

WALLACE TOWNSHIP PARKS AND RECREATION

March 21, 2016

Meeting Minutes **FINAL**

Present:

Marcell Moore
Carol Zindel
Michelle Cleaver
Laura Braun
Dana Daniele

Others in Attendance:

Meeting called to order at 7:32 pm by Marcell Moore

Business Discussed:

1. Ms. Moore reported that Ms. Daniele has been officially approved by the Board of Supervisors (BOS) to be on the Park and Rec board
2. Ms. Moore acknowledged the official resignation of Ms. Cesarz from the committee
3. Ms. Braun made a motion Ms. Zindel be vice chair, all were in favor.
4. Minutes from the 3/2/16 work session were approved.
5. Easter
 - a. All supplies have been organized, volunteers should meet at the township building at 11am on Saturday
 - b. Jobs on the day of:
 - i. Set up - all
 - ii. Gift Bags (to be handed out at the end)– Ms. Braun
 - iii. Food – Ms. Zindel
 - iv. Master of Ceremony – Ms. Moore
 - v. Prize Tables – Ms. Cleaver and Ms. Daniele
 - vi. Ms. Moore may be able to find additional volunteers to help work the event
 - c. Ms. Randzin has prepared signage for the day of to mark each area, as well as a sign to advertise our events for 2016.
 - d. Easter Bunny to arrive at 1:15pm
 - e. There will be six (6) craft tables with activities
 - f. Need to dig out vests to identify volunteers
 - g. Discussed staging children by age, then releasing one group at a time to hunt for eggs
6. Discussed the open seats on the board
7. Discussed hanging a banner over Rt 82 to advertise Community Day and possibly the movie night
 - a. Reviewed costs from Ms. Randzin
 - b. Discussed logistics of size, when to hang, slogans
8. Movie Night
 - a. Discussed top two choices – Zootopia and Hotel Transylvania
9. Community Day
 - a. Need to figure out the available prizes
 - b. Still doing live music? Ms. Zindel is going to look in to some options. Per Ms. Randzin, the rental company also has a great juke box.
 - c. Reviewed inflatables rented from Bette's Bounces and those that should be ordered if approved by the BOS.
 - d. Selected eight (8) games for the midway. Four (4) will be rented and four (4) can be made. Ms. Cleaver will send the list to Ms. Randzin so she can get pricing.

- e. Food:
 - i. Glenmoore Fire Company (GFC) will be doing the annual BBQ
 - ii. Ms. Randzin will contact Glenmoore Girls Softball (GGS) to see if they would be interested in selling nachos, fries, and pretzels.
 - iii. Ms. Zindel will contact the Boy Scouts regarding selling cotton candy, snow cones, and candy bars. If approved by the BOS, the township would pay for the equipment and supplies, but scouts would need to provide signage and staffing.
- 10. Discussed adding images of the activities from Bette's Bounces to the website and township flyer that will be mailed shortly before Community Day. Should also include a note to support GFC, GGS, and the Scouts with their food sales.

Meeting was adjourned at 9:07pm.