

**WALLACE TOWNSHIP BOARD OF SUPERVISORS  
FEBRUARY 7, 2013**

**REGULAR MEETING**

Chairman Jones called the Regular Meeting of the Wallace Township Board of Supervisors to order on Thursday, February 7, 2013, at 7:30 PM in the Township Building.

Supervisors present: Robert D. Jones  
Barbara D' Angelo  
William T. Moore

Solicitor: Michael G. Crotty, Esquire

Engineer: Craig Kologie, Castle Valley Consultants

**EXECUTIVE SESSIONS**

Chairman Jones announced that an executive session was held just prior to the meeting to discuss personnel matters and that the executive session would continue immediately following the meeting (also on personnel matters).

**CORRESPONDENCE**

Twelve (12) pieces of pertinent correspondence were noted for the month of January. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

**MINUTES**

The minutes for the January 7<sup>th</sup> and January 17<sup>th</sup> meetings were presented for review. After discussion, Chairman Jones moved that the Board approve the minutes for January 7, 2013 as presented. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones next moved that the Board approve the minutes for January 17, 2013 as presented. Supervisor D'Angelo seconded the motion. Supervisor Moore abstained from the vote on approval of these minutes due to absence. After discussion, the motion carried with affirmative votes of Chairman Jones and Supervisor D'Angelo.

**TREASURER'S REPORT**

Treasurer/Secretary Betty Randzin presented and read the Treasurer's report, which is available at the Township Building for review. Twelve (12) new invoices were presented for consideration, totaling \$23,830.09, together with a PLGIT invoice to ratify for the month of December, totaling \$19,729.45. Questions were raised as to the timing of the health insurance payments reflected on the PLGIT spreadsheet. Chairman Jones noted that the Board would like Secretary/Treasurer Randzin to investigate other health insurance providers to explore potential cost savings. After the conclusion of discussion, Chairman Jones moved that the Board authorize

the payment of the twelve (12) invoices presented for payment in the amount of \$23,830.09. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones next moved that the Township ratify the PLGIT invoice payment, totaling \$19,729.45. Supervisor D'Angelo seconded the motion, which carried unanimously.

### **PENNSYLVANIA STATE POLICE REPORT**

PSP Trooper Tom Tran presented the report of the Pennsylvania State Police. Thirty (30) incidents were reported for the month of January. Discussion was held as to the potential for enrollment in the upcoming PennDOT program to fund a police officer riding along on a bus route to monitor for traffic safety issues. The PSP has also conducted domestic security checks at the schools, and a discussion was held as to the increased traffic enforcement around bus stops. Chairman Jones further noted that the Township is working toward providing the PSP officers on duty with access to the Township building overnight (once the potential for key card access to the building is fully explored).

### **GLEN MOORE FIRE COMPANY**

No report.

### **EMC**

Mac Kirkpatrick provided the EMC's report. He is continuing to work with Chairman Jones and others on exploring radio upgrades. A discussion was held as to possible funding sources.

### **DARC**

No report.

### **PARK AND RECREATION BOARD**

No report.

### **HISTORICAL COMMISSION**

Stephanie Grunwell provided the report of the Historical Commission, together with Mark Kinkelaar. She stated that the HC has voted to note their preference that the seat held by Jane Davidson be kept open in her honor. Supervisor Moore noted that the Board of Supervisors previously voted to do the same, and has discussed the potential of establishing an award to be given out once every five (5) years in her name. Mrs. Grunwell further reported that the HC has converted all of their oral history tapes to digital format. The HC was directed to interface with Chairman Jones in order to ensure that they are properly backed up. The HC has also made a request for the purchase of a new digital recorder for use in future oral history interviews. Next, Mrs. Grunwell reported that the HC is nearly complete with its proposed draft of the Atlas, after

which they would like to turn their attention to the preservation of the Schoolhouse. Lastly, Mrs. Grunwell noted the HC's request that it and the Township make a donation to the Chester County Historical Society in Jane Davidson's name.

Discussion was held as to each of the above matters, after which Chairman Jones moved that the Township authorize the purchase of the new digital recorder not to exceed \$200. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones next moved for the Township to authorize the Historical Commission's donation of \$500 to the Chester County Historical Society in the name of Jane Davidson. Supervisor Moore seconded the motion, which carried unanimously. Chairman Jones further moved that the Township submit a donation of \$500 to the Chester County Historical Society, also in Jane Davidson's name. Supervisor D'Angelo seconded the motion, which carried unanimously.

### **TRAILS**

No report.

### **EAC**

No report.

### **AUTHORITY**

Supervisor D'Angelo provided the report of the Authority. It is continuing discussions on equipment and facility maintenance planning.

### **PLANNING COMMISSION**

Supervisor Moore provided an update for the Planning Commission. The survey for the Comprehensive Plan is online and the language for the postcards is being finalized. Secretary/Treasurer Randzin noted that the memorandum to the advisory subcommittee to the Planning Commission for the Comp Plan planning will be circulated shortly.

### **OLD BUSINESS**

- a. Ray Park: Craig Kologie provided an update as to the status of the Ray Park planning. He is working with Dave Beideman to prepare cost estimates for the various options. Possible grant funding will also be explored.
- b. Indiantown Schoolhouse: Supervisor Moore provided an update on the improvement/restoration project for the Indiantown Schoolhouse. A meeting will take place in the near future with the Township Engineer to discuss the specifications for the subfloor/foundation repairs.
- c. Township Building Update: Secretary/Treasurer Randzin noted that the Township is continuing to obtain pricing information for a card swipe access system to the

Township building. The service contract for the HVAC system was also discussed, but any action was tabled until the Township obtains quotes.

- d. Township Maintenance Building Update: Supervisor Moore noted that Road Foreman Duane Hammond is in the process of getting quotes for the previously discussed repair work to the maintenance building. Chairman Jones indicated that he would also discuss long-term road planning/maintenance projects with Duane.

## **NEW BUSINESS**

- a. Comcast Franchise Agreement: Solicitor Crotty noted that he and Supervisor D'Angelo had been in discussions with the representative from Comcast as to the Cable Franchise Agreement. The particulars of the agreement were discussed, which would take the form of two separate agreements – the Cable Franchise Agreement and a separate agreement whereby Comcast will provide the Township with a grant. After discussion, Chairman Jones moved that the Township approve and authorize the execution of the Cable Franchise Agreement in the form as presented. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones further moved that the Township approve and authorize the execution of the written side agreement with Comcast, in the form as presented. Supervisor D'Angelo seconded the motion, which carried unanimously.
- b. Springton/Highspire Intersection: Township Engineer Craig Kologie presented the Township with various options for improvements to the intersection of Highspire and Springton Roads. The efforts are a bit complicated since a portion of the intersection is in a neighboring Township. After discussion, the Board resolved that the 2<sup>nd</sup> and 3<sup>rd</sup> options should be further explored: obtaining support from West Brandywine Township to restrict the northbound movement from Springton Road (with PennDOT to install “Do Not Enter” signs); and to jointly request (with West Brandywine) that PennDOT study the geometry of the entire intersection to explore a more preferable alignment. Mr. Kologie indicated that he would contact West Brandywine’s representatives to discuss.
- c. CCATO Spring Convention: Secretary/Treasurer Randzin noted that the Chester County Association of Township Officials’ convention will be held on March 14, 2013. After discussion, Chairman Jones moved that the Township Secretary and Supervisors be authorized to attend, if available, with Secretary/Treasurer Randzin designated as the Township’s voting delegate. Supervisor D'Angelo seconded the motion, which carried unanimously.
- d. Trethaway/Watkins Lane Address Change: Secretary/Treasurer Randzin provided an update to the Township. The address for the Trethaway property is to be corrected, in compliance with the Plans.
- e. Hannum Property Purchase: Supervisor D'Angelo and Solicitor Crotty provided an update as to the status of the purchase of the Hannum property as an extension of Burgess Park. The Trust will initially purchase the property with grant funding from

the County and DCNR, and an additional contribution from the Township. The Trust will then convey the property to the Township to hold. The Board noted its agreement with this effort. After discussion, Chairman Jones moved that Solicitor Crotty review and prepare all documentation necessary to finalize the sale. Supervisor Moore seconded the motion, which carried unanimously.

- f. 2001 General Obligation Note: Treasurer/Secretary Betty Randzin noted that, in the past few years, the Township has prepaid its requisite payment for the outstanding Delval 2001 Note as a measure to reduce any accruing interest. The current payoff amount for the balance of the loan is \$138,000, and discussion was held as to whether to pay the balance off in full. After discussion, Supervisor Moore moved that the Township authorize the payoff of the balance of the 2001 General Obligation Note loan. Supervisor D'Angelo seconded the motion, which carried unanimously.
- g. 2012 Annual Audit: Secretary/Treasurer Randzin noted that the audit will be conducted by Barbacane Thorton toward the end of February.
- h. BOS Meeting on February 21, 2013: After discussion, Chairman Jones moved that the Township cancel the February 21, 2013 Supervisors' morning meeting. Supervisor D'Angelo seconded the motion, which carried unanimously.

**Public Comment**

None.

**Adjournment**

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor Moore, which carried unanimously. Meeting adjourned at 10:48 PM.

Respectfully submitted,

Betty Randzin  
Township Secretary/Treasurer