

WALLACE TOWNSHIP PARKS AND RECREATION

August 18, 2021

Work Session Minutes

Present:

Carol Zindel
Lori Casarella
Laura Braun
Mark Bainbridge

Others in Attendance:

Betty Randzin

Meeting called to order at 7:28pm by Ms. Braun.

Business Discussed:

- 1) Approved meeting minutes from 6/2/2021.
- 2) August Movie Night
 - a) Originally scheduled for 8/13/2021, has been rescheduled to 8/20/2021 due to thunderstorms.
 - b) Ms. Zindel and Ms. Casarella confirmed they will attend and Ms. Braun advised that Ms. Keer will be there as well. Meet time is 7:45pm.
 - c) Ms. Casarella posted an update with the new date to Facebook on 8/17 and will do another post on 8/19.
- 3) Community Day
 - a) Date is confirmed as 9/18/2021 from 11am – 2pm.
 - b) Ms. Braun shared with the group that she joined Ms. Randzin and others from the township at Springton Manor Farm this morning to review the layout and logistics for the event including where the inflatables, committee tables, and food vendors will be placed.
 - c) Ms. Randzin confirmed that the following inflatables have been reserved for the event and they will arrive at 8:30am for setup on 9/18/2021:
 - i) Carousel Moonbounce
 - ii) Dalmation Jump & Slide
 - iii) Skid Loader Jump & Slide
 - iv) Bungee Run
 - v) Ninja Wall
 - vi) Vertical Rush
 - vii) Axe Throwing (Double)
 - viii) Ms. Braun will ask Ms. Randzin if we can also order a couple corn hole sets.
 - d) Food vendors
 - i) Ms. Braun advised that this is still being finalized as there are some phone calls to be made and confirmations to be set before we have a final list of food vendors.
 - e) Discussed use of the electronic road sign near Springton Manor Farm the week before the event to advertise. Ms. Braun advised that Ms. Randzin will coordinate with WBPD to see if we can do this.
 - f) Ms. Braun advised that the township will be providing port-a-potty's for the event.

- g) The group discussed having music and Ms. Braun will discuss bringing the township's PA system to the event.
- h) Advertising – the group discussed the need to start this immediately.
 - i) Ms. Casarella will make a Facebook post after discussing some digital content with Ms. Randzin.
 - ii) Ms. Randzin will post on the township website next week.
 - iii) The group discussed putting fliers in the kiosk at Springton Manor farm as well as other businesses in the township.
- 4) Community Yard Sale
 - a) The group decided to table this event until next year as there are no remaining dates this Fall that are feasible.

Meeting adjourned at 8:02pm.