

WALLACE TOWNSHIP BOARD OF SUPERVISORS
APRIL 4, 2013

REGULAR MEETING

Chairman Jones called the Regular Meeting of the Wallace Township Board of Supervisors to order on Thursday, April 4, 2013, at 7:30 PM in the Township Building.

Supervisors present: Robert D. Jones
Barbara D' Angelo
William T. Moore

Engineer: Craig Kologie

Solicitor: Michael G. Crotty, Esquire

EXECUTIVE SESSIONS

None.

CORRESPONDENCE

Fourteen (14) pieces of pertinent correspondence were noted for the month of March. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

MINUTES

The minutes for the March 21, 2013 meeting were presented for review. Chairman Jones moved that the minutes be approved as submitted. Supervisor D'Angelo seconded the motion, which carried unanimously.

TREASURER'S REPORT

Treasurer/Secretary Betty Randzin presented and read the Treasurer's report, which is available at the Township Building for review. Fifteen (15) new invoices were presented for consideration on the general bills list, totaling \$37,147.17, together with a PLGIT invoices to ratify for the months of March, totaling \$17,823.84. It was noted that approximately ½ of the PLGIT invoice was for the previously approved mower purchase. Supervisor Moore noted that the costs for the trail posts should be taken from the budget line item associated with the Trails improvements. After discussion, Chairman Jones moved that the Board authorize the payment of the fifteen (15) new invoices in the amount of \$37,147.17. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones next moved that the Township ratify the PLGIT invoice payments, totaling \$17,823.84. Supervisor D'Angelo seconded the motion, which carried unanimously.

PENNSYLVANIA STATE POLICE REPORT

Chairman Jones presented the report of the Pennsylvania State Police. Forty-three (43) incidents were reported for the month of March. There were several false alarms and incidents cancelled by complainant reported. The PSP report is available at the Township building for inspection.

GLEN MOORE FIRE COMPANY

Scott Welker was present to provide the GMFC report for the month of March. The monthly totals were still being compiled, and would be provided at a later date. Chairman Jones noted that the planning for the radio equipment upgrades/purchase has been progressing. The representatives met on April 3rd to discuss the scope of the project and the equipment needed. Chairman Jones noted that, to move forward, the Township must: secure the radio frequencies; lease space on a tower; and purchase the necessary equipment. Philips Electrical Contracting has offered to lease the Township space on its tower for \$1 per year. Additional costs will be necessary for the purchase and installation of the equipment on the tower. The first step in the process will be to secure/purchase the radio frequencies. After discussion, Chairman Jones made a motion for the Township to authorize the purchase of two (2) radio frequencies through Triangle Communications, in the amount of up to \$1,200. Supervisor D'Angelo seconded the motion, which carried unanimously.

Mr. Welker further announced that GMFC is preparing for the upcoming bridge closing on Route 282. The bridge (over Indian Run Creek) is located on Route 282, between Fairview Road and Marshall Road. Lastly, Mr. Welker announced that the GMFC will hold its annual banquet on April 13, 2013.

EMC

Mac Kirkpatrick was unable to attend the meeting and his report was e-mailed to Secretary/Treasurer Randzin, in which he reiterated the update on the radio project noted by Chairman Jones above.

DARC

No report.

PARK AND RECREATION BOARD

No report.

HISTORICAL COMMISSION

Stephanie Grunwell provided the report of the Historical Commission, joined by Vice-Chair Mark Kinkelaar. The meetings of the HC in March were either cancelled or limited due to the weather. The HC recently conducted an oral history interview of Alice Halsema with the newly purchased recording equipment, which worked well. The HC also prepared an outline of planning suggestions for the Glenmoore Village Historic District dedication celebration. Supervisor Moore noted that, due to the past Township administration's lack of assistance or support to the designation efforts by the local residents, the Board felt it inappropriate for the planning of the event to be exclusively controlled by the Township. As discussed at the last meeting, the Board has chosen to establish a committee to plan the dedication celebration, which would include a member of the Historical Commission, residents from the citizens' group that spearheaded the efforts to form the District, a supervisor and Secretary/Treasurer Randzin. Ms. Grunwell and/or Mr. Kinkelaar will attend on behalf of the Historical Commission.

Next, with respect to Indiantown Schoolhouse, Ms. Grunwell and Mr. Kinkelaar noted that the HC was educating itself as to the grant process in the hopes of pursuing grants for the rehabilitation of the building. Several planning grants were discussed, but their May 1st deadlines would likely preclude action by the Township at this time. Chairman Jones indicated that the Township would not be in a position to approve the grant applications, in that there has not been sufficient time to have them prepared for Board approval. Initial discussion must be held as to what use the Township wants to make of the rehabilitated Schoolhouse and the scope and timing of any such project.

Extensive discussion ensued as to Article X (of the Zoning Ordinance) and the draft Atlas. Mrs. Grunwell noted that the HC is working to finalize its revisions to the Article X language, which will then be reviewed by the BOS and forwarded to the Planning Commission for its consideration. Various questions were raised as to the draft Atlas and the classifications used. The Board noted that the classifications previously approved by the Board were not reflected, and the HC advised that the County or other regulations were applied. It was further discussed that the high number of "Class I" designations and the seeming variation between them would limit the protections and other regulations that would be put in place. Additional thought must be given to whether the classifications should be re-named/designated (to nomenclature other than "Class I," "Class II," etc.). The Board also emphasized the requirement that landowners with historic resources must affirmatively sign off to the Township's classification and the protections/other ordinance provisions that attend it. All of the above issues will be addressed through the continued planning efforts for Article X. As a next step, the Historical Commission will finalize any draft language that it has for Article X and will forward to the Board.

TRAILS

No report.

EAC

No report, although Chairman Jones announced that the Township/EAC would host a "Streamside Nature Walk" on Saturday, April 27, 2013, at 9:30 a.m., at Burgess Park.

AUTHORITY

No report.

PLANNING COMMISSION

Supervisor Moore provided an update for the Planning Commission. The Comprehensive Plan will be discussed at a public forum on May 22nd. That meeting is designed to obtain feedback from the community on the various planning goals for the Township. Otherwise, the Comp Plan surveys are posted on the Township website and have been mailed to all residents, with numerous responses thus far.

OLD BUSINESS

- a. VPP Grant/Comprehensive Plan: As noted above, the Comprehensive Plan surveys are being taken and an open house public meeting will be hosted by the Planning Commission on May 22, 2013.
- b. Ray Park: A status update was provided by Township Engineer Craig Kologie. He is working with Dave Beideman and they are awaiting additional information for the Board's consideration.
- c. Indiantown Schoolhouse: An update was provided. The Township Engineer, Craig Kologie, recently met with the structural engineer and is awaiting his written assessment.
- d. Township Building Update: Secretary/Treasurer Randzin noted that the Township is continuing to await pricing information for a card swipe access system to the Township building from Vector, and, given Vector's delays, would be seeking pricing from third party providers as well. Next, Secretary/Treasurer Randzin noted that the sign on the Township building was in need of repair or replacement. Two quotes were obtained, one for repair and another for replacement. After discussion, Chairman Jones moved that the Township approve the purchase of a new, replacement sign from Marsh Creek Signs in the amount of \$548. Supervisor D'Angelo seconded the motion, which carried unanimously.

Next, the Road Foreman, Duane Hammond, has requested that the Township take down several trees in the vicinity of the maintenance garage, on the maintenance garage property. After discussion, Chairman Jones moved that the Board authorize

Martin Tree Service to take down the four (4) trees as discussed. Supervisor D'Angelo seconded the motion, which carried unanimously.

An update was also given as to the salt shed. Craig Kologie is waiting for quotes, but has explored various options. It was discussed that the most cost-effective, appropriate design will be to utilize ten (10) foot high walls to avoid potential erosion of the structure by the salt.

- e. Corry Escrow Release Request: As a follow up to the request discussed at the last night BOS meeting, the Board and Craig Kologie discussed the escrow release request by Corry. After discussion, Chairman Jones moved that the Board approve the escrow release in the amount of \$1,500, with the balance to be remitted pending payment of any outstanding consultant review fees. Supervisor D'Angelo seconded the motion, which carried unanimously.
- f. Proposed Fence Ordinance: As a follow up to the discussion at the last BOS meeting, Solicitor Crotty noted a revision to the draft ordinance regulating fences and walls suggested by a member of the Planning Commission. The revision to the draft ordinance was incorporated, noting that, if a complaint about a recently-erected fence is raised, it is the responsibility of the landowner who erected (or caused to be erected) the fence to establish to the satisfaction of the Township Zoning Officer that the fence is located on that landowner's property. The revised draft has been sent to the County and Township Planning Commissions, the County Law Library and the Daily Local, and it is scheduled to be advertised following this BOS meeting for a May 2nd ordinance hearing. After discussion, Chairman Jones moved for the Board to ratify the revision noted to the draft ordinance amendment. Supervisor Moore seconded the motion, which carried unanimously.

NEW BUSINESS

- a. PSATS 91st Annual Educational Conference and Trade Show: Secretary/Treasurer Randzin announced that the PSATS Convention would be held from April 21 – 24, in Hershey, PA.
- b. Township 2013 Road Repair Bids: The Township has advertised for the 2013 Road Repair project, for work to be done on ten (10) Township roads: Templin, Iezzi, Glen Manor, Arrow Point, Green Pond, Denton, Lamb Tavern, White Tail Ridge (East and West) and Lovell Roads. Four (4) sealed bids have been received, which were opened and read by the Township Solicitor. The lowest bidder was Asphalt Maintenance Solutions, LLC, for the amount of \$121,085.00. Its bid packet submission was reviewed by the Township Engineer and Solicitor and found to be complete. After discussion, Supervisor Moore moved that the Board award the 2013 Road Repair bid from Asphalt Maintenance Solutions in the amount of \$121,085.00. Supervisor D'Angelo seconded the motion, which carried unanimously.
- c. Township Manager Ordinance: An ordinance to create the position of Township Manager has been duly reviewed and advertised, with the Board's intent to appoint Mrs.

Randzin into the role. After discussion about the ordinance, Chairman Jones moved that the Township approve the draft ordinance in the form as presented and advertised. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones next moved that Elizabeth Randzin be appointed to the position of Township Manager. Supervisor D'Angelo seconded the motion, which carried unanimously. All in attendance spoke highly of the superior job that Mrs. Randzin has done as Township Secretary and the tremendous value that she brings to the Township.

- d. BOS Meeting on April 18, 2013: After discussion, Chairman Jones moved that the Township cancel the April 18, 2013 morning meeting. Supervisor Moore seconded the motion, which was carried unanimously.
- e. Announcements: Chairman Jones announced that the Spring Bulk Trash Day would be held on April 5 (from 8:00 a.m. to 3:00 p.m.) and April 6 (from 9:00 a.m. to 2:00 p.m.).

Public Comment

None.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 10:07 PM.

Respectfully submitted,

Betty Randzin
Township Manager/Secretary