

**WALLACE TOWNSHIP BOARD OF SUPERVISORS
FEBRUARY 2, 2012**

REGULAR MEETING

Chairman Jones called the Regular Meeting of the Wallace Township Board of Supervisors to order on Thursday, February 2, 2012, at 7:30 PM in the Township Building.

Supervisors present: Robert D. Jones
Barbara D'Angelo
William T. Moore

Solicitor: Michael G. Crotty, Esquire

Engineer: Craig Kologie, Castle Valley Consultants

Consultant: Ann Hutchinson, Natural Lands Trust

EXECUTIVE SESSIONS

Chairman Jones announced that an executive session was held to discuss personnel and real estate matters immediately prior to the meeting, on February 2, 2012.

CORRESPONDENCE

Sixty-six (66) pieces of correspondence were noted as received since the last meeting. A list of the correspondence as well as the individual pieces of correspondence is available for public inspection.

MINUTES

The minutes for the January 3, 2012 Board of Supervisors organization/regular meeting were presented for review. After discussion, Supervisor D'Angelo moved that the minutes be approved as submitted. Chairman Jones seconded the motion, which carried unanimously.

TREASURER'S REPORT

Treasurer/Secretary Betty Randzin read the Treasurer's report, which is available at the Township Building for review. Fourteen (14) new invoices were presented for review, totaling \$26,605.68, together with one (1) previously tabled invoice (chipper repair invoice) and two (2) invoices to ratify (totaling \$1,545.40). With respect to the chipper invoice, the same was tabled. After discussion, Chairman Jones moved to authorize payment of the fourteen (14) new invoices for an aggregate of \$26,605.68. Supervisor D'Angelo seconded the motion, which carried unanimously. Chairman Jones then moved to authorize payment of the two (2) ratified invoices, totaling \$1,545.40. Supervisor D'Angelo seconded the motion, which carried unanimously.

PENNSYLVANIA STATE POLICE REPORT

Trooper Jeff Purcell was present on behalf of the PSP to provide its report, which is available for review at the Township Building. Generally, thirty-one (31) incidents were reported for the month of January, with the bulk of them originating from Devereux.

GLENMOORE FIRE COMPANY

Scott Welker provided the report of the GMFC. The GMFC responded to fifteen (15) calls in January, with seven (7) of them being in Wallace Township. Mr. Welker again noted that the GMFC was implementing a strategic partnership with the East Brandywine Fire Company in 2012, whereby the GMFC and the East Brandywine Fire Company will be dually dispatched for any calls. The new procedure will be re-evaluated after the first three (3) months. All comments and feedback is welcome. Mr. Welker noted that the new generator has arrived and is awaiting final inspection from the Township Code Inspector. Once operational, he noted that the Township may use in the event of emergencies. He also acknowledged the open issue with the heating exhaust vent; the GMFC is waiting for its new contractor to address the issue.

EMC

No report.

DARC

No report.

PARK AND RECREATION BOARD

No report.

HISTORICAL COMMISSION

Bonnie Radford of the Historical Commission provided its report. New officers had been appointed by the Historical Commission, with Stephanie Grunwell being appointed the Chairperson, Mark Kinkelaar the Vice-Chairperson, Jennifer Harkins the Secretary and Sandy Brannan the Archivist. Mrs. Radford noted that some Township residents have expressed interest in participating on the commission. Also, Mr. Kinkelaar has compiled the list of historic resources greater than fifty (50) years old, which is being reviewed and checked for accuracy. Lastly, the My History Project sponsored by the Pennsylvania Historical and Museum Commission has been submitted for the Indiantown Schoolhouse project.

TRAILS

No report.

EAC

No report.

AUTHORITY

Supervisor D'Angelo provided an update as to the Authority. The Authority is continuing to assess the replacement of the grinder pumps.

PLANNING COMMISSION

PC Chair John Frommeyer was present on behalf of the Planning Commission. It was noted that several matters have been submitted and/or are otherwise being forwarded to the PC for its consideration (noted below).

OLD BUSINESS

- a. Cell Tower: John Tallman of Tower Economics provided a presentation as to the cell tower leasing services that his company provides. He noted the need for additional cell coverage in various areas of the Township, among other things, to accommodate 4G service upgrades. He particularly noted interest in the Wallace Township Community Park. He also recommended against the flagpole tower configuration given its limitations for future use. Mr. Tallman also offered to conduct a balloon viewshed analysis for the Township.

Chairman Jones further noted that the RF Study requested by the Township has been received. Township Engineer Craig Kologie summarized its results for the six (6) sites evaluated. Various options for proceeding forward were discussed. Ultimately, after additional discussion, the Supervisors chose to table the matter for further review at the next meeting.

- b. Ordinance revisions: Chairman Jones noted that several ordinance revisions are being placed before the PC for its review and recommendation. Solicitor Crotty summarized the proposed ordinance revisions, which generally related to timber harvesting, agricultural uses and accessory uses, group homes and cellular towers regulations.
- c. Elverson EMS Workers' Compensation: Chairman Jones noted that the Township has not received satisfactory answers to its various questions to Elverson EMS as to its request for an additional workers' compensation contribution. After discussion, Chairman Jones moved that the Township notify Elverson EMS that its workers' compensation contribution shall be considered as a component of the Township's prior contribution, noting the expectation that Canaervon Township be reimbursed for the same by the Elverson EMS. Supervisor Moore seconded the motion, which carried unanimously.

- d. Flashing Lights at SMES: Supervisor Moore noted that he has raised the issue of the flashing lights/school zone signage request with the principal of SMES. The principal shared the Township's concerns, but it was not known what the School District's transportation center would conclude. The Township has previously requested the State Police to increase their patrols in the area around the time of student drop offs. After discussion, Supervisor Moore moved that the Township submit a request and application to PennDOT for flashing lights and a school zone designation. Supervisor D'Angelo seconded the motion, which carried unanimously.

NEW BUSINESS

- a. Township Minutes and Website: Supervisor Moore noted that, with the exception of the Board of Supervisors and Planning Commission, several of the Township Committees were delinquent in submitting monthly meeting minutes. It was requested that the Township Secretary transmit a memorandum to the various chairpersons to remind them of the need to submit minutes. Supervisor Moore otherwise noted that he and Chairman Jones have put in substantial efforts to revamp and update the Township's website. The revised website is nearing completion and, once launched, any feedback would be appreciated.
- b. Assistant Emergency Management Coordinator: Township Secretary Betty Randzin noted that the EMC Mac Kirkpatrick has requested the appointment of an Assistant EMC (as the previously appointed Assistant EMC had work and scheduling conflicts). Mark Ferrari, a vice president and captain of the Glenmoore Fire Company, was proffered for the position. Mr. Ferrari's training and experience were discussed. After discussion, Supervisor D'Angelo moved that the Township appoint Mark Ferrari as Assistant Emergency Management Coordinator in place of Robert Klinger. Supervisor Moore seconded the motion, which carried unanimously.
- c. Glenmoore Garden Club: Katherine Prammer of the Glenmoore Garden Club was in attendance to note that the Club was interested in donating a tree to the Township in memory of one of its members, Eleanor Cabe. The GGC is also requesting to incorporate a small plaque to note the dedication to be placed at the foot of the tree. The Supervisors thanked Ms. Prammer and the GGC for their donation. A number of sites were suggested for the tree to be placed. The GGC will follow up with the Township once it has finalized its recommendation for where to place the tree.
- d. Comprehensive Plan/VPP Grant: The Planning Commission, upon consultation with the Township Engineer and Environmental Land Planner (NLT), is requesting that the Township submit an application for a Vision Partnership Program grant from Chester County in order to prepare an updated Comprehensive Plan. The Township Engineer outlined the various steps for the preparation of the Comprehensive Plan. The PC and Township Engineer have also suggested that the Township consultants begin the survey and inventory steps for preparation of the Plan. The Township Engineer estimated that completion of the Comprehensive Plan would cost approximately \$40-\$50k. Through discussion, it was noted that the more costly,

substantive work on the Comprehensive Plan should be deferred until the Township learns of whether it is awarded a grant (given that such would affect funding and coverage of the same). After discussion, Chairman Jones moved that the Township submit an application for a VPP Grant for the Comprehensive Plan planning, to commence work on the necessary survey and to otherwise defer on the inventory and other substantive analysis until such time as the VPP Grant is awarded. Supervisor D'Angelo seconded the motion, which carried unanimously. The Township Engineer and Environmental Land Planner were requested to prepare cost estimates for their work in preparing the updated Comprehensive Plan.

- e. GEYA: Tom Graybill of GEYA was present to discuss GEYA's application to install fencing at Springton Manor Elementary School's baseball field. GEYA is requesting a waiver of the permit fee of \$529. Discussion ensued as to the propriety of the fee being imposed by the Zoning Officer. The Township noted that it would consult with the LTL as to the fee, and further noted the possibility of the Township making a donation to GEYA in the amount of the fee. The Supervisors noted that they fully support the use of any of the Township parks for field purposes and are willing to consider proposals to do so. The Township Secretary noted that she and the Township Engineer were able to locate the field plans previously under consideration (several years ago).
- f. Tax Collection Committee: Supervisor Moore moved that John Miller be reappointed as the Township's delegate to the Chester County Tax Collection Committee for the calendar year 2012, with such term to continue year to year until such time as a subsequent delegate is appointed. Chairman Jones seconded the motion, which carried unanimously.
- g. Indiantown Schoolhouse: John Miller noted that he was continuing to work with Norm Glass in putting together a bid package for repair work necessary to the Indiantown Schoolhouse. It was noted that the PHMC offers Keystone matching grants for the preservation of historic structures. Discussion ensued as to whether the Township should submit an application for any such funding. Chairman Jones noted his disinclination to do so as such funding from a state level is inappropriate. After discussion, Supervisor D'Angelo moved that the Township prepare an application package for such funding. Supervisor Moore seconded the motion. With Chairman Jones voting nay, the motion passed with affirmative votes of Supervisor Moore and Supervisor D'Angelo.
- h. Road Crew Employment Application: The Township Secretary noted that an employment application has been received for an assistant to the Road Foreman. The individual, Mike King, has extensive fire experience, a CDL and has requested to work in the part-time position. After discussion, Chairman Jones moved that the Township hire Mike King as an assistant to the Road Foreman, on a part-time basis, no more than thirty-two (32) hours per week, with a probationary period of six (6) months, at a rate of \$18.00 per hour. Supervisor D'Angelo seconded the motion, which carried unanimously.

- i. Brandywine Hill: The Township Secretary noted that the Township has received a subdivision and land development application for the Brandywine Hill subdivision (being a revision of the previously approved plans to incorporate a 19th lot). Discussion ensued as to the applicant's improper characterization of its plans as a lot line change and as to the need for a waiver in order to proceed as a preliminary/final subdivision application. The Township has otherwise acknowledged receipt of the application, which will be presented for review to the Planning Commission at one of its upcoming meetings.
- j. Highspire and Springton Road Intersection: The Township Secretary noted that the Township has received a response from PennDOT as to its request that PennDOT conduct a study and assess the traffic controls at the intersection of Highspire and Springton Roads. PennDOT has suggested that a study was done in 2003 and that any request should be coordinated with and must be supported by West Brandywine Township. The Township Secretary was requested to reach out to the Manager of West Brandywine Township to discuss. Otherwise, Chairman Jones moved that the Township authorize the Township Secretary to submit a letter to PennDOT to request that the appropriate signage be erected. Supervisor D'Angelo seconded the motion, which carried unanimously.
- k. General Obligation Note: Treasurer/Secretary Betty Randzin noted that, in the past few years, the Township has prepaid its requisite payment for the outstanding Delval 2001 Note. The Township does so as a measure to reduce any accruing interest. After discussion, Chairman Jones moved that the Township remit payment in the amount of \$31,000 for pre-payment of the Township's 2012 remittance for the Delval loan. Supervisor D'Angelo seconded the motion, which carried unanimously.
- l. Meeting Room Request. The Township Secretary noted that the Steepleview HOA has requested to use a meeting room on Wednesday, March 21, 2012. After discussion, Chairman Jones moved that the request be approved. Supervisor D'Angelo seconded the motion, which carried unanimously.
- m. Township's DNB First Accounts: The Township has been notified by DNB First that it will be instituting fees for various of the Township accounts. In order to avoid such fees, the Township's appointed auditor has recommended that the Township convert several of the accounts to money market accounts. After discussion, Chairman Jones moved that the Township convert the existing accounts with DNB First pursuant to the recommendation of the Township's financial consultant and appointed auditors. Supervisor Moore seconded the motion, which carried unanimously.
- n. February 16, 2012 BOS Meeting. Chairman Jones moved that the Township cancel the February 16, 2012 BOS meeting. Supervisor Moore seconded the motion, which carried unanimously.

Public Comment

- a. Springton Manor Concert: Resident John Miller requested the authority to post in the Township a notice of a chamber concert event, being held on March 11, 2012, from 2:00 – 3:30 p.m., in the music room of the Springton Manor Farm's Manor House. Reservations are strongly encouraged, 610-942-2450 (x226).

Adjournment

Chairman Jones moved that the meeting be adjourned. The motion was seconded by Supervisor D'Angelo, which carried unanimously. Meeting adjourned at 10:53 PM.

Respectfully submitted,

Betty Randzin
Township Secretary/Treasurer