

**WALLACE TOWNSHIP MUNICIPAL AUTHORITY**  
**JANUARY 8, 2019**

The Wallace Township Municipal Authority meeting of Tuesday, January 8, 2019 was called to order at 7:00 PM in the Municipal Building by the Chairwoman Barb D'Angelo.

Members present:     Barbara D'Angelo, Chair  
                           Roger Irey, Vice Chairman  
                           Joe Lewis, Member  
                           Jason Trego, Member

Also in attendance:   Matt Boggs, Entech Engineering

**REORGANIZATION**

Mr. Lewis moved to elect Barb D'Angelo as the Authority's Chairwoman for 2019. Mr. Trego seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to elect Roger Irey as the Authority's Vice Chairman for 2019. Mr. Lewis seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to elect Joe Lewis as the Authority's Secretary for 2019. Mr. Irey seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to elect Jason Trego as the Authority's Treasurer for 2019. Mr. Lewis seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to appoint Mike Crotty, Esq, of Siana, Bellwoar & McAndrew, LLP as the Authority's Solicitor for 2019. Mr. Irey seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to reappoint Matthew Boggs of Entech Engineering, Inc., as the Authority's Consulting Engineer for 2019. Mr. Trego seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to appoint Pam Baker of Barbacane Thornton and Company as the Authority's Auditor for 2019. Mr. Trego seconded the motion, and it was unanimously approved.

Ms. D'Angelo moved to reappoint Terri Patton as the Authority's Recording Secretary for 2019. Mr. Trego seconded the motion, and it was unanimously approved.

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Ms. D'Angelo moved to designate BB&T, Downingtown National Bank, and Citadel Federal Credit Union as the Authority's depositories and to designate the Chairwoman and Roger Irey as alternate, secondary signatories on the Authority's bank accounts, with Mrs. Patton serving as the primary signatory. Mr. Irey seconded the motion, and it was unanimously approved.

Mrs. D'Angelo moved to reestablish the meeting schedule for 2019 on the second Tuesday of the month at 7:00 PM in the Municipal Building. Mr. Irey seconded the motion, and it was unanimously approved.

**PUBLIC COMMENT**

None.

**MINUTES**

Ms. D'Angelo moved to approve the meeting minutes of December 11, 2018, as written. Mr. Irey seconded the motion, and it was unanimously approved.

**CORRESPONDENCE**

- Clean Water, Inc., dated 1/6/19, re: Operator's monthly report.
- Entech Engineering, Inc., dated 1/4/19, re: Engineer's monthly report.

**TREASURER'S REPORT**

The following bills were presented for consideration:

- Verizon - **\$306.02** for phone @ operations bldgs. (Glen Moore & Highspire)
- Clean Water, Inc. - **\$2,230.00** for operator services @ Glen Moore & Highspire
- Terri Patton- **\$1,013.20** for secretarial services (\$924), stamps & certified mail (\$89.20)
- PECO - **\$1,401.22** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- Entech Engineering - **\$2,071.25** for engineering services
- Siana Bellwoar & McAndrew, LLP - **\$853.46** for legal services

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- Ink's Disposal Service - **\$1,070.00** for cleaning main & Devereux pump stations; clean clarifier @ Highspire
- DNB First - **\$2,030.21** for loan payment
- Site Specific- **\$25,740.00** for 10 new pumps (\$25K) and 1871 Creek Rd (\$740)
- Analytical Laboratory - **\$1,397.05** for lab testing (Glen Moore & Highspire)
- A.J. Blosenki- **\$254.62** for trash removal.
- PMMA- **\$375.00** for membership dues.
- Postmaster- **\$100.00** for stamps.
- PreDoc- **\$720.00** for 1800 Creek Rd, bad floats.
- J. Lewis Excavating- \$2,893.95 for cleaning HE (\$350), 100 Park Lane (\$770), Spray Field (\$1,530) and reimbursement for fittings (\$243.95)

**TOTAL: 42,456.93**

Ms. D'Angelo moved to approve invoices "a" through "o" above for the month of January, as presented. Mr. Trego seconded the motion, and it was unanimously approved. Mr. Lewis recused himself from "o".

**FINANCIAL STATEMENTS-**

Balance Sheet, Budget vs Actual Glenmoore & Highspire and Profit & Loss.

Ms. D'Angelo moved to approve the financial statements above for the month of January, as presented. Mr. Irey seconded the motion, and it was unanimously approved.

**OPERATOR'S REPORT**

Glen Moore WWTP

No report.

Highspire WWTP

The plant continues to perform well with no emergency visits required.

Ink's hauled sludge.

The control building was cleaned.

Generator was tested under load.

**ENGINEER'S REPORT**

E-1 Grinder Pump Replacement – E-1 Grinder Pump Replacement- Since the last grinder pump retrofit in October, there has been one additional retrofit performed for 1871 Creek Road, which occurred on December 19th. Future replacements will be prioritized based on need. See item #5 below regarding the DCED Grant.

Highspire WWTP -A few site visits to the treatment plant were performed in December and January. The solicitor was able to confirm that the property located beyond the fence that borders the treatment plant is owned by the Township. There is a potential for additional trees to fall outside of the WWTP property. It is recommended that a courtesy letter be prepared for the Township and the critical trees removed.

Glenmoore WWTP- A few site visits to the treatment plant were performed in December and January. The groundwater issue raised by 40 McConnell Drive has been referenced over to Castle Valley and the Township. Recommendation has been provided for purchase of new sprinklers and ball valves. It is anticipated that during the week of January 7<sup>th</sup>, a fecal test will be taken to confirm proper disinfection.

DCED Grant Opportunities- During the December Authority meeting, it was confirmed that grinder pumps are to be purchased if the price per pump is dropped to \$2,500, which was confirmed by Site Specific. 10 pumps were delivered in December and 10 are to be delivered in January. The solicitor is preparing the proper documentation for DCED for reimbursement.

2018 and 2019 Budget- Preliminary review of the 2019 budgets are to be performed for both Glenmoore and Highspire prior to the January meeting. Over the next month budgets will be finalized and presented at the February Authority meeting.

2019 Chapter 94 Reports- Work has started on the Chapter 94 Report for Highspire and Glenmoore. The due date for both of these reports is March 31<sup>st</sup>, 2019. We will work with Brian Norris if there is any data required which we do not currently possess. Engineering Work Orders will be presented at the Authority meeting for approval.

Ms. D'Angelo moves to authorize Entech to prepare the Chapter 94 Reports for Glenmoore and Highspire. Mr. Irey seconded the motion, and it was unanimously approved.

Spring Mill Subdivision (Schneider Tract)- There has been no update on construction progress since last month. There is no recommendation for escrow release for this month.

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Heim Tract Development- On December 13<sup>th</sup>, 2018 a meeting was held at the Township to review the possibility of the Heim Tract to tie into the existing treatment plant as an option. Consideration for effluent facilities was also discussed. The Developer provided flows of similar developments to establish future flows.

**OLD BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

The meeting adjourned at 7:30 PM. The next meeting will be held on Tuesday, February 12, 2019.

Respectfully submitted,

Terri Patton  
Secretary