

**WALLACE TOWNSHIP BOARD OF SUPERVISORS
JULY 11, 2013**

REGULAR MEETING

Chairman Jones called the Regular Meeting of the Wallace Township Board of Supervisors to order on Thursday, July 11, 2013, at 7:38 PM in the Township Building.

Supervisors present: Robert D. Jones
William T. Moore
Barbara D'Angelo

Solicitor: Michael G. Crotty, Esquire

EXECUTIVE SESSIONS

None.

CORRESPONDENCE

Ten (10) pieces of pertinent correspondence were noted for the month of June. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

MINUTES

The minutes for the June 6, 2013 meeting were presented for review. Supervisor Jones moved that the minutes be approved in the form as submitted. Supervisor D'Angelo seconded the motion, which carried unanimously.

TREASURER'S REPORT

Manager/Treasurer Betty Randzin presented and read the Treasurer's report, which is available at the Township Building for review. With respect to the listed escrow accounts, it was noted that the Township has previously approved the draw down of the Genterra/Old Orchard account for past due professional consultant review fees. Twelve (12) new invoices were presented for consideration on the general bills list, totaling \$24,940.20, together with a PLGIT invoice in the amount of \$19,275.86 to ratify for the month of June. A PECO invoice in the amount of \$532.50 was also presented for ratification and approval. Manager/Treasurer Randzin also noted that she is continuing to meet with brokers to review the Township's health insurance plans and put together options for the Board to consider.

After discussion, Supervisor Jones moved that the Board approve the twelve (12) new invoices in the amount of \$24,940.20. Supervisor D'Angelo seconded the motion, which carried unanimously. Supervisor Jones next moved that the Board approve and ratify the PLGIT payment for the month of June in the amount of \$19,275.86. Supervisor D'Angelo seconded the motion, which carried unanimously. Lastly, Chairman Jones moved that the Board approve and

ratify the PECO payment in the amount of \$523.50. Supervisor D'Angelo seconded the motion, which carried unanimously.

PENNSYLVANIA STATE POLICE REPORT

Chairman Jones provided the report of the Pennsylvania State Police, which is available for review. Thirty-five (35) incidents were reported for the month of June, which were summarized by Chairman Jones.

GLEN MOORE FIRE COMPANY

Jeff Seese was present to give the report of the GMFC. Its members have conducted additional training and vehicle rescues report, and thanked the Township for the opportunity to participate in Community Day. In the month of June, the GMFC responded to twenty-five (25) calls, ten (10) of which were in the Township. The number of calls is slightly up this year from the same period last year.

John Sly of the Westwood Ambulance was also in attendance. Westwood is in its 2nd year covering the Township (generally a portion of the southern end of the Township). As of 2012, 33% of medical calls in the Township were covered by Westwood, and its year to date numbers reflect a similar percentage for 2013. Westwood had an average of a fourteen (14) minute response time, which is a three (3) minute difference from the past ambulance provider. Westwood has also worked closely with the GMFC in responding to calls.

Through the discussion with the GMFC and Westwood, the Board thanked both organizations for their service. Additionally, it was noted that the chicken barbeque and ox roast fundraising events have been sorely missed in the past few years, and it would be great if they considered bringing those events back if they were financially feasible and beneficial fundraising events.

EMC

No report

DARC

No report.

PARK AND RECREATION BOARD

No report.

HISTORICAL COMMISSION

No report.

TRAILS

No report.

EAC

No report.

AUTHORITY

Supervisor D'Angelo provided the update for the Authority. It is in the process of finalizing a new sewer operator's contract and maintenance checklist in order to better audit the scope of the maintenance performed. Also, it is reviewing the possibility of accepting online payments.

PLANNING COMMISSION

Supervisor Moore provided an update for the activities of the Planning Commission. The PC is continuing to work on the Comprehensive Plan, with its next meeting scheduled for July 10th. The PC also began discussions as to Article X, but threshold issues were raised as to the appropriate classifications to apply and whether the Atlas would/should be incorporated into the Zoning Ordinance. Solicitor Crotty indicated that he would forward the classifications adopted by the Board of Supervisors in July 2011, and discussion was held as to adopting a listing and map of the classifications (rather than necessarily adopting the "Atlas" itself).

OLD BUSINESS

- a. VPP Grant – Comprehensive Plan: The Comp Plan efforts are continuing and it will be discussed at the PC's meeting on July 10th.
- b. Ray Park: No report.
- c. Indiantown Schoolhouse: No report.
- d. Township Building Update: The Township is awaiting the draft bid package from the Township Engineer for the salt shed. The goal is to have the building constructed by mid-October. The Board will consider the bid package and authorize it for advertisement at its meeting on July 18th. In order to avoid schedule conflicts, it was proposed to change the time of the BOS meeting on July 18th to 6:30 p.m. After discussion, Chairman Jones moved that the Board authorize an advertisement to cancel the BOS morning meeting on July 18th and to readvertise it for 6:30 p.m. on the same date. Supervisor D'Angelo seconded the motion, which carried unanimously.

Manager/Treasurer Randzin provided an update to the Board on the lock and alarm system upgrades, and a discussion was held as to the scope and configuration of the

alarm system. One quote has been received. The Board requested that she inquire into an integrated system to address both the locking issue and the security system issue.

- e. Glenmoore Historic District Celebration: Planning efforts for a celebration of the Glenmoore Historic District recognition are continuing. A postcard to announce the event has been prepared. After discussion, Chairman Jones moved to authorize the printing and mailing of the announcement postcards for a cost of \$847.24, plus postage, from Reino Printing.

NEW BUSINESS

- a. Township Office Equipment: Manager/Treasurer Randzin reported that one of the printers in the office is broken. She proposed attempting to repair it before considering whether it must be replaced. After discussion, Chairman Jones moved to authorize the Township to submit the HP office printer for repair at Best Buy for a cost not to exceed \$125. Supervisor Moore seconded the motion, which carried unanimously.
- b. Emergency Responder Radios – Tower Lease Agreement: The Township is awaiting additional information from its consultants as to the height and physical layout necessary to locate an additional antenna on the existing tower under consideration.
- c. Verizon Road Damage: An update was provided by Manager/Treasurer Randzin as to the road damage done by the contractors for Verizon. The repairs will be paid by Verizon or its contractor. A quote has been received from the paving company that will be performing the 2013 Township road repairs, and the Township is waiting for word as to whether Verizon will use that company or require its own contractor to make the repairs.
- d. 2013 Road Project: The 2013 Road Project will commence in the near future. Affected residents will be provided written notice by mail in the near future.
- e. Cell Phone Towers: A discussion was held as to the cell phone tower infrastructure within the Township and the suitability of various properties for the potential use. With respect to the potential of using the Township park building as a cell tower location, Supervisor D'Angelo indicated that she would inquire with the County as to the matter.
- f. Trails: The Township was contacted by the Chair of the Trails Board as to continued dumping on the trails within the Highspire Estates development. Dorothy Kirk (Chairwoman) requested authorization to notify each of the residents of the rules and regulations for the trails, and to invite them to a trail cleanup to be hosted by the Trails Association. As the Trails Association is a separate entity, which is not affiliated with the Township, the Board directed that any trail cleanup proposal be addressed separately. As to the trail rules and regulations, the Chair was requested to draft her proposed notice for the Township to review.
- g. Township Accounts: Manager/Treasurer Randzin provided an update as to her research into the "Park and Recreation Fund" and the Joshua Tomlinson Memorial Fund. The

Park and Recreation Fund was apparently established some time ago from per-dwelling unit permit fees associated with various developments, all being intended for use at Township park and recreation activities/acquisitions. Discussion was held as to utilizing these funds toward the acquisition of the Hannum parcel in Burgess Park. The Board, however, tabled the issue until the potential uses of the Open Space Fund be researched and confirmed.

With respect to the Joshua Tomlinson Memorial Fund, it was discovered that he died in a traffic accident several years ago. The Township received several checks at that time in his name. One handwritten note was discovered, which suggested that the funds be used for park and recreation activities. John Sly of Westwood Ambulance suggested that the Township consider utilizing the funds to acquire an AED station for the Township's parks. A contact number for Mr. and Mrs. Tomlinson was located, and Manager/Treasurer Randzin was requested to contact them to confirm the use of those proceeds for that purpose.

Public Comment

None.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 9:45 PM.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary