

**WALLACE TOWNSHIP BOARD OF SUPERVISORS
SEPTEMBER 5, 2013**

REGULAR MEETING

Chairman Jones called the Regular Meeting of the Wallace Township Board of Supervisors to order on Thursday, September 5, 2013, at 7:30 PM in the Township Building.

Supervisors present: Robert D. Jones
William T. Moore

Engineer: Craig A. Kologie, Castle Valley Consultants

Solicitor: Michael G. Crotty, Esquire

EXECUTIVE SESSIONS

None.

CORRESPONDENCE

Nineteen (19) pieces of pertinent correspondence were noted for the month of August. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

MINUTES

The minutes for the August 1, 2013 meeting were presented for review, but were tabled due to the absence of Supervisor D'Angelo.

TREASURER'S REPORT

Manager/Treasurer Betty Randzin presented and read the Treasurer's report, which is available for review at the Township Building. Fourteen (14) invoices were presented for review. The invoices for the road project (from Asphalt Maintenance Solutions, LLC) were tabled as the project is not yet complete. Additionally, Supervisor Moore noted that AMS incorrectly invoiced the Township for \$4,906.00 of work related to the road damage done by Verizon, which should be paid directly by Verizon. After discussion, Chairman Jones moved that the Board approve the twelve (12) invoices presented for payment, in the amount of \$27,799.14. Supervisor Moore seconded the motion, which carried unanimously. Chairman Jones next moved that the Township approve the PLGIT invoice in the amount of \$8,380.69. Supervisor Moore seconded the motion, which carried unanimously. Chairman Jones also moved that the Board ratify the PECO invoice for July in the amount of \$602.02. Supervisor Moore seconded the motion, which carried unanimously. Lastly, Chairman Jones moved that the Board preauthorize the Treasurer to pay the PECO invoice for August once it is received by the Township, in an amount not to exceed \$1,000. Supervisor Moore seconded the motion, which carried unanimously.

PENNSYLVANIA STATE POLICE REPORT

Chairman Jones provided the report of the Pennsylvania State Police, which is available for review. Thirty-four (34) incidents were reported for the month of August.

GLEN MOORE FIRE COMPANY

Scott Welker was present on behalf of the GMFC, together with volunteer Mike King. For the month of August, the GMFC responded to 25 calls, 11 of which were in the Township. It was also announced that an open house will be held at the Fire Company on October 9th, and a community yard sale is scheduled for October 5, 2013.

EMC

No report

DARC

No report.

PARK AND RECREATION BOARD

Lauran Braun provided the report of the Park and Rec Board. It is beginning planning efforts for 2014, and several thoughts for events were discussed. Upcoming events in 2013 were also discussed, including the movie night scheduled for September 6th and the Halloween parade/party scheduled for October 26th (from 6:00 – 8:00 p.m.). Manager/Treasurer Randzin advised that she would make all appropriate arrangements for the road closure.

HISTORICAL COMMISSION

No report.

TRAILS

No report. Solicitor Crotty announced, however, that a form/application has been prepared for individuals desiring to participate in any Township approved trail clearing, as discussed at the prior Board meeting.

EAC

No report.

AUTHORITY

No report.

PLANNING COMMISSION

Supervisor Moore provided an update of the activities of the Planning Commission. The PC is continuing to work on the Comprehensive Plan and Article X of the Zoning Ordinance. Discussion was also held at the last workshop session on the Stormwater Management Ordinance revisions that the County is demanding all municipalities have in place by January 2014. Township Engineer Craig Kologie indicated that the Planning Commission will likely need to table consideration of Article X given the time constraints for the Comprehensive Plan and the SWM Ordinance. Supervisor Moore also noted that a lot line change plan was recently been submitted, which will be reviewed at an upcoming PC meeting.

OLD BUSINESS

- a. VPP Grant – Comprehensive Plan: No additional report.
- b. Ray Park: Steve Senn and Dave Beideman were present to discuss the Ray Park plans and to provide an update. Various aspects were discussed, including access, funding, phasing and the scope of the use. Craig Kologie was requested to contact DCNR about possible grant funding for the preparation of a Master Plan (and the schedule for when grants will next be considered). The Board noted its appreciation for the efforts of Mr. Senn and Mr. Beideman throughout the process.
- c. Indiantown Schoolhouse: No report.
- d. Township Building Update/Salt Shed Bids: Four (4) bids were received for construction of the Township salt shed, which were opened and read by Solicitor Crotty. The lowest bidder was McComsey Builders, in the amount of \$88,480. The discussion was initially tabled to provide the Solicitor and Engineer an opportunity to review the McComsey bid for completeness, after which Chairman Jones moved that the Board award the Salt Shed bid to McComsey Builders for \$88,480 and to authorize all necessary notices to commence the project. Supervisor Moore seconded the motion, which carried unanimously.
- e. Glenmoore Historic District Celebration: Manager/Treasurer Randzin announced that the Glenmoore Historic District celebration/commemoration will be held on September 21, 2013.

NEW BUSINESS

- a. Deer Hunting: John Williams of the Brandywine Archery Club was present to request the right for the Club to have exclusive hunting use of certain of the Township parks. The Club is presently looking for new members from the Township. After discussion, Chairman Jones made a motion to grant exclusive archery-only hunting privileges to the BAC for the 2013-2014 hunting season, with the following conditions: only archery hunting is permitted; the Club must indemnify the Township for any liability; the Club members must submit the appropriate waiver of liability forms to the Township; the Club must post appropriate signage to alert residents of the hunting activity; the Club must

either use removable steps for its tree stands when not in use or otherwise take appropriate steps to prevent third persons from accessing the tree stands; and the Club must provide the Township with monthly reports as to the number of deer harvested in the various parks. Supervisor Moore seconded the motion, which carried unanimously.

Additionally, a list of eleven (11) residents and one (1) Township employee was received for the archery-only hunting of the Township Community Park. Chairman Jones moved that the Township approve the list of hunting applications for the Township Community Park. Supervisor Moore seconded the motion, which carried unanimously.

- b. Brandywine Conservancy: Sheila Fleming from the Brandywine Conservancy attended the meeting to provide the Board with an update as to the Brandywine Creek Greenway planning project. Various aspects of trails and other greenway features in the Township were discussed. The Conservancy will next meet on October 3rd at 7:00 p.m. to consider mapping for conservation opportunities in each region.
- c. Boom Mowing: In addition to the roadside mowing approved at the last meeting, seasonal boom mowing is necessary. Consistent with last year, the Road Foreman has requested Board approval to rent a boom mower in order to perform the work. A quote from U.S. Municipal was presented. After discussion, Chairman Jones moved that the Township approve the boom mower rental from U.S. Municipal in the amount of \$3,700 and authorize the Township Manager to execute any forms necessary to do so. Supervisor Moore seconded the motion, which carried unanimously.
- d. Marshman Triathlon: Manager/Treasurer Randzin announced that the Marshman Triathlon has announced that its event will go through the Township and has requested Township permission to do so. No Township roads will be used. After discussion, Chairman Jones moved to authorize the Township Manager to respond to the request in noting that no Township approval is required and that appropriate traffic controls will be necessary at the intersections throughout the Township. Supervisor Moore seconded the motion, which carried unanimously.
- e. Maintenance Building – Dumpster: The Road Foreman has reported that the dumpster at the Township Maintenance building is undersized. It was suggested that it be increased from a 3 yard dumpster to a 6 yard dumpster. A quote has been received from Blosenski to rent a 6 yard dumpster for a year, with weekly pickups, for a cost of \$1,404. After discussion, Chairman Jones moved that the Township approve the quote for the 6 yard dumpster. Supervisor Moore seconded the motion, which carried unanimously.
- f. PennDOT Winter Services Agreement: The Township is in the final year of its Winter Services Agreement with PennDOT (compensating the Township for plowing certain state roadways throughout the Township). After discussion, Chairman Jones moved that the Township approve the Winter Services Agreement for the 2013-2014 winter season. Supervisor Moore seconded the motion, which carried unanimously.
- g. Part-time Snow Plow Operators: In preparation for the upcoming snow plowing season, the Road Crew has requested additional, part-time help for snow plowing. A CDL is

preferred. After discussion, Chairman Jones moved to authorize the advertisement for part-time snow plow drivers. Supervisor Moore seconded the motion, which carried unanimously.

- h. Administrative Assistant – Township Office: With the school departure of the Township office's current administrative assistant, additional help is needed. After discussion, Chairman Jones moved to authorize the advertisement for the position. Supervisor Moore seconded the motion, which carried unanimously.
- i. Westwood Ambulance: John Sly provided the report Westwood Ambulance. It has received fifty (50) calls for the year to date, and will begin its Fall fund drive in the near future. As a follow up to the report, Manager/Treasurer Randzin noted that the Township is looking to purchase an AED machine for the park with the funds in the Joshua Tomlinson Memorial Fund. Mr. Sly indicated that he would provide a recommendation as to the model to purchase and offered for the Ambulance Company to be the sponsoring entity for the purchase (since AED machines can only be bought by certain entities).
- j. Township Archivist: The Township Archivist, Sandy Brennan, has requested that the Board's authorization to convert certain of the historic photographs into electronic format. A quote in the amount of \$118 has been received. After discussion, Supervisor Moore moved to authorize the conversion of the photographs, in an amount not to exceed \$150. Chairman Jones seconded the motion, which carried unanimously.
- k. September 15, 2013 BOS meeting: After discussion, Supervisor Moore moved that the Board cancel its morning meeting on September 15th. Chairman Jones seconded the motion, which carried unanimously.

Public Comment

None.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 10:05 PM.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary