

WALLACE TOWNSHIP PARKS AND RECREATION

May 3, 2017

Meeting Minutes

Present:

Marcell Moore
Dana Daniele
Michelle Cleaver
Carol Zindel

Others in Attendance:

Laura Braun
Betty Randzin

Meeting called to order at 7:38 pm by Marcell Moore

Business Discussed:

1. Approved minutes from 4/17/17.
2. Ms. Moore has completed the recommendation to reinstate Ms. Braun to the Park and Rec Board. Ms. Zindell will present the letter to the supervisors at the next meeting.
3. Movie Night
 - a. Going to have “Sing”
 - b. Renting one machine and need one box of popcorn; Ms. Randzin will reserve and order.
 - c. Scouts – No update at this time, will have on 5/15 or 6/7
 - d. Would like to order previews this year; Ms. Randzin will order.
 - e. Need to purchase water and Capri Sun; Ms. Randzin will purchase
 - f. Advertising for Community Day – Would like to have registration forms ready to sign up for the parade. Discussed possibility of having a poster with info (Heidi?)
 - g. Have a volunteer board with a “We Need You” format to have people sign up to volunteer for Community Day (Heidi?)
4. Community Day
 - a. Parade
 - i. Discussed starting the parade off with Veterans – Ms. Braun will follow up with the VFW in Downingtown.
 - ii. Presenting to the BoS on 5/4/17 – List of invitees and invitation. Ms. Moore requested an email from Ms. Randzin to confirm invitations were sent out.
 - iii. Ms. Randzin recommended P&R members attend other board meetings and other local events to recruit participants (Township Trail Dinner, Far Away Farms anniversary celebration, Glenmoore Deli Concert and Coffee with a Cop).
 - iv. Ms. Zindell will create a spreadsheet to track invitees – when info goes out/comes in
 - v. Ms. Moore and Ms. Daniele met with Ms. Boff at Springton Manor Elementary. We should have no problems using the parking lot. Ms. Boff will see if Home and School will fund the Downingtown marching band participating.
 - vi. Band – all should reach out to their contacts. Ms. Moore noted a group from Collegium may be able to march, but would have to stop to play.
 - vii. Ms. Cleaver inquired about a port-a-potty for at the start of the parade. Ms. Randzin said the BoS would not approve the expense which would be ~\$700.
 - b. Inflatables – finalized, will present to BoS. Ms. Randzin will call to reserve these.
 - i. Leaps N Bounds
 - ii. Mechanical Bull
 - iii. Extreme Rush
 - iv. Gaga Ball

- v. Cars Challenge
 - vi. Interchangeable Jump and Slide (Baseball Theme)
 - c. Games
 - i. Discussed renting Plinko and Tic-Tac-Throw – Decided against; will be unmanned and may be tight on space
 - ii. Medals for winners; maybe attach to a township lanyard – Ms. Randzin will look in to these.
 - d. Concert
 - i. Ms. Zindel has a band in mind – they do have a website
 - ii. Ms. Daniele noted that a local band, “The Old Barn Project,” will be at the Glenmoore Deli on Friday at 6pm. Do they have a demo?
 - e. Food
 - i. Have Dia Doce (cupcakes), need to finalize plans with Glenmoore Deli and Far Away Farms if they are interested.
5. Next Meeting
- a. Finalize food trucks
 - b. Finalize concert
 - c. Parade confirmation letter

Meeting was adjourned at 9:30pm.