

WALLACE TOWNSHIP PARKS AND RECREATION

February 20, 2017

Work Session Minutes

Present:

Marcell Moore
Dana Daniele
Michelle Cleaver
Carol Zindel

Others in Attendance:

Betty Randzin

Meeting called to order at 7:45 pm by Marcell Moore

Business Discussed:

1. Approved minutes from 2/1/17 meeting
2. Review of Dates for 2017 Events
 - a. Easter - 4/8/17 @ 1pm Rain Date 4/15/17 @ 1pm (Ms. Cleaver cannot attend on 4/8, Ms. Daniele cannot attend on 4/15)
 - b. Community Day – 8/26/17; Parade @ 3pm, event 4-7pm No Rain Date
 - c. Movie Night – 6/16/17 @ 8:30pm Rain Date 6/17/17 @ 8:30pm
 - d. Picnic & Music in the Park – 9/23/17 4-7pm
 - e. Halloween – 10/28/17 Trunk or Treat @ 5pm, Party @ 6pm
 - f. Tree Lighting – 12/2/17 @ 6pm Rain Date 12/3/17 @ 6pm
3. Picnic in the Park with Music
 - a. BoS prefers a Saturday vs. Sunday, loved the idea of food trucks
 - b. Need to book bands asap
 - c. Offer a spot to Glenmoore Deli, Far Away Farms, Just Moms
4. Easter
 - a. Gift Bags? Theme? Did 130 Gifts in 2016. Evaluate at the next meeting.
 - b. Discussed logistics of the event
 - c. Refreshments – Cookies and water
 - d. Get a gift after a visit with the bunny
 - e. Easter pic frame
 - f. Signs for each area
 - g. Eggs – Sandy to fill again?
 - h. Do colors again for each age group; mix fun eggs in to each batch
5. Movie Night – Advertise for Community Day a lot at this event, have sign-up sheets for the parade and floats.
 - a. Movie Preferences: 1. Moana 2. Sing 3. Finding Dory
6. Giveaways
 - a. Have Easter items and some sports stuff from Community Day. No more Halloween or Christmas items. Ms. Randzin will pull out Easter items for the 3/1/17 meeting.
7. Community Day – “Small Town America”
 - a. 2018 idea – “Seussville”
 - b. Potential Participants
 - i. Dawn White – Birds of Prey
 - ii. Alpaca Farm
 - c. Parade
 - i. Traffic control, road closure of Fairview and Rt 282; Ms. Randzin to contact

- ii. Need approval to stage everyone at Springton Manor
 - 1. There is a form online for Downingtown Area School District
 - 2. School could do a float and/or send a mascot
 - 3. Ms. Moore and Ms. Daniele to contact
 - iii. Logistics – Ms. Cleaver will be the point of contact for the day of the event
 - iv. Car Show and Tractors must be staged away from everyone
 - v. Floats
 - 1. Ms. Randzin will look for a template of an invitation used in the past
 - 2. Ms. Zindell will reach out to the neighborhood associations
 - vi. Classic Cars – Elected officials like to make an appearance
 - vii. Scouts (Boy, Girl, Cub)
 - viii. Fire Company
 - ix. West Brandywine Police
- d. Food
- i. GMFC – Ms. Randzin to contact
 - ii. GGS – Open Snack Shack
 - iii. Boy Scouts – need to get pricing
- e. Inflatables – some for older and younger kids
- f. Activity Ideas
- i. Pony Rides
 - ii. Hay Ride – Also use as a shuttle to the car show
 - iii. Bull Riding
 - iv. Mobile Petting Zoo
 - v. Corn Hole
 - vi. Pie Eating Contest
 - vii. Carry Greased Watermelon
 - viii. Potato Sack Race
 - ix. Birds of Prey Demo
- g. Music – Juke Box
8. Next Meeting:
- a. Music and Picnic in the Park (Carol – Music, Dana – Food Trucks)
 - b. Finish Easter Plans
9. Misc
- a. Was the delivery man tipped for the pizza at Halloween? Unsure at this point, need to make sure he is tipped in the future.

Meeting was adjourned at 9:23pm.