15, 2015, at 7:30 p.m.

Public Comment

- a. Joe Lewis noted that there were two (2) downed trees in Ray Park. He requested the Board's authority to remove the trees, to be cut up for firewood. After discussion, Supervisor Moore moved that Mr. Lewis be authorized to do so. Supervisor Jones seconded the motion, which carried unanimously.

Adjournment

Meeting adjourned at 8:18 p.m.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary