

**WALLACE TOWNSHIP MUNICIPAL AUTHORITY  
DECEMBER 10, 2019**

The Wallace Township Municipal Authority meeting of Tuesday, December 10, 2019 was called to order at 7:00 PM in the Municipal Building by Chairwoman Barb D'Angelo.

Members present:     Barb D'Angelo, Chairwoman  
                           Joe Lewis, Member  
                           Jason Trego, Member  
                           Jeff Seese, Member

Also in attendance:   Matt Boggs, Entech Engineer  
                           Steve Senn

**PUBLIC COMMENT**

**MINUTES**

Ms. D'Angelo moved to approve the meeting minutes of November 12, 2019, as written. Mr. Seese seconded the motion, and it was unanimously approved.

**CORRESPONDENCE**

1. Entech Engineering, Inc., dated 12/6/19, re: Engineer's monthly report.
2. Clean Water, dated 12/8/19, re: Operators Report.
3. BB&T Banking Resolution 19-4

**TREASURER'S REPORT**

The following bills were presented for consideration

- a. Verizon - **\$320.24** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- c. Terri Patton- **\$1,050.00** for secretarial services.
- d. PECO - **\$1,521.10** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- e. Entech Engineering, Inc- **\$4,059.74** for general engineering.
- f. DNB First - **\$1,968.43** for loan payment
- g. Analytical Laboratory - **\$1,551.10** for lab testing (Glenmoore & Highspire)
- h. A.J. Blosenski- **\$254.62** for trash removal.
- i. Ink's Disposal Services- **\$1,085.00** for cleaning main & Devereux pump stations
- j. Site Specific- **\$10,016.00** for 2 new grinder pumps (\$6,016), 4 retrofits (\$4,000)
- k. Deckman Electric- **\$4,950.00** for rebuilt pump.

- l. J.Lewis- **\$922.50** for GM WWTP (\$292.50) GM WWTP (\$250), reimbursement for fittings (\$30) and HE WWTP (\$350).
- m. PreDoc- **\$2,924.50** for 1991 Creek Rd (\$190), 1250 Creek Rd (1,181.25), 551 Fairview (\$285).
- n. Constellation- **\$12.37** for electric at HE
- o. M & S Service Company- **\$1,107.00** for battery and service visit.
- p. Siana Bellwoar & McAndrew- **\$630.30** for legal
- q. Mulls Electric- **\$463.90** for replaced bad control transformer.
- r. Reilly & Sons, Inc- **\$392.58** for diesel.
- s. Staples Credit Plan- **\$59.34** for supplies.
- t. W.G. Malden- **\$2,650.00** for service work.
- u. Postmaster- **\$165.00** for 3 rolls of stamps.

**TOTAL: \$38,333.72**

Ms. D'Angelo moved to approve invoices "a" through "u" above for the month of December, as presented. Mr. Seese seconded the motion, and it was unanimously approved.

Mr. Lewis recused himself from "l".

#### **FINANCIAL STATEMENTS-**

Balance Sheet, Budget vs Actual Glenmoore & Highspire and Profit & Loss.

Ms. D'Angelo moved to approve the financial statements above for the month of December, as presented. Mr. Seese seconded the motion, and it was unanimously approved.

#### **OPERATORS REPORT**

##### Glenmoore WWTP

Spray has been limited due to weather.

A video was provided to Mr. Boggs and DEP showing trail run off, 3 days after the spray.

Lagoon levels are not where they should be due to the restoration.

Two spray cycles were done 6 hours apart on 12/6/19. There was some minor ponding in the first cycle but the fields held the water.

551 Fairview was added to the rehab list.

Joe repaired a broken nipple at 501 Fairview.

PreDoc swapped out a pump at Devereux and Mulls electric replaced a float and transformer.

##### Highspire WWTP

There were no emergency visits required.

Flows were up a month.

The anoxic mixer was sent to Deckman for repair.

Joe cleaned the gutters and control building.

## **ENGINEER'S REPORT**

### **E-1 Grinder Pump Replacement-**

The 20-grinder pump installs by Site Specific have been completed. The homes that were retrofitted include:

- |                   |                  |
|-------------------|------------------|
| 1. 670 Fairview   | 11. 120 Park     |
| 2. 50 Marty Close | 12. 32 Ashlea    |
| 3. 141 Park       | 13. 35 Ashlea    |
| 4. 38 Ashlea      | 14. 511 Fairview |
| 5. 141 Indiantown | 15. 23 Ashlea    |
| 6. 159 Indiantown | 16. 1791 Creek   |
| 7. 10 Marty Close | 17. 1811 Creek   |
| 8. 1881 Creek     | 18. 530 Fairview |
| 9. 6 Ashlea       | 19. 2010 Creek   |
| 10. 17 Ashlea     | 20. 491 Fairview |

For two installs, 38 Ashlea Drive and 23 Ashlea Drive, the new panel left a gap on the house siding left behind from the panel removed. For the work performed in 2012, under these circumstances, the Contractor provided a composite piece that was sized for the gap and the E-One panel was secured to that piece. During the week of December 2<sup>nd</sup>. Steve and the Public Works department installed the composite piece and completed the install.

Brian Norris relayed that 551 Fairview Road was critical for pump replacement. Information was relayed to Site Specific and the pump is being scheduled to be replaced. One of the two grinder pumps approved for purchase at the November meeting will be utilized.

Glenmoore WWTP- A few site visits to the treatment plant were performed in November and December. Additional information was provided by residents of Ashlea Drive regarding spray and runoff. Relayed back to the homeowner included a note that over the next few weeks the Authority will be reviewing some of the details for the spray system operation and engineering involved in spray disposal and inspect the spray fields to view the improvements implemented over the last few months.

### **DCED Grant Opportunities-**

Entech to work with the Authority for reimbursement for pumps and installation. Site Specific has provided the proper paperwork for payment for work performed over the past few months.

### **Sanitary Sewer Expansion-**

On August 1<sup>st</sup>, the latest developer meeting took place at the Township. The developer and the developer's engineer provided an update including the preparation of a preliminary construction cost estimate for the wastewater treatment plant. The engineer went through the process of how the estimate was prepared, which appeared logical. An Agreement has been prepared by the attorney for Brandolini and distributed to the Authority and Township. A conference call was

held between the Township and Authority engineer and the solicitor. Mike Crotty will prepare a recommended Agreement which addresses the deficiencies discussed during the conference call.

Ashlea Dive HOA Stormwater-

Improvements to the stormwater leaving the spray fields is noted above.

Park Lane Sanitary Sewer-

The isolation valve between Creek Road and the Brandywine Creek side of Park Lane requires replacement. This work is to be coordinated between Joe Lewis, Ink's Disposal and Cleanwater, Inc. The valve size is 2-1/2". The valve is located beyond the state road right-of-way so no state road permits appear to be needed. Work was performed in December.

Cesarz Subdivision-

Revised land development plans were reviewed for the Cesarz Subdivision. Plans have been revised and comments have been addressed.

RFP for Operations

The mandatory meeting was held on Thursday, November 14<sup>th</sup> with approximately 6 firms in attendance. Proposals were due on December 9<sup>th</sup> at 11:00 AM.

Four proposals were received, and reviewed for the new wastewater system operator. The four companies to submit proposals were EEMA O & M Service Group, Walton Water Services, LLC, Miller Environmental, Inc and Clean Water Inc. After reviewing each company and their proposals.

Ms. D'Angelo moved to accept EEMA as the new Operator for Wallace Township Municipal Authority. Mr. Seese seconded the motion, and it was unanimously approved.

**OLD BUSINESS**

**NEW BUSINESS**

Ms. D'Angelo makes a motion for Mr. Crotty to draw up a resolution to close all financial accounts at BB&T Bank. Mr. Seese seconded the motion, and it was unanimously approved.

Ms. D'Angelo moves to sign Resolution 19-4 to close all accounts at BB&T. Mr. Seese seconded the motion, and it was unanimously approved.

**ADJOURNMENT**

The meeting adjourned 8:20 P.M. The next meeting will be held on Tuesday, January 14, 2020.

Respectfully submitted,  
Terri Patton, Secretary