

**WALLACE TOWNSHIP MUNICIPAL AUTHORITY  
NOVEMBER 12, 2019**

The Wallace Township Municipal Authority meeting of Tuesday, November 12, 2019 was called to order at 7:00 PM in the Municipal Building by Chairwoman Barb D'Angelo.

Members present:     Barb D'Angelo, Chairwoman  
                           Joe Lewis, Member  
                           Jason Trego, Member  
                           Jeff Seese, Member

Also in attendance:   Matt Boggs, Entech Engineer  
                           Mike Crotty, Siana Bellwoar & McAndrew

**PUBLIC COMMENT**

**MINUTES**

Mr. Seese moved to approve the meeting minutes of October 8, 2019, as written. Mr. Lewis seconded the motion, and it was unanimously approved.

**CORRESPONDENCE**

1. Entech Engineering, Inc., dated 11/8/19, re: Engineer's monthly report.
2. Clean Water, dated 11/10/19, re: Operators Report.

**TREASURER'S REPORT**

The following bills were presented for consideration

- a. Verizon - **\$294.39** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- c. Terri Patton- **\$1,071.00** for secretarial services.
- d. PECO - **\$1,472.30** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- e. Entech Engineering, Inc- **\$4,115.47** for general engineering.
- f. DNB First - **\$1,987.96** for loan payment
- g. Analytical Laboratory - **\$383.30** for lab testing (Glenmoore & Highspire)
- h. A.J. Blosenski- **\$254.62** for trash removal.
- i. Ink's Disposal Services- **\$980.00** for cleaning main & Devereux pump stations
- j. Site Specific- **\$41,130.00** for 10 new grinder pumps (\$25,000), 16 installations (\$16K) and cable supply (\$130).
- k. Eagle Hardware- **\$7.77** for red tape
- l. DJR Cattle Company-**\$5,713.29** for seeding, disking at spray field.

- m. Deckman Motor- **\$503.00** for new motor at HE
- n. J.Lewis- **\$2,070.00** for removed rocks from GM spray field (\$660), dumped stone for future projects (\$325), 1941 Creek Rd (\$735), cleaned HE (\$350)
- o. PreDoc- **\$1,295.00** for installed control breaker at 1851 Creek (\$355) replaced pump at 1250 Creek Rd (\$940)
- p. Constellation- **\$17.72** for electric at HE
- q. C.S. Garber & Stones-**\$4,340.38** for monitoring well #5 at HE
- r. Siana Bellwoar & McAndrew- **\$1,811.80** for legal

**TOTAL: \$69,678.00**

Ms. D'Angelo moved to approve invoices "a" through "r" above for the month of November, as presented. Mr. Seese seconded the motion, and it was unanimously approved.

Mr. Lewis recused himself from "n".

### **FINANCIAL STATEMENTS-**

Balance Sheet, Budget vs Actual Glenmoore & Highspire and Profit & Loss.

Ms. D'Angelo moved to approve the financial statements above for the month of November, as presented. Mr. Trego seconded the motion, and it was unanimously approved.

### **OPERATORS REPORT**

#### **Glenmoore WWTP**

Spray was put on hold for the month to cut/harvest and restoration of the fields.

Lagoon aerators are off for the winter.

The generator was tested under load and filled with diesel.

1991 Creek had a sewage overflow into the neighbor's property. The clean out and trap was clogged.

Bad pump at 35 Ashlea was switched out.

New pump was installed at 551 Fairview. Bad wires and junction box were discovered.

#### **Highspire WWTP**

There were no emergency visits required.

A new meter was installed and the results compare to the old one.

Ink's cleaned the baffles and hauled sludge.

ALS was out to do a background sample on well #5.

A new motor was installed on the blower.

Ms. D'Angelo moved to approve Joe Lewis to purchase a flush valve & hose adaptor from Shane Rutherford totaling \$497.60 to install at Highspire WWTP. Mr. Seese seconded the motion, and it was unanimously approved.

## **ENGINEER'S REPORT**

### **E-1 Grinder Pump Replacement-**

Grinder pump replacements are to be performed in accordance with DCED guidelines for the grant award. Agreement was executed by Site Specific prior to the October Authority meeting and executed by the Authority on October 8<sup>th</sup>. As of November 8<sup>th</sup>, 18 of the 20 grinder pumps have been installed. The remaining two will be performed during the week of November 11<sup>th</sup>.

For one install, 38 Ashlea Drive, the new panel left a gap on the house siding left behind from the panel removed. For the work performed in 2012, under these circumstances, the Contractor provided a composite piece that was sized for the gap and the E-One panel was secured to that piece. We will need to obtain and install this piece.

1941 Creek Road had a failed cable which Joe Lewis and Site Specific were able to replace. Joe also was to perform a replacement of the top of the basin so that inflow (storm water) would not enter.

Highspire WWTP - Included with the revised Permit issued on August 20, 2019 was a requirement for a Groundwater Background Report to be submitted within 2 months. Entech to completed and submitted the report November 12, 2019.

Glenmoore WWTP- A few site visits to the treatment plant were performed in October and November. Due to favorable weather conditions in September and October, the lagoon levels continue to lower. In early October the spray field work performed by Dave Rodgers as outlined by Larry Hepner was completed. As of October 29<sup>th</sup>, the fields look good by the seeding. There was a significant rain event on October 27<sup>th</sup> which resulted in stormwater leaving the spray fields down past the homes along Ashlea Drive. Photos and a video were provided to Entech. The performance of the silt sock is to be further reviewed during minor rain events in the future.

Mr. Lewis moved to approve the purchase of 2 pumps from Site Specific totaling \$6,016.00. Mr. Seese seconded the motion, and it was unanimously approved.

### **Spring Mill Subdivision-**

There is a 3<sup>rd</sup> escrow release recommendation for Spring Mill. Work has been verified by Castle Valley Consultants. After the 3<sup>rd</sup> escrow release is processed it is anticipated that only one more escrow release will be needed.

Ms. D'Angelo moved to approve the escrow release totaling \$5,112.45. Mr. Seese seconded the motion, and it was unanimously approved.

#### DCED Grant Opportunities-

Entech to work with the Authority for reimbursement for pumps and installation. Site Specific is to provide the proper paperwork for payment for work performed over the past few months.

All paperwork was submitted for payment release.

#### Sanitary Sewer Expansion-

On August 1<sup>st</sup>, the latest developer meeting took place at the Township. The developer and the developer's engineer provided an update including the preparation of a preliminary construction cost estimate for the wastewater treatment plant. The engineer went through the process of how the estimate was prepared, which appeared logical. An Agreement has been prepared by the attorney for Brandolini and distributed to the Authority and Township. A conference call was held between the Township and Authority engineer and the solicitor. Mike Crotty will prepare a recommended Agreement which addresses the deficiencies discussed during the conference call.

#### Ashlea Dive HOA Stormwater-

Improvements to the stormwater leaving the spray fields is noted above.

Mr. Trego moved to approve the purchase of a new pump, tank and cable for 2 Ashlea Dr. totaling \$5,046.00. Mr. Seese seconded the motion, and it was unanimously approved.

#### Park Lane Sanitary Sewer-

The isolation valve between Creek Road and the Brandywine Creek side of Park Lane requires replacement. This work is to be coordinated between Joe Lewis, Ink's Disposal and Cleanwater, Inc. The valve size is 2-1/2". The valve is located beyond the state road right-of-way so no state road permits appear to be needed. Work was performed in November.

#### Cesarz Subdivision-

Revised land development plans were reviewed for the Cesarz Subdivision. With only a few comments to be addressed, the comments were e-mailed to the designer for incorporation.

#### RFP for Operations

As directed by the Authority, a Request for Proposal (RFP) was advertised and has been distributed to approximately 6 firms interested. A mandatory meeting was held November 14<sup>th</sup> at 10:30 AM at the Glenmoore WWTP.

### **OLD BUSINESS**

### **NEW BUSINESS**

Ms. D'Angelo makes a motion for Mr. Crotty to draw up a resolution to close all financial accounts at BB&T Bank. Mr. Seese seconded the motion, and it was unanimously approved.

Ms. D'Angelo makes a motion for Mr. Crotty to add all Authority members signatures to close the accounts. Mr. Trego seconded the motion, and it was unanimously approved.

**ADJOURNMENT**

The meeting adjourned 8:00 P.M. The next meeting will be held on Tuesday, December 10, 2019

Respectfully submitted,  
Terri Patton, Secretary