

WALLACE TOWNSHIP PARKS AND RECREATION

May 2, 2018

Meeting Minutes

Present:

Marcell Moore
Dana Daniele
Michelle Cleaver
Laura Braun
Carol Zindel

Others in Attendance

Lori Casarella

Meeting called to order at 7:35 pm by Ms. Moore.

Business Discussed:

1. Approved minutes from 4/16/18.
2. Movie Night
 - a. The regular vendor is not available for our movies on Friday nights. We can move them to Saturday or select a new vendor. The board voted to move all dates to the Saturday that was supposed to be a rain date and no longer have a rain date.
 - b. Movie Summary
 - i. June 9 – Jumanji
 - ii. July 21 – Lego Batman
 - iii. August 18 – Coco (pending Board of Supervisors (BoS) approval at 5/3/18 meeting)
 - c. Need to reserve the movies, rent the popcorn machine, purchase snacks and drinks.
3. Community Day Parade
 - a. Utilize social media to get contact information for unique vehicles, cars, etc.
4. Community Day – Country Fair Theme
 - a. Start the parade at 3:30pm this year, meet at Springton Manor at 3pm. Will need permission to close Fairview Rd for the parade.
 - b. Need to reach out to GGS regarding doing food
 - c. Rita’s Water Ice – Ms. Daniele has reached out to Rita’s and is waiting for a response.
 - d. Band
 - i. Ms. Daniele has been in touch with the local bluegrass band “Twisted Timbers” regarding performing at the event. They sent a demo and song list which will be presented to the BoS for approval.
 - ii. Discussed logistics of two bands and it was decided to only use one group that fits the theme.
 - e. Inflatables – Confirm availability
 - f. Food Trucks
 - i. Ms. Daniele will reach out to Dia Dolce regarding participating again.
 - ii. It would be nice to have one other food truck with dessert/snack items such as funnel cakes, cotton candy, fried donuts, etc. if the BoS is okay with their participation.
 - g. Games/Activities
 - i. Bingo
 1. What is the cost of the gaming license? Could we get one?
 2. Do for a specific time slot, not the whole time, no cost to play.
 3. Prizes could include vouchers for a free food item, watermelon, fresh pie, etc.
 - h. Misc.

- i. Ms. Moore will reach out to the cub/boy scouts and see if they are interested in participating somehow in the day.
 - ii. We need someone to sell more drinks if it's hot out; maybe the scouts can do that?
 - iii. Need at tent by the band again?
 - iv. Alpacas? Ms. Moore will reach out to them. Maybe they could have a table of samples and give out cards, but not actually sell items.
 - i. Petting Zoo options
 - i. Allowed to do? BoS needs to approve.
 - j. Reach out to Officer Kimes
 - i. Able to get an emergency vehicle for kids to tour if we have the space?
 - ii. Any connections to the state police motorcycles?
 - iii. We will need to borrow the electric sign for Community Day advertising
5. Misc.
- a. When is the mailer going out with the Park and Rec event dates?
 - b. Sound system for the pavilion
 - i. What is the status?
 - ii. It would be nice to use a blue tooth microphone with the system so we could project the announcements and anthem. Ideally we would be able to test the system by the first movie night.
 - c. 2019 Idea – Music in the park event. Bring your own food or preordered boxed meals from Far Away Farms or the Glenmoore Deli if they are interested in participating.
 - d. Need to get a head count at our next three events to see how many people are attending.
 - e. Banner – Put up 2 weeks before the event
 - f. Count parking spaces available at the church and the park. If events continue to grow, we may need to consider a shuttle from the elementary school.
 - g. Advertising – need to see a proof for movie night and the new signs.
6. Next Meeting
- a. Address the save the dates for Community Day

Meeting was adjourned at 8:49pm.