

**WALLACE TOWNSHIP MUNICIPAL AUTHORITY
OCTOBER 9, 2018**

The Wallace Township Municipal Authority meeting of Tuesday, October 9, 2018 was called to order at 7:00 PM in the Municipal Building by Chairwoman Barb D'Angelo.

Members present: Barb D'Angelo, Chairwoman
 Roger Irey, Vice Chair
 Joe Lewis, Member
 Jason Trego, Member

Also in attendance: Matt Boggs, Entech Engineer
 Mike Crotty, Siana Bellwoar & McAndrew, LLP
 Tim Townes, Southdowns Homes

PUBLIC COMMENT

Tim Townes from Southdown Homes was interested in tying in to the Municipal Authority sewer system. The 37 new construction homes would be built on a 78-acre development and have an onsite well.

MINUTES

Mr. Irey moved to approve the meeting minutes of September 11, 2018, as written. Mr. Lewis seconded the motion, and it was unanimously approved.

CORRESPONDENCE

1. Entech Engineering, Inc., dated 10/7/2018, re: Engineer's monthly report.
2. Clean Water, dated 10/7/18, re: Operators Report.

TREASURER'S REPORT

The following bills were presented for consideration: **October 9, 2018**

- a. Verizon - **\$304.83** for phone @ operations bldgs. (Glen Moore & Highspire)
- b. Clean Water, Inc. - **\$2,380.00** for operator services @ Glen Moore & Highspire
- c. Terri Patton- **\$940.00** for secretarial services (\$840) and stamps (\$100)
- d. PECO - **\$2,022.88** for electric @ main pump station & Devereux and Highspire WWTP and pump station.
- e. Entech Engineering, Inc- **\$1,738.18** for October invoices.
- f. DNB First - **\$2,024.91** for loan payment

- g. Analytical Laboratory - **\$232.80** for lab testing (Glenmoore & Highspire)
- h. A.J. Blosenski- **\$254.62** for trash removal.
- i. J. Lewis **\$1,692.50** for cleaning Highspire (\$350), Cleaning Glenmoore (\$200), Spray fields (\$867.500 and purchase of 6 riser pumps (\$275)
- j. Ink's Disposal Services- **\$920.00** for cleaning main & Devereux pump stations
- k. Ralph Hannun-**\$325.00** for trimming.
- l. PreDoc **\$572.00** for 71 Park Lane (\$432) and 19 McConnell (\$140)
- m. Pipe Express- \$896.66 for pvc piping.
- n. Deckman Electric- \$428.00 for 30ft cord.
- o. Site Specific- **\$14,703.69** for 4 new pumps and new pump at 151 Indiantown Rd.
- p. Postmaster-**\$100.00** for 2 rolls off stamps.
- q. Siana Bellwoar & McAndrew, LLP- **\$902.50** for legal fees.
- r. USA Bluebook- **\$52.90** for stainless steel nipples.
- s. W.G. Malden-**\$53.50** for 12in Honeywell.

TOTAL: 30,544.97

Mr. Irely moved to approve invoices "a" through "s" above for the month of October, as presented. Ms. D'Angelo seconded the motion, and it was unanimously approved. Mr. Lewis recused himself from item "i".

FINANCIAL STATEMENTS-

Balance Sheet, Budget vs Actual Glenmoore & Highspire and Profit & Loss.

Mr. Irely moved to approve the financial statements above for the month of October, as presented.

Mr. Lewis seconded the motion, and it was unanimously approved.

OPERATORS REPORT

Glenmoore WWTP

- a. Damage to the fields were done while removing the bales.
- b. Larry Hepner and DEP were onsite to discuss a plan to spray above permit limits.
- c. Generator was tested under load.
- d. Duplicate keys were made for the treatment building.

Highspire WWTP

- a. There were no emergency visits required.
- b. DEP did inspection, no issues were sited.
- c. Generator was tested under load.

ENGINEER'S REPORT

E-1 Grinder Pump Replacement-

There were two grinder pumps replaced in September and October. On September 13th, the grinder pump at 2081 Creek Road was retrofitted and on October 4th the grinder pump at 11 Marty Close Drive was retrofitted. Both of these pumps were on the priority list provided by Brian. Also, in September, the four new pumps ordered in September were delivered. Future replacements will

be prioritized based on need. Grinder pump replacement will include critical pump replacements only until DCED Grant awards are known.

Highspire WWTP - A few site visits to the treatment plant were performed in September and October.

Glenmoore WWTP- A few site visits to the treatment plant were performed in September and October. A site visit by DEP occurred earlier in the day of the September Authority meeting. There were a few items that needed addressed based on the site meeting. Mr. Boggs with Joe Lewis and Steve met along the spray field the following day to review the items to correct and witness the existing conditions. Larry Hepner, the soil scientist that performs the annual report for the spray fields, was contacted and will be preparing a recommendation report. That is scheduled to be completed within the next two weeks.

Mr. Boggs recommends new sprinklers and ball valves on all spray heads. Mr. Boggs will provide a shopping list and present it to the Authority for approval.

Spring Mill Subdivision-

The sanitary sewer infrastructure is near completion for the subdivision. Inspection has been performed by Dan O'Connell from Castle Valley Consultants. The developer has requested their second escrow release.

Ms. D'Angelo moved to approve Completion and Authorization of Reduction and Release No. 2 in the amount of \$149, 912. Mr. Lewis seconded the motion, and it was unanimously approved.

DCED Grant Opportunities-

On September 18th, the DCED announced the winners for the grants, and the WTMA was awarded \$56,500 in grants. This is a partial amount of what was in the application.

Ms. D'Angelo motioned to execute the September 24, 2018 Commonwealth Financing Authority Small Water Sewer program totaling \$56,500. Mr. Irely seconded the motion, and it was unanimously approved.

Mr. Crotty reviewed the letter before the authority approved.

Highspire WWTP WQM Permit Renewal-

The existing Highspire Water Quality Management (WQM) Permit expires on April 30, 2019. Renewal application is due 180 days prior, which would be November 1st, 2018. Entech has started both the permit application renewal and on the Comprehensive Groundwater Evaluation (CGE) which is also required.

Devereux Vacuum Soil Vapor Extraction-

Entech was contacted in October regarding a remediation project at Devereux for a chemical spill which occurred in the past. There will be a potential for between 1,500-2,500 gallons per day generated by the extraction process which is planned to be sent to the sanitary sewers. The Municipal Authority did not approve and requested for them to take offsite as it would be too complicated to haul away.

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

The meeting adjourned at 7:40 P.M. The next meeting will be held on Tuesday, November 13, 2018

Respectfully submitted,
Terri Patton, Secretary