

WALLACE TOWNSHIP PARKS AND RECREATION

September 17, 2018

Work Session Minutes

Present:

Marcell Moore
Dana Daniele
Michelle Cleaver
Mark Bainbridge
Laura Braun
Carol Zindel

Others in Attendance

Lori Casarella

Meeting called to order at 7:37 pm by Ms. Moore.

Business Discussed:

- 1) Community Parade Day Recap
 - a) Fire trucks and ambulance must be in the back, too loud to be up front
 - b) Discussed audience area – concentrated at park lane
 - c) Discussed traffic control
 - d) Parking by the pavilion was ok, the space was filled
 - e) Ran out of ballots, but the voting was well received
- 2) Community Day Recap
 - a) Opening ceremony
 - i) Singer was great again, all went well
 - b) Activities
 - i) Spider mountain was well loved.
 - ii) Had requests for a bigger kid bounce house
 - iii) Obstacle course was not as popular this year
 - iv) Watermelon roll was fun, 20 melons was a good amount
 - v) Gaga pit went well
 - vi) Bull rides always had a line
 - vii) People played corn hole the whole time
 - c) Band – location change to under the pavilion was good, they were well received
 - d) Kids tent
 - i) Went very well and people enjoyed the free games to play.
 - ii) Attendees enjoyed the Indian Run Education Center table
 - iii) Need to be farther from the generators. The inflatables should be farther away in the outfield.
 - e) Information tables – need a clear communication of allocated space for each vendor, ran out of space. Location worked well under the pavilion.

- f) Need all the picnic tables available for guests to eat. Supply GMFC with tables and table cloths if necessary.
 - g) West Brandywine Police officer with the car by the kids' tent was very well received; do again.
 - h) BINGO – went well, people ate and played BINGO under the tent
 - i) Park and Rec to use the stone building by the swings for all supplies in the future instead of the closet in the pavilion. All boxes and the ladder can be stored in there.
 - j) Set up – Next time 10am-12pm next time so we are not setting up while people are trying to eat their BBQ. Flexibility with field set up for Bette's Bounces based on field conditions was helpful (spider mountain).
 - k) Food – GMFC and GGS both did well
 - l) Food Drive – Update to come on 10/4/18
 - m) Meet and Greet for the rescue went well
 - n) Need to send our thank you letters and emails
 - o) Discussed themes for 2019 – Animals, Petting Zoo, Birds, Alpacas
- 3) Movie Night
- a) Coco on 9/22/18 @ 7pm.
 - b) Set up at 6:30pm, movie will start closer to 7:30pm
 - c) Start advertising the Trunk or Treat
- 4) Halloween
- a) Need to spread out vehicles more, discussed possible logistics
 - b) Activities
 - i) Pumpkin carver
 - ii) Glow party
 - iii) Photobooth
 - iv) Pizza
 - v) Costume parade
 - c) How can GIANT participate, they expressed interest. Maybe a giveaway to pull customers in to the store?
 - d) Need to do our Trunk or Treat form
 - e) Start advertising on the Facebook page in early October. We will have a limited number of participants. Need to be sure to block off car traffic from pedestrians.
 - f) Discussed turning the tennis courts in to a spooky village.
 - g) “Can Man” to pass out bags for the food drive.
- 5) Misc.
- a) 2019 – F3 event (Food, Family, Fun) – Food trucks, Bands, maybe end with a movie vs. just doing a movie night
 - b) Electrical outlet by the bike rack is not working.

Meeting was adjourned at 9:11pm.