

**WALLACE TOWNSHIP BOARD OF SUPERVISORS
MARCH 7, 2013**

REGULAR MEETING

Chairman Jones called the Regular Meeting of the Wallace Township Board of Supervisors to order on Thursday, March 7, 2013, at 7:30 PM in the Township Building.

Supervisors present: Robert D. Jones
Barbara D' Angelo
William T. Moore

Solicitor: Michael G. Crotty, Esquire

EXECUTIVE SESSIONS

None.

CORRESPONDENCE

Twenty-four (24) pieces of pertinent correspondence were noted for the month of February. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

MINUTES

The minutes for the February 7th meeting were presented for review, but were tabled in order to permit the Board additional time to review.

TREASURER'S REPORT

Treasurer/Secretary Betty Randzin presented and read the Treasurer's report, which is available at the Township Building for review. Ten (10) new invoices were presented for consideration on the general bills list, totaling \$29,215.88, together with a PLGIT invoices to ratify for the months of January and February, totaling \$31,484.71. Discussion was held as to the trail signs, the salt deliveries and the PA One Call monthly payments. After discussion, Chairman Jones moved that the Board authorize the payment of the ten (10) invoices be presented for payment in the amount of \$29,215.99. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones next moved that the Township ratify the PLGIT invoice payments, totaling \$31,484.71. Supervisor D'Angelo seconded the motion, which carried unanimously.

PENNSYLVANIA STATE POLICE REPORT

Chairman Jones presented the report of the Pennsylvania State Police. Twenty-eight (28) incidents were reported for the month of February. Supervisor D'Angelo noted her appreciation to the PSP for its prompt handling of a deer issue at the school, and resident Mark Kinkelaar thanked the PSP for its increased presence at the bus stop locations. Scott Welker of the GMFC also noted the GMFC's appreciation to the PSP in promptly reporting to incidents.

GLEN MOORE FIRE COMPANY

Scott Welker was present to provide the GMFC report for the months of January and February. In January, the GMFC responded to twenty-one (21) calls, five (5) of which were in Wallace, and nine (9) EMS calls. For the month of January, the GMFC responded to twenty-two (22) calls, six (6) of which were in the Township. No statistics were yet available for the EMS calls in February. Mr. Welker further noted that the GMFC annual banquet was going to be held on April 6th, and all supervisors are invited to attend.

EMC

No report.

DARC

No report.

PARK AND RECREATION BOARD

No report.

HISTORICAL COMMISSION

Stephanie Grunwell provided the report of the Historical Commission. The HC has completed its draft of the Historic Atlas, which was presented for the Board's review. A total of 390 resources were identified. The Atlas draft would be reviewed by the Board, before being transmitted to the Planning Commission for further consideration in the Article X revisions. The Historical Commission was directed to send its latest/last proposed revisions to Article X to the Board. After discussion, Chairman Jones moved that the Township authorize the draft Atlas to be forwarded to the County Historical Commission. Supervisor D'Angelo seconded the motion, which carried unanimously.

Mrs. Grunwell next noted the passing of HC member Beverly Bock. She was a valued member of the Historical Commission and Township volunteer, being one of the driving forces behind Community Day. Next, Mrs. Grunwell read a letter from the HC regarding the Indiantown Schoolhouse renovation project. In sum, the HC noted its agreement with the Township's progress in the floor demolition project being considered and agreed with the project scope/processing that the Board of Supervisors previously discussed. Lastly, it was noted that

Sandy Brennan has submitted her letter of resignation as Township Archivist. The Board noted that she has been a valued asset to the Township in her role. A decision to accept her resignation was tabled in order to allow the opportunity to discuss with her. In the interim, the Township Secretary/Open Records Officer would be responsible for managing the Township archive and historical records.

TRAILS

No report.

EAC

No report, although discussion was held as to the potential for installing blue bird boxes at Wagenseller Park. Locations would need to be proposed (on a sketch plan) and approved so that they do not create any conflicts with other uses in the park.

AUTHORITY

Supervisor D'Angelo provided the report of the Authority. The Authority acknowledges that the Highspire Estates residents have requested that their rates be reassessed (given that all homes have been sold), which will be taken under consideration by the Authority.

PLANNING COMMISSION

Supervisor Moore provided an update for the Planning Commission. The Comprehensive Plan will be discussed at the March 13, 2013 PC meeting.

OLD BUSINESS

- a. VPP Grant/Comprehensive Plan: The proofs of the Comp Plan survey postcards were received and would be mailed shortly. As noted above, the PC is beginning its discussion on the Comp Plan at its March 13, 2013 meeting.
- b. Ray Park: A status update was provided. The Board awaits further information from the Township Engineer as to cost estimates for the various options.
- c. Indiantown Schoolhouse: Supervisor Moore provided an update on the improvement/restoration project for the Indiantown Schoolhouse. Given the uncertainty of what will be uncovered once the flooring is removed, the Township will only proceed at this point in putting that portion of the project out to bid. Solicitor Crotty was requested to prepare the bid package based on the scope provided by the Township Engineer.
- d. Township Building Update: Secretary/Treasurer Randzin noted that the Township is continuing to await pricing information for a card swipe access system to the Township building.

- e. Newsletter: Secretary/Treasurer Randzin presented a quote from Reinos Printing for the design and preparation of the newsletter. A discussion was held as to the design for the masthead.
- f. Township Road Crew/Maintenance Building Update:
1. Mower Purchase: Two quotes were presented for the Township's purchase of a new 72" mower, as was discussed at a prior meeting. It was noted that the Township would retain the 60" mower for certain areas. After discussion, Chairman Jones moved that the Board authorize the purchase of the 72" Exmark Lazer mower for a price of \$9,246.00. Supervisor Moore seconded the motion, which carried unanimously.
 2. Diesel Tank Replacement: It was noted that the current diesel gas tank at the Township maintenance building is undersized. Two proposals were presented to upgrade it from a 500 gallon to a 1,000 gallon diesel tank. After discussion, Chairman Jones moved that the Township authorize the purchase of the 1,000 diesel gas tank (delivery included) for the price of \$3,405.58.
- g. Township Road Repairs: After conducting a survey of the roads, the Township Engineer has provided a recommendation as to ten (10) roads to seal and chip in 2013: Templin, Iezzi, Glen Manor, Arrow Point, Green Pond, Denton, Lamb Tavern, White Tail Ridge (East and West) and Lovell Roads. After discussion, the Board directed the Township Engineer to prepare the bid package for this project so that it can be authorized by the next meeting. Mr. Welker further requested that the Township look at Sean Lane, Jacqueline Circle and Messner re the application of crack sealant.

NEW BUSINESS

- a. Glenmoore Historic Preservation District Celebration: Discussion was held as to the planning efforts for the celebration for the Glenmoore Historic Preservation District recognition. The HC will begin to review it at its next meeting. The event will likely be delayed until the Fall. Supervisor Moore noted that the planning efforts should be coordinated with the Board and the residents who were instrumental in bringing about the recognition.
- b. Hannum Property Acquisition: Solicitor Crotty noted that the closing for the Hannum property acquisition was set for March 8, 2013. The Township is acquiring approximately eight (8) acres with County and DCNR grant funding as an addition to Burgess Park. An agreement was presented to memorialize the transfer of the property from the Wallace Trust to the Township, as reflected in a Resolution presented to the Board. After discussion, Chairman Jones moved to approve Township Resolution 13-07, authorizing the Hannum property purchase. Supervisor Moore seconded the motion, which carried unanimously.

- c. W. Patrick Corry Escrow Release: The applicant has submitted an escrow release request in the amount of \$2,000. The Zoning/Code Officer submitted a letter noting that any release should be subject to the Township's receipt of written confirmation from PennDOT that all issues are addressed. The PennDOT written confirmation was a condition of the initial escrow requirement, but it has not yet been received. Questions were raised as to the full amount of the escrow remaining, the lawn stabilization, stormwater improvements and the PennDOT approval. Ultimately, the Board tabled the escrow release in order for the above matters to be addressed.
- d. 2013-14 Salt Contract: The Township Secretary noted that the deadline for ordering salt for next winter through the COSTARS program is approaching. The use and ordering of the salt from prior years was discussed, after which Chairman Jones moved that the Township designate up to 350 tons of salt for the 2013-2014 winter season. Supervisor D'Angelo seconded the motion, which carried unanimously.
- e. 2001 General Obligation Note: As a follow up to the discussion at the last BOS meeting, the current payoff amount was verified to be \$138,000. The notices have been provided to the lender and the payment is scheduled for March 28th. Supervisor Moore moved that the Township take all actions necessary to finalize the complete payoff of the loan. Supervisor D'Angelo seconded the motion, which carried unanimously.
- f. CCATO Spring Convention: Secretary/Treasurer Randzin noted that the Chester County Association of Township Officials' convention will be held on March 14, 2013.
- g. Township Manager Ordinance: The Board announced that it would like to create the position of Township Manager, with Secretary/Treasurer Randzin to be appointed. An ordinance to create the position is necessary. After discussion, Chairman Jones moved to authorize the Solicitor to prepare and advertise the ordinance. Supervisor Moore seconded the motion, which carried unanimously.
- h. BOS Meeting on March 21, 2013: It was noted that the March 21, 2013 morning meeting would not be cancelled.
- i. Request for Use of Township Building: Secretary/Treasurer Randzin noted that the Township has received two (2) requests for the use of the Township building for meetings. One request, from an HOA, further requested to be exempt from the rental fee and deposit, which was denied.
- j. Announcements: Chairman Jones announced that the Spring Bulk Trash Day would be held on April 5 (from 8:00 a.m. to 3:00 p.m.) and April 6 (from 9:00 a.m. to 2:00 p.m.). Also, Chairman Jones announced that the Easter Egg Hunt is scheduled for Saturday, March 23, 2013, at noon at Wagenseller Park.

Public Comment

None.

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 10:35 PM.

Respectfully submitted,

Betty Randzin
Township Secretary/Treasurer

FINAL