

# WALLACE TOWNSHIP PARKS AND RECREATION

March 19, 2018

## Work Session Minutes

### Present:

Marcell Moore  
Dana Daniele  
Michelle Cleaver  
Laura Braun  
Carol Zindel

### Others in Attendance

Lori Casarella

Meeting called to order at 7:35 pm by Ms. Moore.

### Business Discussed:

1. Approved minutes from 2/19/18.
2. Ms. Moore provided a recap from the last Board of Supervisors (BoS) meeting.
3. Assigned dates for each member to attend a BoS meeting
  - a. 4/5 – Ms. Cleaver
  - b. 5/3 – Ms. Braun
  - c. 6/7 – Ms. Moore
  - d. 7/5\* – Ms. Zindel
  - e. 8/2 – Ms. Moore
  - f. 9/6 – Ms. Daniele
  - g. 10/4 – Mr. Bainbridge
  - h. 11/1\* – Ms. Cleaver

\*Need to prepare talking points at the work session prior to the meeting
4. Easter
  - a. Eggs are all done. Greatly appreciated all that Sandy did; she will be missed.
  - b. Try to get the guests to sort the eggs after they unpack them. Add signage for colors.
  - c. Event starts at 1pm, arrive at 11am to decorate the tree and tables.
  - d. Need a person to monitor between the older and younger kids.
  - e. Bunny Gift – 4 piece set of chalk (have 170), have lots of misc gifts if we need more (egg dying kits, playdoh, etc.)
  - f. Photographer – Ms. Randzin emailed him and will confirm availability.
    - i. Need to be sure to have a way to line up guests so there isn't a large bunch by the Bunny for photographs.
    - ii. Need to volunteers here.
    - iii. Set up an area for pictures in the pavilion – no mud
  - g. Trails no longer doing an activity. Do something in conjunction with movie night?
  - h. Rain date plans
  - i. Stuffed animals – Ms. Randzin will donate the remaining stuffed toys from the stash.
  - j. Food
    - i. Panera cookies and Pringles
    - ii. Juice and water
    - iii. Need a snack attendant
  - k. Use banners to separate each group instead of the chalk lines. Keep posts waist high for safety.
  - l. Activities - have a few table top activities
  - m. Misc
    - i. Will have extra bags of candy just in case for late arrivals
    - ii. Bunny to arrive via fire truck
5. Community Day

- a. Conflict with the country music festival. Propose a new date of 9/8/18. Ok with the fire company?
6. New Idea – Summer Flea Market
  - a. Find a way to leave/donate items you don't want to take home
7. Misc.
  - a. 6ft sign for by the township building to have event information that can also be used as our food bank progress thermometer.
8. Next Board of Supervisors Meeting
  - a. Community Day – new date
  - b. 2<sup>nd</sup> Movie Night
9. Next Meeting
  - a. Easter
  - b. Pick a movie for movie night
  - c. 2<sup>nd</sup> Movie Date
  - d. Decide on a Community Day theme and ideas
  - e. Flea Market Idea – Discuss
  - f. Signs

Meeting was adjourned at 9:20pm.