

**WALLACE TOWNSHIP BOARD OF SUPERVISORS
OCTOBER 3, 2013**

REGULAR MEETING

Chairman Jones called the Regular Meeting of the Wallace Township Board of Supervisors to order on Thursday, October 3, 2013, at 7:30 PM in the Township Building.

Supervisors present: Robert D. Jones
William T. Moore
Barbara Z. D'Angelo

Solicitor: Michael G. Crotty, Esquire

EXECUTIVE SESSIONS

None.

CORRESPONDENCE

Seventeen (17) pieces of pertinent correspondence were noted for the month of September. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

MINUTES

The minutes for the August 1, 2013, September 5, 2013 and September 23, 2013 meetings were presented for review. After discussion, Chairman Jones moved that the Township approve the minutes for the August 1, 2013 meeting as submitted. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones moved that the Township approve the minutes for the September 5, 2013 meeting as submitted. Supervisor Moore seconded the motion, from which Supervisor D'Angelo abstained due to her absence at that meeting. The motion carried unanimously. Supervisor D'Angelo next moved that the Township approve the minutes for the September 23, 2013 special meeting. Supervisor Moore seconded the motion, from which Chairman Jones abstained due to his absence. The motion carried unanimously.

TREASURER'S REPORT

Manager/Treasurer Betty Randzin presented and read the Treasurer's report, which is available for review at the Township Building. Twelve (12) invoices were presented for review, including the invoice for the recently completed road project. It was noted that the payment to the Glen Moore Fire Company Relief Association is a pass-through of funds received from the Commonwealth. It was also discussed that a substantial portion of the road project contractor's invoice would be paid out of the Township's Liquid Fuels account. Discussion was held as to the status of certain of the open escrows, which Manager/Treasurer Randzin indicated she would review with the Township Engineer. In addition to the twelve (12) listed invoices, it was noted

that the Township received a quote to purchase an AED defibrillator through Westwood Ambulance. The AED machine would be purchased with funds from the Joshua Tomlinson Memorial Fund, as discussed at prior meetings. The Board discussed the placement and type of machine to be purchased, in conjunction with comments from the public and John Sly (Westwood Ambulance). Manager/Treasurer Randzin will look into quotes for a plaque to be placed with the defibrillator to honor the memory of Mr. Tomlinson. The purchase of a 2nd defibrillator for placement at the Township building was also discussed (to be purchased through General Fund moneys).

After the conclusion of the discussion, Chairman Jones moved that the Township authorize the use of \$110,000 from the Liquid Fuels Account toward the payment to AMS LLC for the 2013 road project. Supervisor Moore seconded the motion, which carried unanimously. Chairman Jones next moved to authorize the payment of the twelve (12) invoices set forth on the bills list as presented, in an amount of \$67,487.41. Supervisor D'Angelo seconded the motion, which carried unanimously. Lastly, Chairman Jones moved that the Township authorize the purchase of two (2) AED defibrillators from or through Westwood Ambulance in an amount not to exceed \$3,020, with payment for one of the defibrillators to be made from the Joshua Tomlinson Memorial Fund. Supervisor D'Angelo seconded the motion, which carried unanimously.

PENNSYLVANIA STATE POLICE REPORT

Chairman Jones provided the report of the Pennsylvania State Police, which is available for review. Thirty-four (34) incidents were reported for the month of September.

GLEN MOORE FIRE COMPANY

No report.

WESTWOOD AMBULANCE

John Sly of Westwood Ambulance provided its report. For the year to date, the Township has had 143 calls, approximately 49 of which have been covered by Westwood Ambulance. The Ambulance Corps is entering its third year in covering a portion of the Township. It is in the process of preparing a long range plan, the results of which will be submitted to the Township in the near future. Supervisor Moore noted that the ambulance coverage map is posted to the Township's website.

EMC

Mac Kirkpatrick was in attendance. He noted that he has taken additional courses on emergency management training and his certificates of completion will be provided to Manager/Treasurer Randzin. Otherwise, he noted that he had nothing to report.

DARC

No report.

PARK AND RECREATION BOARD

Mark Bainbridge gave the report of the Park and Rec Board. It is continuing its planning efforts for the Halloween Parade/Party on October 26th. With the help of Manager/Treasurer Randzin, they were able to keep the proposed budget for the event lower than previous years. The Park and Rec Board would like to rent a photo booth this year for the event as well. Certain privacy concerns were raised, since the rental company indicated that a copy of all photographs remains stored inside of the equipment. Mr. Bainbridge will inquire with the rental company as to whether assurances can be given that those files will not be retained or used. The Township Solicitor was directed to prepare a notice to post on the machine given the potential use by minors. After discussion, Chairman Jones moved that the Township approve the budget of \$1,000 for the Halloween Parade/Party event. Supervisor D'Angelo seconded the motion, which carried unanimously.

HISTORICAL COMMISSION

No report.

TRAILS BOARD

Dorothy Kirk of the Trails Board provided a report. Discussion was held as to the need for trail maintenance and marking in the Highspire Estates development. A draft notice from the Trails Board to the residents of the subdivision was presented for the Township's review. Discussion was also held as to the trails within the Brandywine Hill subdivision.

EAC

No report.

AUTHORITY

No report.

PLANNING COMMISSION

Supervisor Moore provided an update of the activities of the Planning Commission. The PC is continuing to work on the Comprehensive Plan. As noted below, the PC anticipates being able to present it to the Board for further review in December. The PC will also be reviewing the Schneider Lot Line change application in the near future.

OLD BUSINESS

- a. Emergency Communications Tower: Chairman Jones provided an update as to the efforts to establish an emergency communications antenna on an existing tower, in conjunction with the Glen Moore Fire Company. The request from the Borough of Catasauqua related to the approved FCC frequency is noted below.

- b. VPP Grant – Comprehensive Plan: No additional report. Planning efforts for the Comprehensive Plan are continuing. It is anticipated that a draft might be presented in December.
- c. Ray Park: No report.
- d. Indiantown Schoolhouse: No report.
- e. Township Building Update/Salt Shed Bids: The bid for the salt shed was awarded at a prior meeting to McComsey Builders and it is anticipated that they will start on the construction within a week. The contractor wrote to the Township Engineer to inquire about a potential extension of the time period (from October 20 to October 27) in which to complete the building construction. After discussion, the Board indicated that it would be generally favorable to withholding any per diem fine to the extent that the builder completes the project by October 27th. The Township Solicitor was directed to formulate a written response to the request.
- f. Glenmoore Historic District Celebration: The Glenmoore Historic District celebration/commemoration was held on September 21, 2013. Supervisor Moore noted that he has received positive feedback on the event and how well it was run. Thanks were given to the planning committee members and Betty for their hard work. The plaque is currently on display and the sign is expected in the next few weeks. The Board noted that it would like fifty (50) additional brochures printed for the Township and those attendees who were unable to receive them. Discussion was also held as to signage or other indicators for the forty-six (46) buildings within the District. The Board noted that it would defer such matters to the residents within the Village.

NEW BUSINESS

- a. Glenmoore Village Sidewalk Taskforce: Chairman Jones noted that he recently had a conversation with resident Scott Yeunger about the potential for sidewalks in the Village. The discussion prompted a thought as to whether a taskforce of Township residents would be beneficial for the purpose of considering this issue. The Board and Township want to fully respect the desires of the residents of the Village in regard to this matter. Several aspects of the potential for sidewalks were discussed. The Board noted that any taskforce could be comprised of a mix of residents from the Village, a member of the Planning Commission, a member of the Board of Supervisors, and possibly other Township Committees. The Board requested that Solicitor Crotty prepare a resolution to formulate the task force for the Board's consideration at the next meeting.
- b. Deer Hunting: Chairman Jones noted that the Brandywine Archery Club submitted its report, noting that deer season has just begun but it has already culled 1 deer at Ray Park. With respect to hunting on the Township Community Park, two (2) additional individuals have requested permission to do so. Chairman Jones moved that the Board approve the hunting application of Jeffrey Bowman. Supervisor D'Angelo seconded the motion,

which carried unanimously. The other request was submitted by an officer of the Pennsylvania State Police, who patrols the Township. After discussion, Chairman Jones moved that the application of Officer Cody Wile to hunt the Township's Community Park be granted. Supervisor D'Angelo seconded the motion, which carried unanimously.

- c. Heritage Highspire Maintenance Escrow: Manager/Treasurer Randzin presented a request to draw down on the Heritage Highspire Maintenance Escrow in the amount of \$5,505, for the payment of professional consultant review fees. The Township Engineer has reviewed the request and concurs. After discussion, Chairman Jones moved that the Board approve the draw down of the escrow in the amount of \$5,505. Supervisor Moore seconded the motion, which carried unanimously.
- d. Sunoco Pipeline: Roger Grantham, a representative of Sunoco, noted that it is in the process of conducting surveys and a feasibility study related to a new natural gas pipeline in the area. The new pipeline would parallel the existing pipeline, and planning/consideration is likely to take place over the next year. Sunoco is approaching all affected property owners to request permission to enter the right of way to conduct the survey. Mr. Grantham was present to request permission from the Township for the portion of its property with the pipeline. Mr. Grantham noted that he would be approaching other individual lot owners to request their permission as well. The Board noted the Township's past experience with improper spraying along the pipeline, which damaged/destroyed foliage and several large trees. Mr. Grantham noted that, if the process of installing a new, parallel pipeline were to proceed after the surveying is done, further discussions would be held on these issues with each of the affected property owners. After discussion, Chairman Jones moved that the Township approve the request for access to the designated Township property, subject to the authorization being given for a period of twelve (12) months and that Sunoco provide the Township at least three (3) business days' notice prior to entering the property. Supervisor D'Angelo seconded the motion, which carried unanimously.
- e. Pennsylvania Turnpike Meeting: Representatives of PennDOT have requested authorization to use the Township meeting room on November 4, 2013, to meet with the Township and neighboring Township officials to discuss potential future construction along the Turnpike. After discussion, Chairman Jones moved that the Board grant PennDOT's request. Supervisor D'Angelo seconded the motion, which carried unanimously.
- f. W. Patrick Corry Act 319: Patrick Corry has requested that the Township submit a letter to confirm that the 3.375 acre lot size approved in his 2004 subdivision approval resulted from a Township Zoning Ordinance requirement. The Township Engineer has noted that the 3.375 acre lot size was a function of the Zoning Ordinance requirements at the time, and that it would be accurate to say that the same. Discussion was held as to whether this confirmation would resolve Mr. Corry's Act 319 issues. Solicitor Crotty was directed to draft a letter to advise that the lot size greater than 2 acres resulted from the then-applicable Zoning Ordinance requirements.

- g. Borough of Catasauqua Request for Concurrence: Manager/Treasurer Randzin noted that the Township has been requested and directed to submit a request to the Borough of Catasauqua to share the emergency radio frequency granted by the FCC. The Borough has previously been granted FCC approval to utilize the same channel as the one granted to the Township, but it is located a substantial distance away from the Township. Chairman Jones noted that the GMFC and radio consultants have confirmed that it would cause no interference issues. After discussion, Chairman Jones moved that the Township approve the request for concurrence. Supervisor D'Angelo seconded the motion, which carried unanimously.
- h. Halloween Party and Parade: Chairman Jones announced that the Halloween Party and Parade in Wagenseller Park is scheduled for October 26, 2013, from 6:00 – 8:00 p.m.
- i. October 17, 2013 BOS meeting: Chairman Jones noted that the Township would keep its October 17th meeting scheduled, with the intent to begin discussions on the 2014 budget.

Public Comment

None.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 9:58 PM.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary