

**WALLACE TOWNSHIP MUNICIPAL AUTHORITY**  
**MARCH 13, 2012**

The Wallace Township Municipal Authority meeting of Tuesday, March 13, 2012, was called to order at 7:05 PM in the Municipal Building by the Chairman.

Members present:     Barbara D'Angelo, Chairman  
                           Steve DePedro, Vice Chairman  
                           Roger Ireby

Also in attendance:  Matt Boggs, Entech Engineering  
                           Steve Gallo, Rouse/Chamberlin  
                           John Miller

**PUBLIC COMMENT**

None.

**MINUTES**

On a motion by Mr. DePedro, second by Mr. Ireby, the meeting minutes of February meeting were unanimously approved as written.

**CORRESPONDENCE**

1. Clean Water, Inc., dated 3/11/12, re: Operator's monthly report for Glen Moore.
2. Clean Water, Inc., dated 3/11/12, re: Operator's monthly report for Highspire.
3. J. Keath Fetter, Esq., dated 3/12/12, re: Solicitor's monthly report.
4. Entech Engineering, Inc., dated 3/09/12, re: Engineer's monthly report.
5. Entech Engineering, Inc. to Rouse/Chamberlin, dated 2/13/12, re: review comments on video of sanitary sewer collection system at Brandywine Hill.
6. Carol Zindel, dated 2/15/12, re: request for information about operation of the Highspire Estates WWTP and the user rate.
7. John Maczonis of Heritage Building Group, dated 2/17/12, re: request for a dedication punchlist for the Highspire Estates WWTP.
8. Boenning & Scattergood, dated 2/27/12, re: proposal to provide financial advisory services for the grinder pump project.
9. Entech Engineering, dated 3/07/12, re: comments following an inspection of the Brandywine Hill pump station.
10. PaDEP, dated 3/07/12, re: Annual Groundwater Report for the Glenmoore WWTP.

**TREASURER'S REPORT**

The following bills were presented for consideration:

- a. Verizon - **\$176.76** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,215.00** for operator services @ Glen Moore & Highspire
- c. Jan Bednarchik - **\$826.39** for secretarial services (February) and postage

- d. PECO - **\$1,674.16** for electric @ main pump station & Devereux (\$742.96) and Highspire WWTP and pump station (\$931.20)
- e. Analytical Laboratory - **\$223.65** for lab testing (Glen Moore & Highspire)
- f. Entech Engineering - **\$3,954.99** for engineering services (1/28/12 – 2/24/12)
- g. Wetzel Gagliardi & Fetter LLC - **\$2,180.00** for legal services (February)
- h. Ink's Disposal Service - **\$1,553.00** for cleaning main and Devereux pump stations; pump EQ tank & clean clarifier tank @ Highspire; pump 3 grinder pump tanks
- i. PreDOC - **\$570.00** for service call @ 9 Ashlea Drive
- j. J. Lewis Excavating - **\$2,520.00** for digging up valve vault @ Devereux pump station, waterproofing and installing drain line

**TOTAL: \$15,893.95**

Mr. DePedro moved to approve invoices “a” through “j” above for the month of February, as presented. Mr. Irey seconded the motion, and it was unanimously approved.

### **OPERATOR'S REPORT**

#### **Glen Moore WWTP**

There were no violations of permit conditions in February.

There were two emergency visits in February: 30 Marty Close Road (pump tripped) and 141 Indiantown Road (stuck float). PreDOC also replaced a bad Hydromatic pump and discharge at 9 Ashlea Drive with another Hydromatic pump.

Joe Lewis completed the work on the valve vault and drain at the Devereux pump station. The rerouting of the water lowered the ground water level immediately. It was apparent that no grouting material was placed between the seams on the outside of the valve vault box at the time of installation. A pump was pulled at this station and taken to Deckman Electric for evaluation.

Spray irrigation is underway as the weather begins to moderate.

The DEP review letter on the ground water report was received, and static water levels will be reported going forward. The Operator needs Entech to provide elevations of the wells.

#### **Highspire WWTP**

There were some problems with the sand filters last month. Ink's Disposal was called to pump and clean the tank, and now everything is working fine.

The Operator expressed concern about the influent BOD results as they seem to be trending higher. He suggested a possible cause may be an increased usage of garbage disposals, which may compromise the future performance of the plant if this trend continues as flows increase. This situation will continue to be monitored.

Mrs. D'Angelo mentioned that the head of the Deer Hunting Committee reported on the harvest from the past hunting season at the last Township meeting and, once again, broached the subject of hunting on the spray fields. This idea was discouraged for various reasons, including the fact that the spray irrigation system is on a timer and could be activated at any time.

### **SOLICITOR'S REPORT**

Municipal claims for unpaid fourth quarter user fees were filed on 1/15/12 on the following accounts: Brian Baum, David Larkins, Nancy McDonough, and James Trego. An Order to Satisfy the claim against James Jenks was also filed. Delinquent notices for unpaid first quarter user fees are being sent to the following customers: Ken Dempsey, John Hammond, David Larkins, Michael Marinack, Matt McCausland, Nancy McDonough, Frank Styer, James Trego, and Marie Trego.

In advance of Rouse/Chamberlin's settlement with Heritage on 3/12/12, and at the request of Steve Gallo of R/C, the Solicitor prepared a revised release letter for the original letter of credit for the Brandywine Hill construction escrow and an instruction letter to the title insurance company. Mr. Gallo attended the meeting and confirmed that Rouse/Chamberlin is now the owner and developer of Brandywine Hill. The original assignment documents are in the mail to the Authority, and R/C will be reimbursing the tapping fee escrow to its original opening balance. Mr. Gallo also reported that he and Mike Honan met with Steve Riley and Brian Norris on 3/02/12 to perform an inspection of the pump station to evaluate its current condition. In his review letter of 3/07/12, Mr. Riley said the pump station remains in "excellent, if not near new, condition" with only minor issues noted. Mr. Gallo advised that a new phone service has already been established to resolve the issue with the nonworking auto-dialer, and the remaining issues concerning some settling along the rear wall of the pump station and the chipped grout on the concrete pad will be addressed. Therefore, Mr. Gallo again requested the Authority consider accepting dedication of the pump station. An 18-month maintenance bond would take affect at the time of dedication, and Mr. Gallo offered to extend the maintenance period for an additional six months, if desired, to give the Authority an extra level of comfort. Mr. DePedro reiterated the Board's position that it would like to see how quickly the home sales occur before making a decision about dedication. Mr. Irely added that he would also like to wait until there is sufficient flow for the pump station to operate at least once per day. Mr. Gallo advised he will continue to touch base with the Operator about the flow rate and plant operation, and will return to request dedication prior to completion. Mr. Gallo mentioned that DEP has indicated that approval of the planning module exemption for an additional lot is forthcoming. In addition, Rouse/Chamberlin is currently addressing concerns about light fixtures at the pump station and will also be planting some evergreens for screening.

### **ENGINEER'S REPORT**

Devereux Valve Vault – J. Lewis Excavating completed the work on the valve vault at the Devereux pump station, including sealing the seam on the vault and installing pipe/stone to direct water away from the box.

Purchase of E-One Grinder Pumps – The bidding documents for the grinder pump replacement project, including index plans and a specification book, were prepared in a draft form for review and discussion by the Authority. These documents will allow for procurement of between 50 to 150 grinder pumps, and also procurement and installation of between 50 to 150 grinder pumps. Mr. Boggs offered some additional items for discussion prior to finalizing the bid documents, including confirmation of whether the E-One pump can handle the higher head application at the two 9-unit apartment buildings that currently have 3hp pumps. The cosmetic issue raised at the last meeting about the smaller control panels being mounted inside the larger openings for the existing control panels will be resolved with an acrylic/PVC backing to be painted to match the house. A decision was made for the power supply to the control panel to be installed in PVC conduit, and the new pump power and control wiring will be installed in the existing underground conduit. An estimate of 75 ft. of cable will be included for each property with an additional per foot cost over 75 feet. Due to a concern about possible damage to the discharge nipple when removing the old pump equipment, a note will be added to the plans that this work must be performed with the utmost care to ensure the pipe bulkhead connections on the existing fiberglass basin remain intact with no cracks or failures. In the event damage does occur, the Authority will engage J. Lewis Excavating to do the repair rather than the contractor. The plans will dictate that the contractor is to concentrate work within specific sewer districts, and work hours will be limited to 8 AM to 5 PM. The contractor name and contact information will be provided to the homeowners in advance, and the contractor will be responsible for notifying them of the specific start date. The homeowners do not need to be present while the work is being done, but they will need to turn off the power to the control panel. The bid documents will also include a notation that all of the old pumps and related components are to be cleaned and returned to the Authority for sale and/or scrap value. Mr. Boggs advised the project should be ready to bid next week. A mandatory pre-bid meeting will be scheduled in mid April, and the bid due date will be early May.

An Engineering Work Order was presented for tasks related to the grinder pump replacement project. Mr. DePedro moved to approve Work Order #4184-EW0-19 as presented. Mr. Irey seconded the motion, and it was unanimously approved.

Brandywine Hill Pumping Station – Steve Riley met with Mike Honan and Steve Gallo of Rouse/Chamberlin and Brian Norris to perform a walk-through of the pumping station. The pump station appears to be in proper order with some minor items noted. A video inspection of the collection system has been reviewed by Entech, and a review letter was issued on 2/13/12. Subsequent conversations have been held with R/C about Entech's findings and the need for further investigation.

2011 Chapter 94 Reports – The 2001 Chapter 94 Reports have been prepared, and draft copies were provided. Upon approval, they will be submitted to DEP prior to the 3/31/12 deadline. The final documents will be scanned and forwarded to the members electronically. Mr. Irey moved to authorize the Chairman to sign the Chapter 94 Reports. Mr. DePedro seconded the motion, and it was unanimously approved.

### **OLD BUSINESS**

A proposal was received from Michael Wolf of Boenning & Scattergood to provide financial advisory services to the Authority for the grinder pump replacement project. The scope of services includes evaluating sources of capital funding and financing terms, seeking the Township's guaranty of the loan, soliciting proposals from four or five banks in Chester County, providing the Municipal Authority and Board of Supervisors with a written recommendation for financing the capital project, and attending as many meetings and educational sessions as required to achieve consensus on a financing strategy. As compensation for services, a flat fee of \$5,000 would be payable at closing upon completion of a successful financing. Mr. DePedro moved to accept the proposal from Boenning & Scattergood and authorize the Chairman to sign it. Mr. Irej seconded the motion, and it was unanimously approved.

Statement of Financial Interests Forms are due by 5/01/12

### **NEW BUSINESS**

By letter of 2/17/12, John Maczonis of Heritage Building Group requested a dedication punchlist to determine the sanitary sewer items remaining to be completed at Highspire Estates prior to making a formal offer of dedication. Entech will prepare a response.

Notice was received from the Delaware River Basin Commission (DRBC) concerning the status of the Hamilton (Hankin) WWTP. Pursuant to the original docket, the docket holder is required to submit a statement to DRBC advising that the construction has been completed in compliance with the approved plans, giving the final construction cost of the approved project, and the date the project was placed in operation. However, due to current economic conditions, construction of the project has not yet commenced. Therefore, Mrs. D'Angelo contacted Mike Malloy of The Hankin Group to inform him of the developer's responsibility to complete a renewal application to DRBC and pay any applicable renewal fees or let the permit expire.

Carol Zindel, 77 Brittany Lane, sent a letter inquiring about the status of the treatment plant at Highspire Estates and whether the user rate will be reduced when the development is built out. Mrs. Bednarchik will prepare a response to advise that the treatment plant has been in operation since December 2008 when the pump and haul operation was terminated and also offer information about the current user fee rate.

The Secretary will research reinvestment options for the Certificate of Deposit at National Penn Bank maturing on 3/16/12.

PMAA (Pennsylvania Municipal Authorities Association) announced its Spring Management Workshop on Monday, April 16, at the Hotel Hershey. Sessions will include PMAA Legislative/Regulatory Update, EPA/DEP Regulatory Update, Municipal Authority Energy Solutions, IRS Requirements, Thermoplastic Pipe and Trenchless Technologies, and Sewer Flow Metering.

The Secretary advised that the PMAA membership roster has been updated, and the invoice for annual dues is expected to be received tomorrow via email. Mr. DePedro moved to approve the invoice for renewal of the PMAA membership dues in an amount not to exceed \$500. Mr. Irey seconded the motion, and it was unanimously approved.

**ADJOURNMENT**

The meeting adjourned at 8:55 PM. The next meeting is Tuesday, April 10, 2012.

Respectfully submitted,

Jan C. Bednarchik  
Secretary