

WALLACE TOWNSHIP BOARD OF SUPERVISORS
November 14, 2013

SPECIAL MEETING*

Chairman Jones called the Special Meeting of the Wallace Township Board of Supervisors to order on Thursday, November 14, 2013, at 7:30 PM in the Township Building.

Supervisors present: Robert D. Jones
William T. Moore
Barbara Z. D'Angelo

Solicitor: Michael G. Crotty, Esquire

*The November 14, 2013 Special Meeting of the Board of Supervisors was held in place of the Regular Meeting previously scheduled for November 7, 2013 (which had been cancelled).

EXECUTIVE SESSIONS

None.

CORRESPONDENCE

Tabled.

MINUTES

The minutes for the October 17, 2013 meeting were presented for review. After discussion, Chairman Jones moved that the Township approve the minutes for the October 17, 2013 meeting as submitted. Supervisor D'Angelo seconded the motion, which carried unanimously.

TREASURER'S REPORT

Manager/Treasurer Betty Randzin presented and read the Treasurer's report, which is available for review at the Township Building. Thirteen (13) invoices were presented for consideration. A question was raised as to the \$264 site inspection charge by the Township Engineer. After discussion, Chairman Jones moved to authorize the payment of the thirteen (13) invoices set forth on the bills list, in the total amount of 46,354.90. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones next moved that the Township authorize the ratification of the previously approved check to the Chester County Association of Township Officials in the amount of \$195.00. Supervisor D'Angelo seconded the motion, which carried unanimously. Lastly, Chairman Jones moved to authorize the payment of the PLGIT account charges in the amount of \$14,697.25. Supervisor D'Angelo seconded the motion, which carried unanimously.

PENNSYLVANIA STATE POLICE REPORT

Corporal Faust provided the report of the Pennsylvania State Police, which is available for review. Thirty-three (33) incidents were reported for the month of October. A discussion was held as to speed enforcement activities by the Police.

GLEN MOORE FIRE COMPANY

Scott Welker of the Glen Moore Fire Company provided the GMFC's report. In October, the GMFC responded to twenty-one (21) calls, three (3) of which were in Wallace Township. Chairman Jones also noted that the new radio equipment was being put into use.

WESTWOOD AMBULANCE

John Sly of Westwood Ambulance provided its report. For the year to date, Westwood has covered approximately fifty-one (51) calls in Wallace, with the average response time being approximately 15:00 minutes. Mr. Sly also noted that the two (2) defibrillators purchased by the Township had arrived. One will be placed at Wagenseller Park with a plaque in honor of Joshua Tomlinson and the Joshua Tomlinson Memorial Fund. Discussion was held as to where to locate it in the park. Manager/Treasurer Randzin will obtain quotes for the plaque for the Board's consideration at a future meeting. The other defibrillator will be placed at the Township building.

EMC

Mac Kirkpatrick was in attendance. No report.

DARC

No report.

PARK AND RECREATION BOARD

Audra Matlack gave the report of the Park and Rec Board. The Halloween party/parade events were a success, and the Board is preparing for the Holiday Tree Lighting on December 1, 2013, at 6:00 p.m. Planning and discussion has also begun for the 2014 Community Day. Mrs. Matlack also noted the potential for use of an email distribution list to announce Township events. An appropriate disclaimer and affirmative opt-in would be required to use the service. The Board requested that the materials be forwarded so that the BOS can take the issue under advisement.

HISTORICAL COMMISSION

Mark Kinkelaar provided the report of the Historical Commission. A discussion was held as to the potential enrollment of the Township into the Hidden Collection Archives program being run by the Historical Society of Pennsylvania. Supervisor D'Angelo noted a concern that

the group would be using the Township records for commercial purposes. Chairman Jones and Supervisor Moore inquired as to feedback from other municipalities that have used the service. The Board also requested a sample of the finished product that the program would produce. Once those materials are provided for review, the Board will take the issue under further advisement.

TRAILS BOARD

No report.

EAC

No report.

AUTHORITY

Supervisor D'Angelo provided an update from the Authority. She noted that a property on Indiantown Road indicated that it would like to connect into the previously approved Diamant facilities, which the Authority is reviewing. Supervisor D'Angelo further requested that the Township Zoning Officer/Code Officer ensure that it consults with the Authority Engineer prior to issuing any Certificates of Occupancy (to verify that all Authority-related improvements have been installed and inspected by the Authority's consultants).

PLANNING COMMISSION

Supervisor Moore provided an update on the Planning Commission. The PC is continuing to work on the Comprehensive Plan. It is expected that the full Comprehensive Plan will be ready for consideration by the Board of Supervisors at its May 2014 meeting. Portions have been forwarded. The Planning Commission also recommended approval of the Schneider Lot Line Change application and associated waiver request. The Board's consideration of the application is noted below. Lastly, it was noted that the Planning Commission did not expect to have an opportunity to revisit the Article X amendments until the new year given its work on the Comprehensive Plan and the Act 167 Stormwater Management Ordinance.

TRUST

Supervisor D'Angelo provided a report on behalf of the Trust. It has submitted a request for reimbursement to the Township for the costs of Natural Lands Trust in acquiring the grants to allow the purchase of the extension to Burgess Park. After discussion, Chairman Jones moved to approve the Trust's request for reimbursement in the amount of \$7,394.86 for the costs of Natural Lands Trust in regard to the Burgess Park extension purchase. Supervisor Moore seconded the motion, to which Supervisor D'Angelo abstained. The motion carried with the affirmative votes of Chairman Jones and Supervisor Moore.

PUBLIC COMMENT

Given the full agenda of Old and New Business items, Chairman Jones inquired as to whether there was any public comment. None was made.

OLD BUSINESS

- a. Glenmoore – Sidewalks: Solicitor Crotty prepared a Resolution for the Board's consideration to establish the Glenmoore Village Sidewalk Taskforce. Chairman Jones requested that the name of the group be changed to the Glenmoore Village Enhancement Committee. Subject to that revision to the proposed resolution, Chairman Jones moved that the Township approve Resolution 13-10, establishing the Glenmoore Village Enhancement Committee, with Chairman Jones, Scott Yeunger, Brian Funk and John Miller as members. Supervisor D'Angelo seconded the motion, which carried unanimously. Various aspects of the Committee were discussed. Chairman Jones next moved that the Board appropriate up to \$2,500 to the Committee for a mailing to residents and other costs in order to begin the work of the Committee.
- b. Township Building Update/Salt Shed Bids: The construction of the salt shed has not yet been completed and the contractor has not met the contractual completion deadline. The building is near completion. Questions were raised as to whether the concrete sealing had been done and as to the lighting that will later be installed. The Board requested that a letter be prepared to address these issues with the contractor.

Manager/Treasurer Randzin also received a quote for the installation of a new alarm/access system for the Township building. A discussion was held as to various aspects of the quoted system, which the Board indicated that they would take under consideration at a future meeting.

NEW BUSINESS

- a. Schneider Lot Line Change Application: As noted above, the Schneider Lot Line Change application was recommended for approval by the Planning Commission. The Township Engineer also prepared a review letter, indicating that the plans and waiver requests were compliant. Solicitor Crotty noted that a form of decision approving the application and associated waiver request has been circulated to the Board for its consideration, which Solicitor Crotty summarized. After discussion, Chairman Jones moved that the Board approve the lot line change decision and the request for a waiver from Township Subdivision and Land Development Ordinance Section 402.L, subject to conditions, in the form as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.
- b. Bi-Directional Amplifier Model Ordinance: The County has contacted the Township to request that it consider the enactment of a Bi-Directional Amplifier Ordinance. The County has forwarded a model ordinance for the Township's consideration. After discussion, Solicitor Crotty was requested to review/prepare a draft for initial consideration by the Township's Planning Commission.

- c. EMC Book: The EMC, Mac Kirkpatrick, indicated that he would like a copy of the EMC Plan book to keep at his residence in the case of an emergency. It was noted, however, that a copy should also be maintained at the Township building. After the conclusion of the discussion, the Board directed that three (3) copies be made (1 for the EMC, 1 for the Township building, and 1 for the Glen Moore Fire Company). An electronic copy will also be made and circulated to the Supervisors, Manager and other appropriate staff.
- d. Brandywine Hill Trail: Supervisor Moore reported that a neighboring property owner complained to the Township about the relocation of a portion of the trail by the Trails Board earlier in 2013. The Township Engineer has reviewed the issue. The Board noted that, with the agreement of the Township Engineer, the location of the trail should be reverted to its original location (i.e., the location shown on the approved and recorded Plans).
- e. Highspire Estates Trail: Discussion was held as to the ongoing trail encroachment/neighbor dispute issue within the Highspire Estates development. Certain homeowners have encroached into the trail by clearing brush and buffer landscaping from the trail corridor. The Township Engineer has reviewed the issue and has issued a report regarding the same. The Wallace Trust, as holder of the Conservation Easement for the trail area, will issue a notice to the Homeowners' Association and offending property owners as to the need for a plan to correct the clearing/encroachment. The Township Solicitor was authorized to work with the Township Engineer to address the issue.
- f. 2014 Budget: The draft 2014 budget was presented for review and discussion. Chairman Jones noted each of the categories of expenditures and revenues in detail. No tax increase is proposed by the budget. A detailed discussion was held as to the various aspects of the budget. After the conclusion of the discussion, Chairman Jones moved that the Board authorize the advertisement of the 20 day notice of the availability of the Township budget. Supervisor D'Angelo seconded the motion, which carried unanimously.
- g. November 21, 2013 BOS meeting: Supervisor Moore moved that the Township cancel the November 21, 2013 meeting. Chairman Jones seconded the motion, which carried unanimously.

Public Comment

None.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 10:18 PM.

Respectfully submitted,
Betty Randzin
Township Manager/Secretary