

WALLACE TOWNSHIP PARKS AND RECREATION

August 21, 2019

Work Session Minutes

Present:

Carol Zindel
Michelle Cleaver
Lori Casarella
Marcell Moore
Dana Daniele

Others in Attendance:

Betty Randzin

Meeting called to order at 7:09pm by Ms. Zindel.

Business Discussed:

- 1) Approved minutes from 6/19/2019 and 7/17/2019.
- 2) August Movie Night Recap
 - a) Attendance count was approximately 65 people.
 - b) We went through the remaining popcorn on hand.
 - c) The group agreed that set up time could've been at 7:30pm instead of 7pm as it really doesn't take much time to set up this event.
 - d) Handed out Dr. Suess pencil cases filled with pencils, erasers, etc. This was a very big hit and the group discussed considering doing a small back to school type giveaway at future August movie nights.
 - e) The group discussed remembering to text Ms. Randzin following any event she does not attend to fill her in on how the event went.
- 3) Community Day Parade
 - a) Ms. Randzin advised that there have only been 3 registration forms for the parade submitted as of today (Westwood Ambulance, Sarah Kwiatkowski and Tara Dostalick).
 - b) Ms. Cleaver has been in contact with the park rangers from Springton Manor who advised that they will be bringing their best park ranger vehicle to the parade.
 - c) Ms. Cleaver advised that the girl scouts from Springton Manor are also interested in participating in the parade, awaiting confirmation.
 - d) Ms. Cleaver has been in contact with Mr. Pron from SMES who has advised that the school will be participating in the parade but unsure still at this point exactly what they will be doing.
 - e) Ms. Cleaver spoke to residents from Marty Close who are interested in participating (possibly decorating a golf cart).
 - f) Ms. Cleaver advised that she has not yet received a response from CC Food Bank regarding their participation.

- g) Ms. Moore handed out postcards for parade participation at a recent car show.
 - h) Ms. Moore will reach out to the Boy Scouts to confirm if they will be participating.
 - i) Discussed having a final deadline for participants to sign up for parade as September 3rd.
 - j) Ms. Randzin advised that GMFC can participate only if they have enough coverage for the BBQ and there are no calls that they need to respond to.
 - k) Ms. Cleaver will be posting again on the Friends of Wallace Township Parks & Rec Facebook page for parade participants.
- 4) Community Day Event
- a) Ms. Randzin advised that the large banner for Creek Rd. will be going up next week (before Labor Day weekend). The election style street signs will go up after Labor Day.
 - b) Ms. Randzin advised that there have been various groups and organizations that have signed up for information tables.
 - c) The group agreed that we will have 2 large tents – one for information tables and one for the various activities we have planned.
 - d) Discussed having activity sheets at each information table for the kids to collect and then once they collect them they will go to the tent with the “Suessville” sign to receive prizes.
 - e) Ms. Randzin confirmed that the GGS Snack Shack will be open.
 - f) Ms. Randzin will ask Steve Senn to reach out to Kevin Pierce about singing the national anthem.
 - g) Confirmed we have flatbed for the band.
 - h) The group agreed that we will setup early on the day of the event at the pavilion so we’re not in the way of the fire company’s BBQ, and then return to the park later to set up the rest of the activities in the field.
 - i) Grist Mill Farms will be bringing 2 alpacas with and 10x10 pen for them as well as a 10x10 tent. They have requested to be set up in a shaded area if possible. If we cannot provide a shaded area, discussed renting an extra tent for them.
 - j) Bags are already made up with water bottles and the instructions for the activities sheets etc. to be passed out upon arrival of attendees.
- 5) Next meeting
- a) Create a layout map for placement of inflatables, tents, tables, etc.

Meeting adjourned at 8:35pm.