

**WALLACE TOWNSHIP MUNICIPAL AUTHORITY
OCTOBER 8, 2019**

The Wallace Township Municipal Authority meeting of Tuesday, October 10, 2019 was called to order at 7:00 PM in the Municipal Building by Chairwoman Barb D'Angelo.

Members present: Barb D'Angelo, Chairwoman
 Joe Lewis, Member
 Jason Trego, Member
 Jeff Seese, Member

Also in attendance: Matt Boggs, Entech Engineer

PUBLIC COMMENT

MINUTES

Ms. D'Angelo moved to approve the meeting minutes of September 10, 2019, as written. Mr. Seese seconded the motion, and it was unanimously approved.

CORRESPONDENCE

1. Entech Engineering, Inc., dated 10/5/19, re: Engineer's monthly report.
2. Clean Water, dated 10/7/19, re: Operators Report.

TREASURER'S REPORT

The following bills were presented for consideration

- a. Verizon - **\$335.14** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- c. Terri Patton- **\$1,029.00** for secretarial services.
- d. PECO - **\$1,498.29** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- e. Entech Engineering, Inc- **\$7,204.32** for general engineering.
- f. DNB First - **\$1,977.37** for loan payment
- g. Analytical Laboratory - **\$916.00** for lab testing (Glenmoore & Highspire)
- h. A.J. Blosenski- **\$254.62** for trash removal.
- i. Ink's Disposal Services- **\$855.00** for cleaning main & Devereux pump stations
- j. Site Specific- **\$1,800.66** for 1941 Creek Rd
- k. Postmaster- **\$110.00** for stamps
- l. 21 st Century Media- **\$149.50** for financial advertisement
- m. CW Sales Corp- **\$275.00** for annual alarm monitoring
- n. Deluxe for Business- **\$503.52** for invoice envelopes

- o. J.Lewis- **\$2,910.00** for GM Spray field (\$900), GM Spray field (\$660), 1941 Creek Rd (\$525), GM Spray (\$495) and HE Well (\$330)
- p. PreDoc- **\$1,195.00** for rebuilt discharge pipe at HE
- q. Shane Rutherford- **\$359.50** for well chlorine treatment at HE WWTP
- r. Weaver Mulch- **\$3,355.00** for delivery

TOTAL: \$26,958.02

Ms. D'Angelo moved to approve invoices "a" through "r" above for the month of October, as presented. Mr. Seese seconded the motion, and it was unanimously approved.

Mr. Lewis recused himself from "o".

FINANCIAL STATEMENTS-

Balance Sheet, Budget vs Actual Glenmoore & Highspire and Profit & Loss.

Ms. D'Angelo moved to approve the financial statements above for the month of October, as presented. Mr. Seese seconded the motion, and it was unanimously approved.

OPERATORS REPORT

Glenmoore WWTP

Spray rates continued up until field restoration.

Steve Senn installed a new battery after a low battery was discovered during the generator check.

Joe replaced a broken riser at the spray field and trimmed around the perimeter of the fields. The silt sock was also installed.

Generator was tested underload.

Highspire WWTP

There were no emergency visits required.

A new permit requires flows to be measured for each disposal bed. WG Malden was out and the current meter is not supported.

Ms. D'Angelo moved to approve the purchase of a new compliant meter. Mr. Seese seconded the motion, and it was unanimously approved.

Groud water well #5 was installed. ALS will be out to do a background sample.

ENGINEER'S REPORT

E-1 Grinder Pump Replacement-

Grinder pump replacements are to be performed in accordance with DCED guidelines for the grant award. Entech has been working with DCED and Site Specific for language and fees required in the Agreement which has been incorporated. The remaining list of installs has been provided to Site Specific. It is anticipated that these 20 pumps will be replaced prior to mid-November.

Ms. D'Angelo moved to approve the agreement between Site Specific and Wallace Township Municipal Authority to install 20 new grinder pumps. Mr. Seese seconded the motion, and it was unanimously approved.

During the week of September 2nd, one of the duplex grinder pumps at 1941 Creek Road failed and upon inspection it appears that there is an issue with the power / control cable to the grinder pump basin. There will be some excavation required by Joe Lewis. Joe was going to work with Site Specific for running a new cable.

Highspire WWTP - Entech was contacted in late June by DEP that the proposed location for the monitoring well adjacent to the drainage fields has been approved. Revised permit has been issued by DEP. The monitoring well (#5) was installed on September 20th. DEP was notified. The well will be tested for background information and then will be incorporated into the annual sampling. The lab will be contacted by Brian to be added.

Glenmoore WWTP- A few site visits to the treatment plant were performed in September and October. Due to favorable weather conditions in August and September, the lagoon levels are lowering. During the week of September 30th, the field improvements scheduled with Dave Rodgers as outlined by Larry Hepner commenced. As discussed at the September Authority meeting, Joe Lewis was able to install the additional Erosion and Sedimentation Control filter sock along the lower grade elevation of the spray field which will decrease the rate of runoff leaving the spray fields during rain events.

Spring Mill Subdivision-

Work that was needed for the one manhole to pass the vacuum test was completed and now the sanitary sewer infrastructure for Spring Mill has been installed and testing has passed. The developer has indicated that the first home for Spring Mill was connected to the sanitary sewer system on or around July 26th. No escrow release recommendation this month.

DCED Grant Opportunities-

Work is currently being scheduled by Site Specific.

Sanitary Sewer Expansion-

On August 1st, the latest developer meeting took place at the Township. The developer and the developer's engineer provided an update including the preparation of a preliminary construction cost estimate for the wastewater treatment plant. The engineer went through the process of how the estimate was prepared, which appeared logical. An Agreement has been prepared by the attorney for Brandolini and distributed to the Authority and Township. A conference call was held between the Township and Authority engineer and the solicitor. Mike Crotty will prepare a recommended Agreement which addresses the deficiencies discussed during the conference call.

Ashlea Dive HOA Stormwater-

Improvements to the stormwater leaving the spray fields is noted above.

Park Lane Sanitary Sewer-

The isolation valve between Creek Road and the Brandywine Creek side of Park Lane requires replacement. This work is to be coordinated between Joe Lewis, Ink's Disposal and Cleanwater, Inc. The valve size is 2-1/2". The valve is located beyond the state road right-of-way so no state road permits appear to be needed.

Cesarz Subdivision-

Land development plans were reviewed for the Cesarz Subdivision.

Brandolini Subdivision Review

Land development plans were reviewed for the Brandolini Subdivision. Since the plans are in the preliminary stage, a limited amount of information pertaining to the sanitary sewer system was provided.

RFP for Operations

As directed by the Authority, a Request for Proposal (RFP) was prepared and distributed to the Authority. Details of the RFP were reviewed during the October Authority meeting. Some adjustments to the terms were made by the Engineer.

Ms. D'Angelo moved to approve advertising the request of proposal. Mr. Lewis seconded the motion, and it was unanimously approved

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

The meeting adjourned 8:03 P.M. The next meeting will be held on Tuesday, November 12, 2019

Respectfully submitted,
Terri Patton, Secretary