

**WALLACE TOWNSHIP BOARD OF SUPERVISORS
MAY 2, 2013**

REGULAR MEETING

Chairman Jones called the Regular Meeting of the Wallace Township Board of Supervisors to order on Thursday, May 2, 2013, at 7:35 PM in the Township Building.

Supervisors present: Robert D. Jones
William T. Moore

Supervisor D'Angelo was unable to attend the meeting.

Solicitor: Michael G. Crotty, Esquire

EXECUTIVE SESSIONS

None.

CORRESPONDENCE

Five (5) pieces of pertinent correspondence were noted for the month of April. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

MINUTES

The minutes for the April 4, 2013 meeting were presented for review, but were tabled in order to allow the Board further time to consider them.

TREASURER'S REPORT

Manager/Treasurer Betty Randzin presented and read the Treasurer's report, which is available at the Township Building for review. Eleven (11) new invoices were presented for consideration on the general bills list, totaling \$37,753.12, together with a payment to PSATS to ratify in the amount of \$1,914.28. Mrs. Randzin confirmed that the DelVal Loan has been paid off in full and the Township is awaiting the final paperwork from the bank. A discussion was held as to the developer escrows that remain outstanding. After discussion, Chairman Jones moved that the Board authorize the payment of the eleven (11) new invoices in the amount of \$37,753.12. Supervisor Moore seconded the motion, which carried unanimously. Chairman Jones next moved that the Township ratify the PSATS Unemployment Compensation payment, totaling \$1,914.28. Supervisor Moore seconded the motion, which carried unanimously.

PENNSYLVANIA STATE POLICE REPORT

Chairman Jones presented the report of the Pennsylvania State Police. Thirty-five (35) incidents were reported for the month of April. Chairman Jones noted that he had spoken with the State Police as to the two (2) burglary incidents in March and April, and the PSP had leads as to both matters.

GLEN MOORE FIRE COMPANY

No report.

EMC

No report

DARC

No report.

PARK AND RECREATION BOARD

Audra Matlack was present on behalf of the Park and Recreation Board. It is in the process of planning for Community Day/Movie Night in the Park. A discussion was held as to using Facebook for the Township and/or for advertising the recreation events. Solicitor Crotty noted that there are legal/First Amendment issues associated with doing so and the Supervisors indicated that it is not their inclination to create a general Township Facebook page. The potential was discussed for a Facebook page dedicated only to Park and Recreation events, or to the use of a mass emailing system for sending out announcements. The issues will be taken under advisement by the Board. In the interim, Manager/Treasurer Randzin suggested that the Township send out postcard reminders of Community Day two weeks before the event and otherwise schedule the next Township newsletter to coincide with the planned events in August/September. The Supervisors indicated that they would consider the postcard suggestion and act on it at a later point in the meeting (see below).

HISTORICAL COMMISSION

Stephanie Grunwell provided the report of the Historical Commission, joined by Vice-Chair Mark Kinkelaar. Earlier in the day, the Historical Commission forwarded its proposed revisions to Zoning Ordinance Article X. Chairman Jones noted that the Board has not had a chance to review. Pursuant to past discussions, the draft of Article X will be forwarded to the Planning Commission for its review and recommendations.

Discussion was next held about the draft Historic Resources Atlas previously presented by the Commission and the classifications noted in it. The HC invited Chester County Historic Preservation Officer Karen Marshall to discuss the classifications referenced in the draft Atlas. A discussion was held as to the classifications and the Township's intended use of the material as

a component of Zoning Ordinance Article X. At the conclusion of the discussion, Chairman Jones and Supervisor Moore noted that the draft Atlas should not list “classifications” that differ from those classifications to be adopted by the Township and that the Township will defer forwarding the same to the County until the particular classifications are finalized through the ordinance review process. Moreover, the Board previously gave its blessing to a classification scheme that was not reflected in the draft Atlas. Mrs. Grunwell noted that the Atlas is going to be revised to reflect the Glenmoore Historic District as one resource, rather than as ~90 separate resources.

HC Vice-Chair Mark Kinkelaar next noted the possibility of pursuing planning grant funding for the future Indiantown Schoolhouse improvements. The deadlines for most of the grant applications had passed, however, and the Supervisors indicated that the Township would table on any grant applications until it had a sense of the scope of any overall project and the intended uses of the building. Isabelle Blank of the Historical Commission next noted that a visit and interview was going to be scheduled as to the Alexander Brown Peppercorn Farm in mid-May.

Mrs. Grunwell further noted that the Historical Commission was in possession of a box of items donated to the Township by Jane Davidson. The box will be delivered to the Township building and its materials catalogued. A discussion ensued as to the Township Archivist being the primary repository and individual responsible for archival materials, with all requests to be routed to the Township Manager (who will contact the Archivist). In order to facilitate the possible need for the Historical Commission to access the archival materials during their meetings, the potential for Janice Keith being named as an assistant to the Township Archivist was discussed. The Township will discuss the matter with the Archivist.

Next, Mrs. Grunwell indicated that the Historical Commission would like to issue a donation to the Church of the Loving Shepard (West Chester) in memory of HC Member Beverly Bock, with a matching donation to be made by the Township. The matter was taken under advisement by the Board.

Lastly, Mrs. Grunwell noted that the Historical Commission will be cancelling its upcoming work session and has requested authorization to reschedule its regular meeting on May 27th to May 28th (due to the conflict with the Memorial Day holiday). After discussion, Chairman Jones moved to authorize the advertisement of a notice of special meeting of the Historical Commission for Tuesday, May 28, 2013, at 7:00 p.m. Supervisor Moore seconded the motion, which carried unanimously.

TRAILS

No report.

EAC

No report.

AUTHORITY

No report.

PLANNING COMMISSION

Supervisor Moore noted that a public meeting will be held on May 22, 2013, to discuss the Comprehensive Plan. The meeting is designed to obtain feedback from the community on the various planning goals for the Township.

OLD BUSINESS

- a. Ray Park: No report.
- b. Indiantown Schoolhouse: No report.
- c. Township Building Update: No report.
- d. Corry Escrow Release Request: As a follow up to the escrow release authorized during the last meeting, Mr. Corry has now requested that the balance of the escrow be released. Payment for the professional consultant review fees has been deducted from the escrow, leaving a balance of \$493.07. After discussion, Chairman Jones moved that the Board authorize the release of the balance of the Corry escrow, in the amount of \$493.07. Supervisor Moore seconded the motion, which carried unanimously.

NEW BUSINESS

- a. Glenmoore Historic District Celebration: Supervisor Moore provided the report as to the planning efforts for this event. The committee selected a suggested date of September 21, 2013, at 2:00 p.m. in Wagenseller Park. Discussion was also held as to the plaque to memorialize the District's recognition. The committee will review proposed language to incorporate into the plaque and will provide a recommendation as to where it should be located.
- b. Zoning Ordinance Amendment Hearing – Fence Provision: Chairman Jones convened the public hearing to consider the draft Zoning Ordinance amendment. The amendment generally revises the Zoning Ordinance provisions as they pertain to fences. The three (3) foot setback for fences is proposed to be eliminated, with separate safeguards incorporated to address fence-related zoning disputes. Solicitor Crotty noted that the proposed ordinance was forwarded to the County Planning Commission, the Township Planning Commission, the County Law Library and the Daily Local. A few resident letters were received in opposition to the amendment. Notably, resident Catherine M. Poole indicated by letter dated April 26, 2013 that she opposed the amendment on the basis that the County Planning Commission's "Zoning Officer" advised her of its recommendation that the Township require at least 1 to 1 ½ feet of setback. It was noted,

however, that the Chester County Planning Commission does not have a “Zoning Officer” and that the County PC issued a letter of recommendation for the proposed amendment dated May 1, 2013. In its review letter, the County PC indicated that it “has no comment on this zoning amendment” and that “Wallace Township should adopt the proposed zoning amendment.” No reference or recommendation was made as to incorporating a 1 to 1 ½ foot setback. Chairman Jones inquired as to whether any members of the public had any comment, and none was received. The public hearing was then closed and, upon reconvening the Board of Supervisors’ meeting, Chairman Jones moved that the Board adopt and approve the Zoning Ordinance Amendment 148-2013 in the form as presented. Supervisor Moore seconded the motion, which carried unanimously.

- c. Elverson EMS: Chairman Jones noted that Elverson EMS is in the process of purchasing an ambulance, and it has requested a contribution from the Township. Chairman Jones and Supervisor Moore noted that they would be in agreement with making a contribution, pegged to the percentage of calls by Elverson EMS in the Township (believed to be approximately 11%, which would result in a donation of approximately \$6,000). Manager/Treasurer Randzin was requested to obtain the figures for the Board to consider at its next meeting.
- d. Camping Request – Burgess Park: Manager/Treasurer Randzin indicated that a resident has requested the Board’s approval to camp in Burgess Park with five (5) friends in order to fish on the property. After discussion, Chairman Jones moved that the request of Aaron Polsin to camp in Burgess Park on May 3, 2013, be approved. Supervisor Moore seconded the motion, which carried unanimously. Manager/Treasurer Randzin was requested to supply the names of the campers to the State Police. The Board requested that the Solicitor prepare guidelines for the Board to consider future requests.
- e. BOS Meeting on May 16, 2013: After discussion, the Supervisors indicated that they would not cancel their morning meeting on May 16, 2013.
- f. Postcards for Community Day: As a continuation of the discussion above, Chairman Jones moved to authorize the Township to purchase and mail postcards to announce Community Day. Supervisor Moore seconded the motion, which carried unanimously.

Public Comment

None.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 9:37 PM.

Respectfully submitted,

Betty Randzin, Township Manager/Secretary