

WALLACE TOWNSHIP PARKS AND RECREATION

May 15, 2019

Work Session Minutes

Present:

Carol Zindel
Michelle Cleaver
Lori Casarella
Marcell Moore
Dana Daniele

Others in Attendance

Desiree Seese
Betty Randzin

Meeting called to order at 7:13pm by Ms. Zindel.

Business Discussed:

- 1) Approved minutes from 5/1/2019.
- 2) Community Flea Market
 - a) Confirmed that we have 17 registrants signed up currently for tables.
 - b) Ms. Cleaver is going to post a Craigslist ad on Thursday night as well as repost in all the Facebook yard sale groups, and Ms. Daniele posted on the SMES parents Facebook page.
 - c) Ms. Seese confirmed that GMFC has 3 volunteers signed up for manning the truck at the event.
 - d) Ms. Seese advised that she planned to go around and collect the table fee from all the sellers upon arrival and the group agreed that was the best plan.
 - e) Discussed making sure that we collect names and email addresses of vendor participants to contact again for future flea markets.
 - f) Ms. Seese advised that GMFC would set up an information table as well with applications for volunteers, etc.
 - g) Ms. Randzin confirmed that the tables will be delivered on 5/17/2019 and we decided on (20) 8ft tables, (10) 6ft tables, and 50 chairs.
 - h) Ms. Randzin put posters up around town and made yard signs to put out around the township advertising the event.
 - i) Ms. Randzin ordered a port-a-potty to have on site for the flea market.
 - j) Ms. Randzin made a save the date to hand out at the flea market for Community Day Parade participants.
 - k) Ms. Randzin will be sending out the rules & guidelines to all flea market registrants this week.
 - l) Ms. Moore advised that the Boy Scouts confirmed they will be selling coffee and donuts.

Meeting adjourned at 8:35pm.