

WALLACE TOWNSHIP MUNICIPAL AUTHORITY
AUGUST 9, 2011

The Wallace Township Municipal Authority meeting of Tuesday, August 9, 2011, was called to order at 7:05 PM in the Municipal Building by the Vice Chairman.

Members present: Steve DePedro, Vice Chairman
Tom McClung
Roger Irej

Also in attendance: Steve Riley, Entech Engineering

PUBLIC COMMENT

None.

MINUTES

On a motion by Mr. Irej, second by Mr. McClung, the meeting minutes of July meeting were unanimously approved as amended.

CORRESPONDENCE

1. Clean Water, Inc., dated 8/07/11, re: Operator's monthly report for Glen Moore.
2. Clean Water, Inc., dated 8/07/11, re: Operator's monthly report for Highspire.
3. J. Keath Fetter, Esq., dated 8/08/11, re: Solicitor's monthly report.
4. Entech Engineering, Inc., dated 8/05/11, re: Engineer's monthly report.
5. Keystone Alliance Consulting, dated 7/27/11, re: rate study proposal.
6. Robert C. Bezgin, dated 7/29/11, re: Annual Audit Report for 2010.
7. PMAA Government Relations Newsletter dated 7/08/11.

TREASURER'S REPORT

The following bills were presented for consideration:

- a. Verizon - **\$166.32** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,245.00** for operator services @ Glen Moore & Highspire (July)
- c. Jan Bednarchik - **\$665.50** for secretarial services (July)
- d. PECO - **\$1,777.17** for electric @ main pump station & Devereux (\$922.74) and Highspire WWTP and pump station (\$854.43)
- e. Analytical Laboratory - **\$131.10** for lab testing (Glen Moore & Highspire)
- f. Entech Engineering - **\$2,491.00** for engineering services (6/25 – 7/29/11)
- g. Swartz Campbell - **\$556.34** for legal services (July)
- h. Ink's Disposal Service - **\$890.00** for cleaning main and Devereux pump stations; and grinder pump tanks
- i. G. Bauer Pest Control - **\$93.50** for mosquito treatment @ lagoons
- j. Wm. McGovern - **\$435.00** for pumping grinder station @ 670 Fairview (emergency weekend charge)

- k. J. Lewis Excavating - **\$415.50** for capping two lines from old cesspool on store/apt. property onto 80 Park Lane
- l. Robert C. Bezgin- **\$2,750.00** for annual audit
- m. J. Reilly & Sons - **\$735.77** for diesel fuel for generator @ Brandywine Hill pump station
- n. PreDOC - **\$4,360.00** for rebuilding grinder stations @ 670 Fairview Road and 9 McConnell Drive
- o. Commonwealth of PA - **\$65.00** for Operator Certification – Chapter 302 Annual Service Fee

TOTAL: \$17,777.20

OPERATOR REPORT

Glen Moore WWTP

There were no violations of permit conditions in July.

There was one emergency visit in July: 2010 Creek Road (bad relay). PreDOC rehabbed the grinder stations at 670 Fairview Road and 9 McConnell Drive. J. Lewis Excavating also capped two lines leaving the store/apartment building at 1941 Creek Road that discharged into an old cesspool at 80 Park Lane that apparently was never abandoned.

The lagoons were treated for mosquitoes and were also treated for algae.

Joe Lewis said he can do the excavation around the Devereux valve vault for less than the previous quote from Mull's Electric. The Operator is also working with him to coordinate the installation of rip-rap around the lagoons for erosion control.

There was another grinder pump clog at 159 Indiantown Road. PreDOC was instructed to install an air release valve in the tank to see if this remedies this ongoing situation.

Ink's Disposal will be doing weekly cleanings at the pump station for the time being because the grease mat accumulates much faster in the hot weather.

The tank survey will be started next month. The Operator hopes to have the survey completed by the October meeting.

Highspire WWTP

The Operator sprayed and trimmed weeds in the yard around the control building and also had the gutters cleaned out.

A decrease in flows was recorded for the month of July despite an increase in occupancy. The Operator had no explanation for the low flow, but will monitor the situation. Mr. Riley suggested the lower flow could perhaps be attributed to several households being away on vacation.

SOLICITOR'S REPORT

Nancy McDonough and James Trego remain delinquent for the second quarter. Municipal claims will be filed next week.

Other than providing some assistance to the Authority Secretary regarding the letter to Philip Tiewater, there was no other activity for the month of July.

ENGINEER'S REPORT

Dankanich – The issue of the cleanout manhole has been resolved, and a 24” diameter concrete vault with cast iron lid will be used. Mr. Riley is still awaiting a few remaining submittals from the contractor. Various discussions were held with the contractor on requirements of work, shop drawings, Authority requirements, etc. The contractor anticipates construction starting the week of August 8 or 15. Mr. Riley noted the contractor has obtained a road opening permit from the Township, and clean-out manholes have been delivered to the work site. Entech will provide a part-time construction observer for this effort.

Asset Management Plan – A formal proposal was obtained from David Busch of Keystone Alliance Consulting to continue with the asset management plan/rate study. The proposal was reviewed and revisions were requested. The revised version was forwarded to the Board members for review and discussion at the meeting. The draft letter to Phil Tiewater prepared by the Authority Secretary was also reviewed.

Devereux Valve Vault – Several conversations were held with the supplier of the repair material to confirm their ability to assist with the repair and the terms of their warranty. Information was received from the supplier and forwarded to the Authority Chairman, Secretary, and Operator.

Ground Water Monitoring Report – The 2010/2011 Ground Water Monitoring Report for the Highspire system was prepared. This report needs to be submitted to DEP by 8/31/11. This report should be discussed at the Authority meeting and approved for submission.

OLD BUSINESS

The proposal from David Busch of Keystone Alliance Consulting was discussed. Mr. Busch proposed a project cost of \$3,800, which will be billed on a time and materials basis, to complete the sewer system asset valuation and capital reserve study. Mr. McClung commented that the projected cost and 75 day timeframe for completion seemed out of line considering the asset inventory and life cycle information has already been compiled, and he questioned whether there may be some duplication of effort. Mr. Irey expressed his concern about the Operator referring to the Little Giant as a “throw away” pump at the last meeting and questioned whether the Little Giant grinder pumps can achieve the same 20 year life cycle as the original Hydromatic pumps. Mr. DePedro responded that the Little Giant pump was recommended by the Engineering Committee in 2005 during the workshop sessions to develop the Authority’s Standard Specifications. Mr. Riley noted that Entech has not done an evaluation of the Little Giant

grinder pumps, but does have other clients who selected Little Giant as their standardized pump. He said the life cycle for the Little Giant pumps could be lowered to 15 years for purposes of the rate study, although this will not make a significant difference on a percentage basis. Mr. Riley will contact Mr. Busch for some clarification on 1) whether the final product will not only evaluate the recommended capital reserve, but also provide recommendations for user fee increases to make up any shortfalls as well as other financing options; 2) whether he uses proprietary software or whether the final spreadsheets will be made available to the Authority for its own use; and 3) whether the project can be completed in less than 75 days. Mr. Riley will forward his response to the Authority members for consideration and, if approved, will proceed to schedule the initial meeting with Mr. Busch.

As discussed at the last meeting, a letter was sent to Phil Tiewater of Elm Consulting regarding the Authority's position that his current invoice is not justified and that it would be moving in another direction to complete the rate study. There has been no response to date.

The 2010/2011 Groundwater Monitoring Report for the Highspire system will be submitted to DEP.

With regard to the Devereux valve vault repair, Exeter Supply will provide a technician to assist the general contractor with the installation of the Wrapid Seal system, and the technician will have the specialty tools necessary to make the installation. The general contractor will need to properly clean the exterior of the valve vault prior to the installation, and should plan to use a pressure washer for this work. Warranty information on the Wrapid Seal product was also obtained from the manufacturer. The repair of the Devereux valve vault was approved.

The proposal from Cochran Fence to replace seven sections of post and rail fencing and the metal gate at the Glen Moore Wastewater Treatment Plant at a cost of \$1,250 was approved.

The 2010 Audit Report was received from Bob Bezgin. The Annual Report of Municipal Authorities and a copy of the audit report will be sent to the Department of Community and Economic Development and the Township.

NEW BUSINESS

None.

ADJOURNMENT

The meeting adjourned at 7:48 PM. The next meeting is Tuesday, September 13, 2011.

Respectfully submitted,

Jan C. Bednarchik
Secretary