

WALLACE TOWNSHIP PARKS AND RECREATION

September 19, 2016

Meeting Minutes **FINAL**

Present:

Marcell Moore
Carol Zindel
Michelle Cleaver
Dana Daniele

Others in Attendance:

Betty Randzin

Meeting called to order at 7:46 pm by Marcell Moore

Business Discussed:

1. Ms. Moore made a motion to approve the minutes from 9/7/16. All approved.
2. Halloween 10/29/16 @ 6pm
 - a. Mark Hayford can't commit to being the event DJ 100% at this time, but he will know in early October.
 - b. Road signs – will review at October work session
 - c. Small poster – will review at October work session
 - d. Highland Orchards – Ordering pint sized containers of cider (300); will also have water pods, and pack cups.
 - e. Pizza – Betty will set up the order for 15 pizza (cut in 16 slices)
 - f. Do a “glow in the dark party” before the parade
 - i. Can get everyone to the field for a short dance party with glow items in the dark right before the parade
 - g. Gift card prizes - \$10 each – Wawa, Five Below, Pet Store
 - h. Pumpkin Weight – Betty to secure pumpkin(s) from Shady Maple. Theme for pumpkins – Trolls?
 - i. Hay ride – Both wagons will be ready, we'll need signs and lights
 - j. Photobooth – do a single 4x6 pic (instead of the small strip), multiples can be printed for each person in the photo
 - k. Work Session – Review what we have stored for craft supplies and decorations
 - l. Start setup at noon, arrive for the event at 5:30pm
 - m. Judges – will secure the night of the event (Betty)
3. Tree Lighting
 - a. Do a reverse giving this year vs. giving out gifts – either to a food pantry or a toy donation
 - b. Will need to find a good themed container

Meeting was adjourned at 8:35pm.