

WALLACE TOWNSHIP PARKS AND RECREATION

July 5, 2017

Meeting Minutes

Present:

Marcell Moore
Michelle Cleaver
Laura Braun
Carol Zindel

Others in Attendance:

Betty Randzin

Meeting called to order at 7:42 pm by Marcell Moore

Business Discussed:

1. Approved minutes from 6/19/17.
2. Movie Night –
 - a. Plan to reschedule for 7/28/17, show Lego Batman as planned
 - b. Discussed the costs associated with the event
3. Community Day Band
 - a. Discussed cost
 - b. 3 – 50 minute sets
 - c. Band doesn't have a contract
 - d. Need electric – one generator or two?
4. Community Day Parade
 - a. Veterans – Waiting on a reply. If they are able to participate, they would like to do a service when they arrive at the park.
 - i. Do right away or at 4pm when the event at the park officially starts?
 - ii. Invite them to be our guests for the chicken dinner
 - iii. Need a location. Raise the flag?
 - b. Motorcycle club – Ms. Braun to follow up
 - c. Car club contact - Ms. Braun to follow up
 - d. There are 10 cars coming per Ms. Moore. Need Sandy in a convertible. The oldest car should be staged near the historical commission.
 - e. GMFC – Can we get a couple of walkers? Maybe the junior fire fighters?
 - f. Pack 79 – Walking or doing a float? Ms. Zindel will reach out to them.
 - g. Tractor Club – Ms. Randzin will follow up on
 - h. Emergency services – Elverson (1), Westwood (1), West Brandywine PD (1/2), State Police (1)
 - i. Advertising for this will go out on a postcard in early August. Ms. Cleaver will advertise more on social media for unique vehicles (tractors, bikes, wagon)
 - j. Route – Township maintenance Building to the park
 - k. Misc. – hand out American flags before the parade starts
5. Community Day event
 - a. Have permission to hang the banner on Creek Rd starting on 8/1/17. The banner is in the shop at the moment.
 - b. Parking – Use the grassy area by the church? Plan B is if there are a lot of vehicles will be on the upper field.
 - c. Get portable trash receptacles (6)
 - d. Reviewed prizes available if we decide to use them.
 - e. Ground layout for the event – two options for the Board of Supervisors to comment on

6. Next Meeting:
 - a. Finalize activities

Meeting was adjourned at 9:55pm.