

## WALLACE TOWNSHIP PARKS AND RECREATION

September 05, 2018

### Meeting Minutes

#### Present:

Marcell Moore  
Dana Daniele  
Michelle Cleaver  
Laura Braun  
Carol Zindel

#### Others in Attendance

Lori Casarella  
Jackie Brown  
Jeff Brown  
Betty Randzin

Meeting called to order at 7:43 pm by Ms. Moore.

#### Business Discussed:

- 1) Approved minutes from 8/20/18.
- 2) Professional Pumpkin Carver
  - a) Jackie and Jeff Brown attended. Mr. Brown has a professional pumpkin carver and would like to participate in our Halloween event with a pumpkin carving demo. A “quick” face takes about one hour to carve. He could also bring some precarved pumpkins.
  - b) Needs – table, cover, electricity for lights, block off working area for safety (tools and pumpkin residue), pumpkins.
  - c) Could set up on the/ basketball court with portable lighting. Maybe do a separate raffle for carved pumpkins. Place signage by the “guess the weight” to advertise.
- 3) Movie Night
  - a) Booked Coco for 9/22/18 @ 7pm. MC to make a Facebook event
- 4) Community Day Event & Parade
  - a) Current forecast has morning rain; will play it by ear for the set up time (11am/12pm)
  - b) Tents will be up on Friday
  - c) Flatbed to be delivered on Saturday morning
  - d) Discussed parade route safety and traffic control
  - e) VFW – if there is thunder or lightening, there will be no flags
  - f) Parade – will rope off an area in the church parking lot for parking after the parade
  - g) Ballot Box – need pens, pass out ballots by the flag pole, end voting at 5pm
  - h) List of band announcements and schedule (parade voting, chicken BBQ)
  - i) Opening ceremony – VFW to do a small speech, may be able to get the singer from 2017 (Plan B is to play a prerecorded version - LC)
  - j) Information area – discussed set up
  - k) Discussed where to set up the rescue dogs
  - l) Went over the layout for the field
  - m) Watermelon roll – buy melons (4 to roll, 20 prizes), 6pm by the kids tent
  - n) Discussed jobs for the day of

- o) Rides do not open before 4pm, but they will be inflated.
  - p) Have cards ready to give to the cars to tell them where to go post parade.
  - q) Cub Scouts to hand out pinwheels.
  - r) Boy Scouts not selling water, will help with picking up trashing and gathering guests for the opening ceremony.
  - s) Indian Run Education Center – will be onsite 4:30-6:30 with a turtle, snake, and stuff to touch
- 5) Thermometer
- a) Approved the sign

Meeting was adjourned at 9:32pm.