

WALLACE TOWNSHIP PARKS AND RECREATION

November 4, 2015

Work Session Minutes

Present:

Marcell Moore
Rebecca Cesarz
Michelle Cleaver
Laura Braun
Carol Zindel

Others in Attendance:

Meeting called to order at 7:07 pm by Marcell Moore

Business Discussed:

1. Approved minutes from 9/21/15
2. Danielle McDonough has given a verbal resignation from the committee. Ms. Moore spoke with Supervisor Moore, he is okay with a verbal. Ms. Moore requested an email from Ms. McDonough, but has not received one yet.
3. Halloween - Recap
 - a. Pet parade went really well, would like to do it again
 - b. Great turn out from the community
 - c. Pizza – 1st batch was not cut in to 16 slices (vs. the typical 8) so it went very fast; ordered an additional 5 later in the night. We should have a sign to advertise it was from Just Moms next year.
 - d. Activities on the tables worked well to help occupy guests
 - e. Hay ride – should have a sign to recognize the sponsor next year
 - f. Open alcohol in the park – how to handle in the future?
 - g. A P&R board member received a message after the event that a gentleman in the park “creeped out” their boys with something he said; discussed.
 - h. The parade was a little late for some of the smaller children
 - i. Categories – consider making the broader and not labeling the envelopes ahead of time to allow more flexibility for the judges.
 - j. Would like to consider doing a small consolation gift bags for kids who participated in the parade, but didn’t win next year. Light up items seemed to be a hit this year. Will discuss with Betty.
 - k. Photobooth was a hit.
4. Porta potty was well lit.
5. 2016 Event Dates:
 - a. Egg Hunt – 3/26/16
 - b. Community Day on 6/4/16
 - c. Movie Night on 8/27/16 @ 8pm
 - d. Halloween – Party on 10/29/16 & Trick or Treat on 10/31/16
 - e. Tree lighting on 12/3/16 @ 6pm
6. Tree Lighting – 6pm on 12/5/15
 - a. Consider how to incorporate other holidays in to the celebration in the future
 - b. Ms. Cesarz suggested a large board where kids could share what this time of year means for them and it could be displayed every year.
 - c. Sandy will package up the bags for the event.
 - d. Would like to do hot chocolate, pizza (20 pies cut in 16ths) instead of popcorn, and cookies

- e. Pictures can be done in house
- f. Crafts on tables for an activity
- 7. Community Day
 - a. Supervisor Moore recommended to Ms. Moore there be a band to help make the event more like a block party.
 - b. Prizes – consider the ticket system again. Have a lot of prizes from 2015, could get stuff animals to fit the carnival theme. Will discuss more at the next meeting.
 - c. Ms. Cesarz knows a blue grass band that may be interested in performing at community day.
- 8. Egg Hunt
 - a. Briefly discussed doing very small giveaway bags in the future. Will discuss with Betty.
- 9. Misc.
 - a. Ms. Moore proposed we request another ladder to help set up for events and a bull horn for communication to a crowd be purchased for the P&R board at the next BoS meeting on 11/12/15.
 - b. The committee decided meeting and work sessions will start at 7:30pm next year as opposed to 7pm.
 - c. Signs from this event will be reused. Stickers with event info will be added for each event.

Meeting was adjourned at 8:15pm.