

# WALLACE TOWNSHIP PARKS AND RECREATION

September 6, 2017

## Meeting Minutes

### Present:

Marcell Moore  
Dana Daniele  
Michelle Cleaver  
Carol Zindel

### Others in Attendance:

Betty Randzin

Meeting called to order at 7:38 pm by Marcell Moore

### Business Discussed:

1. Approved minutes from 8/21/17.
2. Community Day Parade Recap
  - a. Ms. Randzin noted that Mr. Jack Smith had a lot of good parade feedback; used to be more people at the parade.
  - b. Resident noted there is a senior group that would like to participate on bikes next year.
  - c. Parade was put together well, need to get vehicles in behind fire trucks before the crowd closes in on them at the park.
  - d. Floats and cars should all go right to the field by the church at the end of the parade.
  - e. Parade route was too short, start at Springton Manor next year. Done parade and opening ceremony by 3:30pm. Next year post “Community Day to follow” vs. a start time.
3. Community Day Recap
  - a. Ms. Randzin noted that this year, the township office has only received positive feedback for the event
  - b. Bette’s Bounces
    - i. Staff - some people arrived too late. Person in charge the day of was in the back of his truck for a bit. Staff needs some kind of identifying shirts or vests in the future.
    - ii. Need separate bounce houses for older and younger kids. Younger house needs attendants.
    - iii. Some of the smaller kids wanted to do Leaps & Bounds – couldn’t quite do it, fell off, took up some time.
    - iv. Obstacle course was a hit for the older kids, “Cars” themed course great for the younger kids.
    - v. Gaga Pit
      1. A Pastor from a local church took the lead refereeing and did great.
      2. Need to move the pit over a bit, the ball kept going out by the picnic tables.
  - c. Bull riding was popular, set an age limit of 8 years.
  - d. Food
    - i. GMFC and GGS both sold out.
    - ii. Rita’s Water Ice left early (~6pm) because they had double booked.
    - iii. Ms. Daniele will follow up to see how Dia Dolce did. They were hard to see without a truck, but moving the truck helped them been seen.
    - iv. BBQ tables needed placemats replaced midway, wipes disappeared, too much clutter on the table.
  - e. Opening ceremony – Great start! Veterans presented the flags and the South Coatesville Police Chief sang the National Anthem using the megaphone.

- f. Games
    - i. One resident noted they enjoyed the old time games. Watermelon Roll was the most popular, many did not have participants.
    - ii. Corn hole was popular (2 by the pavilion, 2 by the band).
    - iii. Leaving out hula hoops to play was a good idea.
    - iv. If we do games again – use foam paint to mark the ground for activities in the future
  - g. Band – The Burners
    - i. Did a great job with the music, were very helpful with announcements.
    - ii. One break worked well to keep the crowd engaged and attending the entire event.
    - iii. Few people used the tent adjacent to the band.
    - iv. Need to set up a little bit earlier and make sure to tape off parking for them.
  - h. Volunteers
    - i. Add “Volunteer” to the back for the remaining volunteer vests. P&R members have “Staff” vests. Consider t-shirts for board members to wear to events.
    - ii. Did not need volunteers before the event starts
  - i. Date – End of the summer was a hit, June gets too busy. May be easier for participants to get stuff done during the year with more notice.
  - j. Walkies were impossible to hear – volume wasn’t loud enough, range was fine.
  - k. Information tent did not have a lot of traffic, but the Historical Commission pictures were enjoyed.
  - l. Birds – Dawn White did a great job; had an audience the whole time. Shed behind her was good. A canopy would be good, but may be too restrictive.
  - m. WBPD – Did a great job with the parade float this year. Next year they would like to maximize on the 9-1-1 preparedness. They could possibly bring the mobile command center and/or helicopter. Could also consider having a police car to check out.
  - n. GMFC – Signage to check out a truck if that’s an option. Needed to move a bunch of vehicles from the BBQ to allow for more visitors parking. Need to cone off more areas next year.
  - o. The electric sign was good and the “Thank You” was a nice touch. Next year the sign should be placed outside of the village, the banner is enough for that area. The sign requires a certain amount of should space.
  - p. Food drive did okay.
  - q. Boy Scouts – they have moved their Ohio Pyle trip to July for next year. They will want to participate in Community Day 2018.
  - r. Need to send post event thank you notes; use letterhead and the board can sign them all. Matlack family cleaned the whole pavilion.
4. Need to pick a date for 2018 sooner than later (to be discussed in November) and decide on the route.

Meeting was adjourned at 9:04pm.