

**WALLACE TOWNSHIP BOARD OF SUPERVISORS  
MARCH 21, 2013**

**REGULAR MEETING**

Chairman Jones called the Regular Meeting of the Wallace Township Board of Supervisors to order on Thursday, March 21, 2013, at 8:05 AM in the Township Building.

Supervisors present: Robert D. Jones  
Barbara D' Angelo  
William T. Moore

Solicitor: Michael G. Crotty, Esquire

**EXECUTIVE SESSIONS**

None.

**CORRESPONDENCE**

None.

**MINUTES**

The draft minutes for the February 7<sup>th</sup> and March 7<sup>th</sup> meetings were presented for review. Chairman Jones noted a revision to an inaccuracy in the PSP report/discussion as it referenced a burglary incident. Chairman Jones thereafter moved that the February 7 and March 7, 2013 minutes be approved, with the noted correction to the PSP report in the March 7 meeting. Supervisor Moore seconded the motion, which carried unanimously.

**TREASURER'S REPORT**

Treasurer/Secretary Betty Randzin presented two (2) invoices for the Board's approval, a PECO bill and a bill for the postage for the Township Comp Plan postcards. After discussion, Chairman Jones moved that the Township approve the above-referenced invoices, in the total amount of \$1,505.65. Supervisor Moore seconded the motion, which carried unanimously.

**PARK AND RECREATION BOARD**

It was announced that the Township Easter Egg Hunt is scheduled for Saturday, March 23, 2013, at noon, at Wagenseller Park.

**EAC**

Tish Malloy was present from the EAC. There was discussion as to the installation of bird boxes at Wagenseller Park. Proposed locations were recently provided to the Township for five (5) locations. Three (3) of the locations (along the outfield fence of the ball field), however,

would conflict the use of the ball field/active rec areas. Supervisor Jones noted on the aerial photo provided the locations to which the Board believes that those three (3) boxes should be moved. Discussion was also held as to the potential for blue bird boxes in Burgess Park. The daughter of Jeff Hannum requested Township authorization to put some of them up in the Hannum Woods meadow area of Burgess Park, which the Board approved. The EAC would look to other locations in Burgess Park where additional boxes could be located.

### **OLD BUSINESS**

- a. VPP Grant/Comprehensive Plan: It was announced that the first public meeting on the Comprehensive Plan will take place on Wednesday, May 22, 2013, at 7:30 p.m. The Board of Supervisors will consider who will run the meeting (either the PC or the BOS) and the meeting format that will be used.
- b. Township Archivist: Supervisor Moore noted that Sandy Brennan submitted a resignation as the "Historical Commission Archivist" before the last BOS night meeting. After discussing the position with her and her valuable contributions she has made to the Township, the Board has chosen to create the position of Township Archivist and to appoint her into that office. The position will be responsible for managing the Township's archived historical materials and will report directly to Betty Randzin as the Township's Right to Know officer. Any requests to review the archived materials must be directed through the Right to Know officer, who will then interface with the Archivist. Solicitor Crotty presented a draft Resolution to elucidate the guidelines governing the position. After discussion, Chairman Jones moved to approve the Resolution creating the Township Archivist office and to appoint Sandy Brennan to that role. Supervisor D'Angelo seconded the motion, which carried unanimously. The Board requested that Secretary/Treasurer Randzin prepare a memo to the Historical Commission to advise it of the position and appointment.
- c. Township Maintenance Building Update: Supervisor Moore noted that there was to be a meeting today at the Maintenance Building with the Road Foreman, Township Engineer and a structural engineering consultant to discuss potential repairs to the building. After discussion, Chairman Jones moved that the Board authorize the structural engineer consultant to perform a site review and provide an assessment of the repairs needed for the building, at a cost of \$400. Supervisor Moore seconded the motion, which carried unanimously.

### **NEW BUSINESS**

- a. 2013 Township Road Repair Project Bids: The Township Engineer has provided a bid packet application for the 2013 Road Repair Project. It will encompass repairs to Templin, Jezzi, Glen Manor, Arrow Point, Green Pond, Denton, Lamb Tavern, White Tail Ridge (East and West) and Lovell Roads. Discussion was held as to: the bid opening date (April 4<sup>th</sup>); the proposed commencement date (at any point after June 1<sup>st</sup>); and the completion date (August 31<sup>st</sup>). After discussion, Chairman Jones moved

that the Board authorize the bids to be advertised, with a bid opening date on April 4, 2013. Supervisor D'Angelo seconded the motion, which carried unanimously.

- b. Marshall Pond HOA: The Marshall Pond HOA has submitted a request that the Township inspect a portion of Messner Lane that was previously repaired. It appears that some settling has occurred. Road Foreman Duane Hammond noted that it is already on the Road Crew's list of road tasks to address in the summer. Given the Road Crew's full schedule, it will likely be skim coated in mid to late summer.
- c. Zoning Ordinance Amendment – Fences: An ordinance amendment has been proposed to eliminate the three (3) foot setback for fences on residential properties. After discussion, Chairman Jones moved that the Board authorize the draft ordinance for advertisement for a hearing on May 2, 2013, at 7:30 p.m. Supervisor Moore seconded the motion, which carried unanimously. Secretary/Treasurer Randzin indicated that she would forward the draft to the Planning Commission for its review.
- d. Historical Commission Draft Atlas: Supervisor Moore noted that there were several questions raised by the listings of certain of the resources, their Class designations and the seemingly broad scope of Class I designation listings. The matter will need to be discussed with the Historical Commission at the next BOS meeting. It was agreed that the draft Atlas should not yet be sent to the County until the issues with it are resolved. Supervisor Moore therefore moved that the Board rescind its prior approval to authorize the draft Atlas to be sent to the County. Chairman Jones seconded the motion, which carried unanimously. In addition to completion of the Atlas, it was discussed that the particular regulations for each Classification and the process for educating the public and obtaining the landowner consents for their classification must also be completed.
- e. Glenmoore Historic Preservation District Celebration: The planning efforts for the Glenmoore Historic District dedication were discussed. Supervisor Moore noted that vesting the planning for the event solely in the hands of the Historical Commission was not appropriate, particularly given that the past administrations at the Township fought the residents' efforts to have the District created and that the residents invested their own money in the effort. The planning process should be more inclusive. Accordingly, there was discussion of forming an independent Glenmoore Historic District Dedication Committee, with participation by a member of the Historical Commission, residents from the citizens' group that spearheaded the efforts to form the District, a supervisor and Secretary/Treasurer Randzin. After discussion, Chairman Jones moved that such a committee be created, with Supervisor Moore participating on behalf of the Board, in order to plan the dedication celebration for the District. Supervisor D'Angelo seconded the motion, which carried unanimously. Further discussion will be held at an upcoming BOS meeting as to the composition of the Committee. It was also noted that the Committee should not feel pressured by any time constraints in planning the event, as long as it is well planned, inclusive and properly memorializes the efforts of all involved in obtaining recognition for the District.

- f. Personnel: Employee PTO Policy: A revised Paid Time Off policy for Township Employees was presented, addressing the ability to carry over certain PTO time from year to year. After discussion, Chairman Jones moved that the Board adopt the policy as written. Supervisor D'Angelo seconded the motion, which carried unanimously.

**Public Comment**

None.

**Adjournment**

Supervisor D'Angelo moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 9:35 AM.

Respectfully submitted,

Betty Randzin  
Township Secretary/Treasurer