

**WALLACE TOWNSHIP MUNICIPAL AUTHORITY**  
**MARCH 12, 2019**

The Wallace Township Municipal Authority meeting of Tuesday, March 12, 2019 was called to order at 7:00 PM in the Municipal Building by Chairwoman Barb D'Angelo.

Members present:     Barb D'Angelo, Chairwoman  
                           Roger Irey, Vice Chair  
                           Joe Lewis, Member  
                           Jason Trego, Member

Also in attendance:  Matt Boggs, Entech Engineer  
                           Cynthia Martin, 40 McConnell

**PUBLIC COMMENT**

Cynthia Martin of 40 McConnell wanted a follow up from her conversation with Mr. Boggs regarding the run-off onto her property. She provided some pictures and discussed her concerns to the Authority. Mr. Boggs is going to see what needs to be done to divert the flow past the properties.

**MINUTES**

Mr. Irey moved to approve the meeting minutes of January 8, 2019, as written. Mr. Lewis seconded the motion, and it was unanimously approved.

**CORRESPONDENCE**

1. Entech Engineering, Inc., dated 3/8/19, re: Engineer's monthly report.
2. Clean Water, dated 3/11/19, re: Operators Report.
3. Barbacane, Thornton & Company LLP, re: Audit Engagement

**TREASURER'S REPORT**

The following bills were presented for consideration: **March 12, 2019**

- a. Verizon - **\$320.44** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- c. Terri Patton- **\$861.00** for secretarial services.
- d. PECO - **\$1,898.04** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- e. Entech Engineering, Inc- **\$5,385.00** for general engineering, Chp. 94 Reports
- f. DNB First - **\$1,971.37** for loan payment
- g. Analytical Laboratory - **\$1,087.80** for lab testing (Glenmoore & Highspire)

- h. A.J. Blosenski- **\$254.62** for trash removal.
- i. Ink's Disposal Services- **\$1,240.00** for cleaning main & Devereux pump stations
- j. PreDoc- **\$1,120.00** for 1861 Creek Rd (\$515) and 71 Park Lane (\$605)
- k. Staples Credit Plan- **\$352.95** for Ink, tax forms and printer.
- l. Constellation- **\$38.43** for highspire electric
- m. Great Valley Lockshop- **\$228.79** for new locks.
- n. Postmaster- **\$110.00** for 2 rolls of stamps.
- o. Siana Bellwoar & McAndrew, LLP -**\$139.50** for legal services.

**TOTAL: \$17,234.34**

Mr. Irey moved to approve invoices "a" through "o" above for the month of March, as presented. Ms. D'Angelo seconded the motion, and it was unanimously approved.

The following bills were presented for consideration: **February 12, 2019**

- a. Verizon - **\$324.58** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- c. Terri Patton- **\$840.00** for secretarial services.
- d. PECO - **\$1,714.14** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- e. Entech Engineering, Inc- **\$2,509.44** for general engineering.
- f. DNB First - **\$2,025.33** for loan payment
- g. Analytical Laboratory - **\$144.80** for lab testing (Glenmoore & Highspire)
- h. A.J. Blosenski- **\$254.62** for trash removal.
- i. Ink's Disposal Services- **\$575.00** for cleaning main & Devereux pump stations.
- j. Constellation- **\$86.08** for Highspire electric.
- k. Mull's Electric- **\$460.00** for trouble shoot and repair phone line at GM.
- l. J. Lewis- **\$1,120.00** for cleaning Highspire (\$350) and 1970 Creek Rd (\$770)
- m. Siana Bellwoar & McAndrew, LLP- **\$436.99** for legal services

**TOTAL: \$12,720.98**

Mr. Irey moved to ratify invoices "a" through "m" above for the month of February, as presented. Ms. D'Angelo seconded the motion, and it was unanimously approved. Mr. Lewis recused himself from item "l"

### **FINANCIAL STATEMENTS-**

Balance Sheet, Budget vs Actual Glenmoore & Highspire and Profit & Loss.

Ms. D'Angelo moved to approve the financial statements above for the month of March, as presented. Mr. Trego seconded the motion, and it was unanimously approved.

## **OPERATORS REPORT**

### **Glenmoore WWTP**

- a. Spraying continues at the spray field.
- b. DEP was out to check lagoon levels.
- c. Site Specific replaced a new power cord at 151 Indiantown.
- d. Ink's cleaned and pumped, a bad check valve was discovered on the tank.

### **Highspire WWTP**

- a. There were no emergency visits required.
- b. Ink's cleaned the clarifiers and removed sludge.
- c. Generator was tested under load.
- d. A TSS violation was reported in February.

## **ENGINEER'S REPORT**

### **E-1 Grinder Pump Replacement-**

Grinder pump replacements are to be performed in accordance with DCED guidelines for the grant award. This is to be presented at the Authority for the different options and then paperwork to be prepared.

### **Highspire WWTP –**

Contact was made by DEP on February 8, 2019 regarding the permit application currently under review. Nancy Sansoni has performed a few site visits in the last couple of months and has requested a site meeting to identify location of the infiltration beds. A meeting has been tentatively scheduled for Tuesday, March 12<sup>th</sup> at 3:00 PM. Update will be provided at the Authority meeting.

Glenmoore WWTP- A few site visits to the treatment plant were performed in January and February. A site visit with Castle Valley was performed at 40 McConnell Drive regarding the stormwater washing down the road. It was agreed to that this issue should continue to be researched in 2019 by having the resident's photo document when the stormwater issues occur.

While preparing a schedule for improvements to the spray field based on field inspections from DEP and recommendations from Larry Hepner, additional information was received from the Farmer (Mark Martin at M & M Farms) that some of the deeper chisel plow work should be done during the winter months. This was sent to Larry Hepner, however he responded that repairs to the fields could not happen in the winter.

### **Spring Mill Subdivision-**

The Developer submitted an RFI regarding the cleanout location due to drainage swales. Cleanout to be 5-ft closer to house but still covered by a blanket easement. There is no recommendation for escrow release for this month.

### **DCED Grant Opportunities-**

DCED is aware that the grant award is to be spent primarily on the grinder pumps. Attention by the Authority for this Grant is that there is a matching portion required. This matching portion

would be for the installation of the grinder pumps. The requirements will be reviewed at the Authority meeting.

Heim Tract Development-

Further discussions have occurred with the developer for the Heim Tract. Mike Crotty has provided Reservation of Capacity application and escrow agreements. A future meeting is being scheduled with all of the developers and consideration for one treatment plant for the 3+ facilities, which would include Heim (Southdown), DeLuca (Greenfield) and Brandolini. Meeting was tentatively scheduled for the week of March 11<sup>th</sup>.

2019 Budget for Glenmoore and Highspire-

Final review of the 2019 budgets are being performed for both Glenmoore and Highspire. Mr. Trego moved to approve the 2019 budgets for Glenmoore and Highspire with no increase. Ms. D'Angelo seconded the motion, and it was unanimously approved.

2019 Chapter 94 Reports- Highspire and Glenmoore WWTP-

Work is substantially completed for the Chapter 94 Reports for Highspire and Glenmoore. The due date for both of these reports was March 31<sup>st</sup>, 2019.

2 Ashlea Drive-

The homeowner at 2 Ashlea Drive has had problems with the sanitary sewer backing into the home. Brian Norris investigated in late January and found that the lateral is shallow and the clean outs appear to have debris within them and cracked caps. Entech will contact homeowner for corrections that are needed. No work is needed by the Authority.

**OLD BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

The meeting adjourned at 8 P.M. The next meeting will be held on Tuesday, April 9, 2019

Respectfully submitted,  
Terri Patton, Secretary