

# WALLACE TOWNSHIP PARKS AND RECREATION

April 18, 2016

## Meeting Minutes **FINAL**

### **Present:**

Marcell Moore  
Carol Zindel  
Laura Braun  
Dana Daniele

### **Others in Attendance:**

Betty Randzin

Meeting called to order at 7:40 pm by Marcell Moore

### **Business Discussed:**

1. Minutes from April 6 meeting were approved. Ms. Zindel motioned, Ms. Daniele seconds the motion.
2. Board has approved \$7392.90, not including banner and Boy Scout involvement
3. Discussion of Banner for Community Day:
  - a. May need to find another company to construct banner as they cannot create a double sided banner nor are they able to make a “rip off” with Velcro tabs
  - b. We will investigate other vendors and acquire quotes
  - c. Board of Supervisors approved a \$2,000 budget for banner and are requesting that it be double sided with print on both surfaces
  - d. Option is two order two banners, attaching back to back with cost being \$1600
  - e. Due to extra cost of “drop down” on the banner, that feature will be removed from discussion
  - f. Banner will advertise Community Day only, measure 58 inches by 30 feet, double sided preferred with tear off, color is to be yellow with black bold lettering
  - g. Banner to be hung by May 9
4. Boy Scout Involvement:
  - a. Ms. Zindel reported on cost of snow cone machine, supplies, cotton candy machine
    - i. Snow cone machine - \$56.25 per machine, supplies (syrup) \$3.25 each (15-20 cones per bottle)
    - ii. Cotton Candy machine - \$68.00 per machine, supplies (carton of cones) \$8.75 makes 75 cones ; \$1.25 for 25
  - b. Need final approval from Board for both machines
  - c. Prices from Bette’s Bounce were compared
    - i. Snow cone machine - \$79.00 , do not provide extra cups and syrup
    - ii. Cotton Candy machine – will check pricing online
    - iii. Will try and negotiate pricing with Bette’s Bounce for both machines; Betty Randzin will investigate a discounted rate
  - d. Boy Scouts will be asked to attend next Parks meeting with plan for involvement
  - e. We need to decide on how much Boy Scouts should contribute
    - i. We will supply them with first 50 snow cones that they sell
    - ii. We will rent equipment for first 50
    - iii. Ms. Moore moves that Boy Scouts provide supplies, such as syrup, cotton candy, cones, cups and spoons; Ms. Daniele seconds motion
  - f. Ice for Snow cones - may need minimum of 20 bags, local deli may be open for business by Community Day
5. Conclusion of discussion of Boy Scout Involvement
  - a. Request will be for them to provide extra supplies, ice, manpower and signage

- b. Price point for Snow cones and Cotton Candy
  - c. Decisions will be made at next meeting with Scouts in attendance
- 6. Extra tent for food
  - a. Cost of tent is \$295.00
  - b. Inflatable Concession stand:
    - i. 12 ft length by 18 ft wide, 11 ft height
    - ii. May require an extra generator at cost of possible \$90.00
    - iii. Bette's Bounce: Offer #7 is \$379.00 and would include snow cone and cotton candy machines; may be more cost effective to order all through Bette's Bounce
- 7. Bette's Bounce will come out to Wagenseller to assess the space needed for all bounce equipment
- 8. Music
  - a. Discussion concerning using iPad/phone with current machine to provide music; reception signal is spotty in that area
  - b. Juke Box rental depending on cost; would be located in pavilion
  - c. In order to offset cost, remove two rental tents and utilize volunteer pop up tents for face painting area
- 9. Volunteers – will discuss at May meeting as to how many will be necessary
- 10. Game Creation – will discuss at May 4 meeting, possible games include:
  - a. Bottle Ring Toss
  - b. Rubber Duckies
  - c. Football throw
  - d. Can Knock Down
  - e. Rental games: Tip Patrol and Crazy Driver
  - f. Hi-Striker is a strand alone game, no tent necessary
- 11. Advertising – request that Township website include
  - a. Bette's Bounce
  - b. Boy Scout Participation Troop 79
  - c. GGS snack shack open
  - d. Fire Company chicken dinner
  - e. Midway picture of tents
- 12. Yard Signs – Betty will have designs completed for May 4 meeting
- 13. Games with Prizes – limit prizes by distributing tickets beforehand; will discuss at next meeting

Meeting was adjourned at 9:00 pm. Ms. Daniele seconds motion to adjourn